

**CITY OF ISANTI  
PARKS, RECREATION, AND CULTURE BOARD  
MEETING MINUTES  
March 26, 2019  
City Council Chambers**

**1. Meeting Opening.**

**A. Call to Order.**

Zdon called the meeting to order at 6:00 p.m.

**B. Pledge of Allegiance.**

Everyone stood for the Pledge of Allegiance.

**C. Roll Call.**

**Members Present:** Jennifer Garvey, James Witte, Aaron Zdon, and Mayor Johnson

**Staff Present:** Josi Wood, City Administrator

**D. Agenda Modifications.**

Zdon asked if there were any agenda modifications, Wood stated there was one agenda modification for discussion of sign and lettering for Isanti Indoor Arena. Motion from Witte, second by Johnson; the motion passed.

**2. Approval of Minutes from February 26, 2019 Parks, Recreation, and Culture Board Meeting**

Motion by Witte second by Garvey. Minutes were unanimously approved.

**3. Adopt A Park Program**

Wood shared that it was requested by Park Board that this come back for discussion. She continued to share that she had updated the program back in 2013 or 2014 but have not had anyone partake in this. Zdon shared that Park Board was not aware of it. Wood stated that it has been part of the brochure and parks website with no interest. Witte asked if it is promoted on the Facebook. Wood stated that she was unsure if Katie ever shared it on Facebook. Garvey suggested that if it were changed to a one-year commitment it may get more people participating. Garvey suggested removal of the language pertaining to Mondays following a busy weekend or days directly following holidays and avoid areas where hazardous conditions may exist. Garvey continued to explain that the parking lot may be a place where it should be picked up as well. Wood suggested revising the language to say use caution in the area versus avoiding the area. Wood further suggested taking out the language of Public Works Department will provide tools and equipment required to perform tasks and have the groups responsible to provide the tools and equipment instead in order to prevent liability issues. Garvey suggested the language change to tools recommended. Johnson stated that the program should be reviewed. Wood shared that she should would review it for changes. Zdon stated that it could be looked at again in May.

**4. 2019 Park Visits**

Wood shared that last year everyone divvied up the parks and questioned the Board if that is how they wanted 2019 Parks. Wood continued to share that in previous years it seemed there was not enough time in one evening to get to all the Parks resulting in some Parks not getting looked at. Johnson questioned if the Board wanted to look at it as a group. Zdon stated that it takes hours and last year it was raining and cold. Zdon suggested divvying up the Parks again and everyone reporting back to the board. Johnson stated that one person is vacant and he would gladly take on the Parks of the vacant board member. Witte stated he would take River Bluff Park and Johnson agreed and said he would gladly take Legacy Park.

Wood questioned the Board if Katie Everett emailed out Park Ambassador Checklists ahead of time. Garvey stated that it was a good helpful guide with Johnson in agreeance. Garvey shared that the sooner the checklists were sent out the better. Wood said that she would email out the checklist.

## **5. Parks Updates**

Wood shared that March movie night attendance was about 20 for the Emoji Movie with another movie coming up called Guardians of the Galaxy. Wood continued to share that the Isanti Ambassadors are volunteering and that she would be doing that movie night.

Wood further shared that Committee of the Whole had discussed the Dog Park rules and they did recommend that it be included in City Code by Ordinance. Wood stated that City Code has other park rules, skate park rules and will have a separate article 3 that will include Dog Park rules.

Wood stated that Earth Day Cleanup is coming up and that she has all the materials. Wood shared that a few groups have expressed interest but have not committed yet.

The Farmers' Market pre-season meeting is on April 26 at the Community Center. There have been a lot of great vendors coming in but are still looking for a few more.

Wood stated that Katie Everett's last day was March 20<sup>th</sup>. City staff are interviewing this week with a lot of applicants some applicable and some not.

Wood shared that Facebook pages were discussed at Goal Setting and also discussed at Committee of the Whole. It is planned to go to City Council meeting on April 2<sup>nd</sup> to have different Facebook pages where a lot of great information can get to residents and community members. Wood further shared that due to staff capacity, to make sure there is not too many sites. The plan is to combine the official City of Isanti Facebook page with Isanti Events and Community Center.

## **6. CICB Request to Use Unity Ballfield- More information shared at meeting**

Wood shared the Cambridge-Isanti Competitive Baseball Association has reached out and had interest in Unity Ballfield. In the past there have been church leagues that have taken part in using that ballfield but not a lot. Last year there was only one church league that took advantage of the ballfield. Wood continued to share that a few years ago the field had a revamp where Public Works took bumps out of the field. Cambridge-Isanti Competitive Baseball Association has requested a flat season rate versus per day. Josh DeLeeuw from Cambridge-Isanti Competitive Associate shared that they use a number of fields in Cambridge for their baseball program and use a lot of the school fields through Community Education as well. He further shared that they would use the field for practice and make-up games. Josh stated that it would be a good asset to the baseball association as well as the City because the City is paying for the field to be maintained to sit empty. Josh DeLeeuw stated that the association pays \$250 a year for the permit and the association is looking for something similar. Wood questioned what days the association is looking to use the ballfield. Josh DeLeeuw stated they are looking to use the park Monday, Wednesday and Thursdays starting April 15<sup>th</sup> until June 20<sup>th</sup>. Committee discussed that since they are renting for a number of days possibly a discount in price. Josh DeLeeuw stated that the association is Cambridge-Isanti Competitive Baseball so it would be nice to have it here in Isanti too. It was agreed by the PRC Board to have CICB rent the field at the regular rate but may consider a discount next year with more notice to discuss the matter.

## **6. B. Sign and Lettering- Isanti Indoor Arena**

Wood stated that we have the monument sign at the Isanti Indoor Arena that is used for advertising, evening meetings for BMX and State Finals. In the past it was directed that staff would keep those letters and do all the changing of the sign. Wood stated that she would like to request to give the letters over to BMX and allow them to be able to change words on the sign. With the frequency that BMX wants to change the sign, staff does not have the capacity. BMX may have the time to fine tune it to what can and cannot be put on the sign and abbreviate it as needed. Wood further stated that it may be something that stay with the facility and can be drafted by letter as an understanding between the City and BMX that if the letters are lost, broken or want more letters than what they have, BMX can do so at their cost. Motion by Johnson to approve moving forward with Isanti Indoor Arena sign changing taken over by Rum River BMX. Motion by Johnson, second by Witte. Motion passed unanimously.

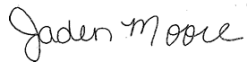
**7. Adjournment**

Motion by Johnson, second by Witte to adjourn the March 26, 2019 meeting of the Parks, Recreation, and Culture Board. Motion was approved.

The meeting adjourned at 6:36 p.m.

Dated at Isanti, Minnesota this 26<sup>th</sup> day of March, 2019.

Respectfully submitted,



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Jaden Moore  
Deputy City Clerk/ Human Resources

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