

**City of Isanti
Park & Recreation Board
Regular Meeting Minutes
July 27, 2010
Isanti City Hall**

A. Call To Order

Wimmer called the meeting to order at 5:00 p.m.

B. Pledge of Allegiance

Park Board members rose and recited the Pledge of Allegiance.

C. Roll Call

Members Present: Board Chairman Wimmer, Clell Bone, Yvonne Kennedy, Keith Koehler, Bridgette Parker, and Aaron Zdon

Members Absent: None

Staff Present: Lisa Krause, City Planner

D. Agenda Modifications

Wimmer questioned if there were any modifications to the agenda.

Krause stated that there were none.

Motion by Bone, second by Kennedy to adopted the July 27th, 2010 Park and Recreation Board Agenda. Motion was unanimously approved.

E. Approve Minutes from the June 22, 2010 Park Board Meetings

Wimmer questioned if there were any changes to the minutes.

Motion by Zdon, second by Parker to approve the meeting minutes from June 22nd. Motion was unanimously approved.

F. Student Representative – Modification to Qualifications (*Zachary Knudson*)

Krause presented the staff memo.

Wimmer stated that he would like this to be a City resident. Wimmer stated that he would like to see someone that is living here and from here as the youth representative. Wimmer stated that in the next Isantian a piece should be provided stressing the importance of this position. Wimmer questioned what the Board thought.

Zdon questioned where Mr. Knudson lived.

Wimmer stated that he lived in Athens Township. Wimmer stated that he is already a youth member of the EDA Board.

Bone stated that he didn't see an issue, if someone was interested in the position.

Koehler questioned how it was advertised.

Krause stated that it is on the City website and had been initially advertised within the Isantian. Krause stated that Ms. Bauer has also published for the position numerous times in the past through the paper. Krause stated that staff has not received an application.

Zdon stated that he thinks that they could set a time line. Zdon stated that he would like to see a City resident, but if no one steps up, then set a time line should be set to review the request again. Zdon questioned when the next Isantian would be published.

Wimmer questioned if the next Isanti would be in September.

Krause stated that she thought that sounded correct.

Zdon stated that the Board could shelf the item for now and if no one steps up; then bring it back for review at a future meeting.

Wimmer questioned if the Board would like to review in November.

Motion by Zdon, second by Parker to look at this request again in November and if there are not any applications from City residents, then the applications can be opened up to adjoining townships. Motion was unanimously approved.

G. Proposed 2011 Park and Recreation Budget

Krause presented the staff memo.

Wimmer questioned if the Park Board members had any comments or questions regarding the proposal.

Park Board members did not have any comments or questions.

H. Park Naming – Villages on the Rum 3rd Addition, 2nd Replat

Krause presented the staff memo and the questions that would need to be answered for a park naming contest.

Wimmer stated that he would like to see it be a park naming contest for City residents or for those that own a business within the community. Wimmer stated that these are the individuals that are footing the bill for these amenities.

Zdon questioned how far away the City is from getting the land deal sorted out.

Wimmer stated that City staff had met with the bank and their attorney. Wimmer questioned if that was last week.

Krause stated that meeting was held last Friday morning at DAC.

Wimmer stated that he thought they had another couple of months before anything would take place. Wimmer stated that the intent was in the original agreement, so even if there are issues with the new agreement, this land would be coming to the City. Wimmer stated that the Board needs to decide the perimeters for the contest.

Koehler questioned if there would be problems getting a contest prize.

Wimmer stated that this is a big event that someone can tie their name to; there is interest in donating a prize. Wimmer stated that he was pretty confident that there would be something tied to the contest. Wimmer stated that the flag contest was pretty collaborative. Wimmer questioned if the group wanted to mimic that type of process.

Parker agreed.

Zdon stated that the flag contest went well with the schools and individuals competing.

Wimmer questioned if everyone was okay with it being for Isanti residents only or an Isanti taxpayer.

Zdon stated that it should be an Isanti taxpayer.

Wimmer stated that they must be a resident or taxpayer. Wimmer stated that the criteria for naming the park should follow ordinance, but should allow for creativity. Wimmer stated that to distribute the information, it could be provided to the schools and other local organizations. Wimmer stated that city staff could work with him to approach the schools. Wimmer questioned if the Board was fine with having the submittals in by October. Wimmer questioned if that was too soon for the schools.

Zdon stated that by the October meeting should be fine.

Wimmer stated that the submission deadline would be the October Park Board meeting. Wimmer stated that he would work on the prize.

Motion by Zdon, second by Parker to move forward with the Park naming contest; that entries can be from City residents or taxpayers from Isanti, all submissions would need to be in by the October Park Board meeting, and Wimmer/City staff work to include the schools and other community groups. Motion was unanimously approved.

I. Mayor's Great Yard Award

Wimmer questioned if there were any that stood out to the group.

Parker stated that she liked 1005 Pleasant View Court NW.

Koehler stated that he liked 904 Bellaire Blvd NW.

Zdon stated that he thought that was a nice one. Zdon stated that he also liked the Hillock and Winsome yards as well.

Wimmer questioned if there was an order for the yards nominated.

Koehler stated that he also liked the 1005 Pleasant View Court too.

Wimmer questioned if the Board thought that should be number 1.

Board members agreed.

Zdon stated that 1014 Hillock St NW should be number 2.

Motion by Parker, second by Kennedy to nominate 1005 Pleasant View Court for first place, 1014 Hillock St NW for second place, and 904 Bellaire Blvd NW for third place for the July Mayor's Great Yard Award. Motion was unanimously approved.

J. Updates

Krause stated that she had gone to the bid opening for the bike-walk trail construction. Krause stated that the construction estimates came in lower than the engineer's estimate for the project. Krause stated that the County Engineer will be working to ensure that the funds available will cover the costs.

Wimmer stated that they would like to City to approve moving forward with the project at the upcoming Council meeting. Wimmer stated that the City will not do that, unless they can prove that they have the funds for the project. Wimmer stated that once the project moves forward, the Cities are financially obligated to complete the project. Wimmer stated that any cost overruns or shortfalls would become the responsibility of the City to pay. Wimmer stated that the County needs to guarantee to us that the money is there for the project. Wimmer stated that there is no contingency in the original estimate.

Koehler questioned who had completed the original estimates and design.

Wimmer stated RLK. Wimmer questioned if there was anything additional.

Krause stated that she did not have anything additional at this time.

K. Adjournment

Motion by Parker, second by Koehler to adjourn the July 27th, 2010 Park and Recreation Board meeting. Motion was unanimously approved.

Meeting ended at 5:17 p.m.

Dated at Isanti, Minnesota this 24th day of August 2010.

Respectively submitted,

Lisa Krause, City Planner / Parks Coordinator