
Mobile Food Unit License Application

Application for a license must be made at least 10 working days before the regulated activity is proposed to begin.

The undersigned hereby makes application for a mobile food unit license under the provisions of the City of Isanti Code Chapter 245 which can be found at www.cityofisanti.us and submits the following facts in support thereof.

A separate license application shall be required for each location where a mobile food unit is located. Mobile food units are only allowed to operate on private property in zoning districts where retail sales are allowed per city zoning code unless permitted with a special event permit. Units must be located on a paved surface and only operate within the hours of 8:00 a.m. to 10:00 p.m. Mobile food units are prohibited from vending activities within 150 feet of a restaurant unless permission is obtained.

It is required that you submit the following with this application:

- ☐ State License - State of Minnesota Department of Health or Department of Agriculture.
- ☐ Written consent of the property owner if not the applicant.
- ☐ Written consent of any restaurant within 150' of mobile food unit.
- ☐ Plans and specifications - Proposed site plan and address of where the food unit will be parked.
- ☐ Pictures of mobile food unit.
- ☐ Copy of applicant's state driver's license or other valid identification.

☐ Proof of Insurance

A certificate of Insurance evidencing the following forms of insurance:

- Commercial general liability insurance, including products and completed operations coverage, with a limit not less than \$1,000,000 for each occurrence/\$2,000,000 aggregate.
- Automobile liability insurance with a limit not less than \$1,000,000 combined single limit.
- The City of Isanti shall be named as an additional insured and provided with a certificate of insurance.

☐ Background Investigation Form (pg. 3) and \$35.00 processing fee.

Background investigations are good for one year from the date on the background form submitted.



110 - 1st Avenue NW Phone: 763.444.5512
 PO BOX 428 Email: jstrand@cityofisanti.us

Applicant's First Name:	Middle Name:	Last Name:
Date of Birth:	Cell Phone:	Home Phone:
Email:		
Address:		
Name of Mobile Food Unit or Business:		
Type of Food Sold:		
Mobile Unit License Plate Number:	Unit Year/Make/Model:	
Minnesota Tax ID Number:		
Business Website (if applicable):		
Length of License Applying for: <input type="checkbox"/> Day - \$10 <input type="checkbox"/> Month - \$50 <input type="checkbox"/> Year* - \$130 *cannot exceed being parked at one location longer than 6 months		
Address of Mobile Food Unit Location:		
Day(s) of Operation:	Hours of Operation:	
Other Communities You Have Operated as a Mobile Food Unit:		
Have You Ever had a Mobile Food Unit Permit/License Denied or Revoked? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, why?		

By signing this application, the applicant understands they shall hold harmless the city, their officers and employees, and shall indemnify the city, and their officers and employees for any claims for damage to property or injury to persons which may be occasioned by any activity carried on under the terms of the license. By signing this application, you are acknowledging that you are responsible for complying with all City Code requirements and laws of the State of Minnesota.

 Applicant's signature

 Date

Informed Consent for Background Investigation

The following named individual has made application with the City of Isanti for a mobile food unit license. In order to determine if the applicant is eligible to receive the license, a criminal history check must be conducted. You are not legally required to provide the requested information. However, if you do not, the City of Isanti will be unable to conduct the required background inquiries and will not be able to issue a license.

PLEASE PRINT LEGIBLY

Legal First Name (full name)	Middle Name (full name)	Last Name
Any Maiden, Alias or Former Name(s)		
Address:		
Date of Birth (MM/DD/YYYY)	Driver's License #:	Gender:

I, _____, authorize the Minnesota Bureau of Criminal Apprehension to disclose all criminal history record information to the City of Isanti and the Isanti Police Department for the purpose of conducting a criminal background check for determining eligibility for a mobile food unit license.

The authorization shall expire one year from the date of my signature.

Applicant's signature

Date

<p style="text-align: center;">Data Practices Advisory Tennesen Warning – Mobile Food Unit License</p>
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You are being asked to answer questions and provide information pursuant to the mobile food unit licensing and application process that is required by the City of Isanti, Minnesota city code. The purpose and intended use of the requested data is to verify that each applicant meets the requirements for state statutes and city code provisions and, if the license or permit is approved, to verify that all required data remains current.

The following data collected, created, or maintained is classified under the Minnesota Government Data Practices Act as public data once a license has been approved (Minn. Stat. § 13.41, subd. 5):

1. Data submitted by applicants (other than names and designated addresses)
2. Orders for hearing, findings of fact, conclusions of law, and specification of any final disciplinary action
3. Entire record concerning any disciplinary proceeding
4. License numbers
5. License status

The following data collected, created, or maintained is classified under the Act as private data (Minn. Stat. § 13.41, subd. 2):

1. The identity of complainants who have made reports concerning licenses or applicants which appear in inactive complaint data unless the complainant consents to disclosure
2. The nature or content of unsubstantiated complaints when the information is not maintained in anticipation of legal action
3. Inactive investigative data relating to violations of statutes or rules
4. Record of disciplinary proceedings, except as limited by the provisions above

The following data collected, created, or maintained is classified under the Act as confidential data ((Minn. Stat. § 13.41, subd. 4) :

1. Active investigative data relating to complaints against any license.

Under law, private data may be shared with licensing and inspection employees, approval authorities, insurance providers, law enforcement employees, contracted inspection officials, city officials who have a bona fide need for it, or as required by court order. The City of Isanti may make any data classified as private or confidential accessible to an appropriate person or agency if the licensing agency determines that failure to make the data accessible is likely to create a clear and present danger to public health or safety.

We ask that you complete or provide all data requested on the application form(s) unless we have noted that it is not required. Refusal to supply required information may mean that your application cannot be processed.

I READ AND UNDERSTAND THE ABOVE INFORMATION REGARDING MY RIGHTS AS A SUBJECT OF GOVERNMENT DATA:

Applicant's Signature

Date