

City of Isanti Position Opening

Community Development Specialist

The City of Isanti has an open position for a Community Development Specialist. This person will perform a variety of detailed and professional work related to planning, zoning, community and economic development. This person will also provide administrative support including, but not limited to, building permit administration, preparing correspondence and minutes, rental license administration, sign permits, general zoning permits, and MS4 inspections.

MINIMUM QUALIFICATIONS:

- Bachelor's Degree in Planning, Community Development, Urban Studies or related field
- Experience being contacted for zoning and land use questions.
- Valid MN Class D driver's license.

PREFERRED QUALIFICATIONS:

- Additional years of Community Development related experience in local government.
- Planning/Zoning/Building Inspection experience
- Advanced software skills in Laserfiche, GIS, Caselle Clarity, SharePoint, and Microsoft Office.

Hourly wage based on qualifications \$27.46-\$34.80

To be considered, you must submit an application, cover letter and resume. Please visit www.cityofisanti.us for an application or call Katie Grotte/ HR 763-516-0029

Closing Date: Monday, April 10, 2023.