

CITY OF ISANTI

PLANNING COMMISSION MEETING

TUESDAY, October 20, 2020

Immediately following the 7:00 P.M City Council Meeting;

1. Meeting Opening

- A. Call to Order: Chair Johnson called the meeting to order at 7:15 p.m.
- B. Pledge of Allegiance
- C. Roll Call: Members present: Jeff Johnson, Steve Lundeen, Jimmy Gordan, Paul Bergley, Arissya Simon.
Members Absent: Dan Collison, Alexander Collins
Staff present: Community Development Director Sheila Sellman, Community Development Specialist Ryan Saltis, City Engineer Jason Cook
- D. Agenda Modifications: None

2. Meeting Minutes

- A. Approval of Minutes from October 20, 2020 Planning Commission Meeting motion by Bergley, second by Collison motion passes 5-0.

3. Public Hearing

- A. Ordinance Amending the City Code, Chapter 253 Rental Dwellings. Saltis explained that the rental dwelling section of City Code needs to be amended to update residency requirements and introduce fees for late submitted rental paperwork. Currently the code restricts owners of rental properties or their agents to reside in adjacent counties to Isanti County. This requirement is proposed to be removed to allow owners, landlords and agents to reside wherever. The advancements of technology and availability of local contractors make it easy to maintain a rental property remotely. The next amendment to the rental dwelling section involved introducing fees for rental paperwork submitted past deadlines. Currently in code, there are no late fees for submitting rental license renewal applications past the deadline, and it is proposed to add these fees to enforce a penalty for late submissions of paperwork. No one from the public was present to speak at the public hearing. The Planning Commission recommended approval of the ordinance amendments. Motion for approval of the ordinance amendments by Lundeen, 2nd by Gordon, motion passed 5-0.
- B. Ordinance Amending the City Zoning Code, Chapter 536 Subdivision. Sellman explained that the Subdivision ordinance should be amended to reflect current positions held by city staff. This would remove the language “City Planner and Zoning Administrator” and replace it with “Community Development Director or designee”. The final plats for subdivisions should only be reviewed by the City Council for approval, as the ordinance currently states that the Planning

Commission has to review final plats, which delays the approval process by one month. No one from the public was present to speak at the public hearing. Motion for approval to amend the Subdivision ordinance by Bergley, 2nd by Lundeen, motion passed 5-0.

- 4. Other Business:** None
- 5. Discussion Item:** Concept Plan. Sellman introduced a concept plan for a possible development located on County Rd 5 that would accommodate home buyers at all stages of life. The lot breakdown as well as current and future zoning of the parcels was discussed. Jay Roos from Paxmar Land Development was present at the meeting and spoke on behalf of the project. The planning commission asked questions to the developer regarding the project and seemed open to allowing for the future land use for the parcels to change from commercial to residential.
- 6. Adjournment:** Motion by Lundeen, 2nd by Bergley to adjourn, motion passed 5-0 meeting adjourned at 7:31 p.m.

Respectfully submitted by Ryan Saltis, Community Development Specialist