

**City of Isanti
Park & Recreation Board
Regular Meeting Minutes of
February 26, 2008
Isanti City Hall**

A. Call To Order

B. Pledge of Allegiance

All present rose for the Pledge of Allegiance.

C. Roll Call

Members Present: Board Chair George Wimmer, Clell Bone, Yvonne Kennedy, and Bridgette Parker

Members Absent: Aaron Zdon

Staff Present: Lisa Krause, City Planner

D. Agenda Modifications

Wimmer questioned if there were modifications to the Agenda.

Krause stated no.

Motion by Bone, seconded by Kennedy to accept the agenda as presented. Motion carried unanimously.

E. Approve Minutes from January 22, 2007 Meeting

Motion by Kennedy, second by Bone to approve the minutes as presented. Motion carried unanimously.

F. Cambridge / Isanti Bike Walk Trail Committee Funding Request

Carlson stated that the trail was almost there and is close to receiving the earmark. Carlson provided the history of the trail, as it started with school children from Isanti raising \$2000 to get a trail connection between the two cities.

Carlson questioned if the Board had received the information. Carlson stated that the estimated cost of construction was \$900,000 with 20% additional in engineering fees. Carlson stated that the earmark has been granted and that there are potential state bonding funds that could be received as well. Carlson stated that he did not know where the request was at with the state bonding, but representatives in the House and Senate were working on our behalf.

Carlson stated that Isanti would be responsible for approximately \$35,800.

Wimmer stated that additional funds would not be needed if state bonding monies were given to the project. Wimmer stated that Isanti needed to look at realigning the trail. Wimmer also stated that the easements the City had granted towards the project were worth \$145,000.

Wimmer clarified the approximate location of the trail re-alignment. Wimmer stated that the County was looking at a rail spur that would locate within the area previously set-aside for the trail location. Wimmer stated that the re-alignment of the trail could be completed as part of a street project that the city is working on.

Wimmer stated that the trail would be located along Third Avenue/Jackson and could be completed with the redevelopment of this roadway.

Carlson questioned if Isanti wanted to have a federal trail in the City.

Wimmer stated that the trail would move to a different location and the City's commitment would be to have development pay the bill versus a cash outlay. Wimmer is uncertain of the exact location and length of the trail if the location moves.

Carlson said that if the location changes that is fine, but they would need to be aware of the new location.

Wimmer stated that the City Council would be meeting to discuss the issue. Wimmer stated that the developer was supposed to develop the roadway, but with the market changes that will not be taking place.

Carlson stated that they need the new re-alignment as they would be sending out the proposal to engineers.

Wimmer was hoping that the new engineer and Ms. Krause would be working on preliminary numbers and location, but that has been put on hold as well.

Wimmer stated that the City has a strong commitment to the project, but not sure in what form at this time. Wimmer stated that it sounds as if the committee could be awarded state bonding anyway and the additional cash outlay would not be necessary.

Carlson stated that there were many individuals representing this project at the hearings.

G. BMX Request – MN Cooperative Purchasing Venture

Krause presented the staff memo.

Wimmer stated that this was a great opportunity but the concern is that this may be time consuming for staff to sit with groups.

Wimmer stated that cash would need to be received in advance to make sure the City was not stuck paying for the items.

Bone questioned who uses the system now. Bone stated that it was mainly the Police Department.

Wimmer stated this is correct as the Department would be purchasing a car.

Bone questioned if this is for non-profits.

Wimmer stated that most are non-profits.

Bone stated that non-profits with proof of 501(c)3 status should be permitted only.

Parker stated that what Bone had proposed makes sense.

Wimmer stated that if this becomes a problem, then it would need to be re-evaluated. Wimmer stated that Mr. Reidemann wanted to speak on the issue but could not be present.

Bone stated that a group would need to be 501(c)3, then the group could participate. Bone stated that anyone interested or willing to use the program must be 501(c)3 and provide such verification at the time of application and the other bullet points provided in the memo should be added to the policy as well.

Motion by Bone, second by Parker to recommend that access to the MN Cooperative Purchasing Venture be limited to those non-profit organizations that have 501(c)3 status at the time of application, in addition, items purchased must be paid to the City in full prior to placing an order and city staff time spent on purchasing in this manner would be reimbursed by the organization as well as a policy should be created by staff and submitted to the City Council for approval. Motion carried unanimously.

Wimmer stated that staff should put these items into a policy and provide that to the Board for review.

H. Discussion – Park Funding Requests Form

Krause presented the staff memo.

Wimmer stated that the form appeared to be good.

Bone felt that draft looked good. Bone stated that the City had funded money in the past and were to be reimbursed and that never happened.

Wimmer stated that the City has forgiven a loan more recently to the Redbirds.

Park Board Members all agreed.

Krause stated that staff would make revisions to the funding request policy to include the form.

I. Park Shelter Reservation Policy

Krause presented the staff memo. Krause stated that staff is receiving requests to reserve particular areas within the Bluebird Park. Krause stated staff was recently approached by a group of gentlemen wishing to hold flag football tournaments near the skating rinks in the summer months.

Wimmer stated that additional research should be completed by staff prior to the establishment of a reservation policy for additional areas or items within the parks. Wimmer stated that Mr. Meyer should be consulted to see what kind of wear and tear this would have on the parks and the grounds. Wimmer also stated that Bluebird Park would need to be broken down into different zones and

those would need to be identified as well. Wimmer also questioned how this would affect the city's insurance.

Krause stated that staff would begin to look into each of these items.

Bone stated that there are shelters located in other parks as well and the "Shelter Reservation Form" should not be limited to Bluebird Park.

Krause stated that the form could be updated.

Park Board Members all agreed.

J. Updates

1. Isanti County Park Plan

Krause stated that the Draft Plan was presented at the February 20th Isanti County Board of Commissioners Meeting. Krause stated that several Commissioners had concerns and requested that the item be sent to a working session for discussion prior to the public hearing.

2. Band Shell Quotes

Krause stated that staff had been working to obtain quotes; however, not all of the quote requests had been delivered. Wimmer stated that staff would have those quotes for the next meeting. Krause stated that staff would have the item on the next meeting agenda.

K. Adjournment

Motion by Bone, second by Parker to adjourn at 5:35 p.m.. Motion passed unanimously.

Dated at Isanti Minnesota, this 25th day of March 2008.

Respectively Submitted,

Lisa Krause, City Planner