

**CITY OF ISANTI
PARKS, RECREATION, AND CULTURE BOARD
MEETING MINUTES
October 27, 2015**

1. Meeting Opening.

A. Call to Order.

Zdon called the meeting to order at 6:00 p.m.

B. Pledge of Allegiance.

Everyone stood for the Pledge of Allegiance.

C. Roll Call.

Members Present: Jamie Bergwick (arrived at 6:02), Jennifer Garvey, Mayor Wimmer, Lynn True, and Aaron Zdon

Members Absent: Maddie Anderson

Staff Present: Josi Wood, Public Services Director

D. Agenda Modifications.

Zdon asked if there were any.

There were none. Motion by Garvey. Second by True.

2. Approval of Minutes from September 22, 2015 Park, Recreation and Culture Board Meeting.

Motion to approve the agenda and minutes by Garvey. Second by Wimmer. Vote was unanimously approved.

3. Public Hearing

None.

4. PRC Subcommittee Updated Report with Maintenance Items Categorized

Wood stated that it was asked by the Board last month for staff to divide the list outlining what public works can do under general maintenance. Wood stated that it is possible that not all items can get done in what we have in the current budget but the items listed under maintenance is what public works can do. Wood stated that the other items would need to be discussed by the Board on how they would like to prioritize what they would like repaired. Wood stated that the maintenance items will not be done right away but the items that are listed under general maintenance will be on her list to do come Spring.

Zdon asked about the tennis net at Whisper Ridge and that it looked like it could be reattached.

Wood stated that she had not gone out there but that if it did need reattaching that that could be done. Prices were given just in case.

Zdon asked if anyone had anything they wanted to speak to. Zdon stated that if they were to get concrete quotes he would assume it would be close to the same as the plastic edging.

True asked if there was any safety concerns with the concrete versus the plastic.

Wood stated not that she was aware of.

Zdon stated that it is harder but not any different than a steel pipe on the playground. He stated that it would also be a lot less maintenance and cost over time.

Zdon asked if there needed to be action on this item.

Wood stated that it would be necessary to decide when the subcommittee wanted to prioritize the list. Wood asked if the subcommittee wanted to do that here or if they wanted to come back to the Board next month with the list done. Then if or when there is money allocated Staff will know which ones to tackle first.

Zdon stated that they could do that. Zdon and True agreed that they would prioritize the list by the next meeting.

5. Bike Rack Installation

Wood stated that this items was on behalf of Katie Everett. As the Board knows, the City did get the grant to get bike racks. Katie has attached some pictures of where proposed location could be for the three racks that were purchased.

The Board determined the three best locations would be at Bluebird Park in the triangle area to the West side of the playground, at the Skate Park in the center, South end of the asphalt, and on the West side of the Basketball court at Mattson Park.

Wimmer shared that there may be some potential opportunities to work with Metal Coatings in town to get more bike racks donated next year to help them with marketing.

6. Farmers Market Time Update

Wood stated that Ms. Everett will be taking on the market next year. Her and Wood met with all the vendors who were in attendance at the end of this past Season to get feedback. It was unanimous that the vendors would like to see the market end by 6:00pm instead of 6:30pm. Wood stated that time is money and that we wanted to be respectful of their time commitment and that that last half hours if very very slow. Ms. Everett would like to request that the time be switched from 2:00-6:00. The vendors seemed to be indifferent about the time being earlier by half an hour. They said that it would not prohibit them from coming. Wood stated that we will be making new signs and before new information is printed, now would be the time to change.

Motion by Garvey to adjust the Isanti Family Farmers Market time to 2:00-6:00pm. Second by Bergwick.

7. Damaged Boards at the Hockey Rink

Wood stated that as she thinks everyone knows, there are some condition issues with the hockey rink. Wood stated that she looked more into the equipment we have. It is from a company called Tippman Industries and it's from the 1970s. Wood stated that they are not really used anymore because they do not have replaceable dasher boards. Wood stated that the person she spoke to said he doesn't see them too often, but he did just see a set that he sold to Ontario. Wood stated that if we wanted to do something with what we have, we could paint the fiberglass with maybe an epoxy. It was recommended that we replace the kick plate [bottom approx.. 8" yellow piece around the entire base] on the bottom. Public Works also recommended that we need to do something with that because it gets caught and is getting worse plus could be a liability. The cost to replace the kick plate with 1/4" white fiberglass would be \$3500.00. Wood stated that she was not sure on the cost of the paint but it would take quite a bit. Wood asked if we should make some make shift repairs to the holes in the meantime.

Wimmer asked what was available to spend towards this.

Wood stated that she would need to double check but that there was maybe 89% of the budget spent already and that there would be no money for this item.

Wood stated that we don't want there to be a hazard with and someone get caught.

Zdon stated that the kick plate boards are really bad.

Wimmer agreed but stated that if the hockey association would have done what they agreed which was maintenance, we wouldn't be in this situation.

Wood stated that there is a lot of time spent making the ice. PW did receive feedback that the ice was in good condition last year but there was a lot of time spending it to look that way.

Wimmer stated that the deal has been changed and if the Board and Council want to keep the outdoor hockey rink, it would need to be decided because there is no money budgeted for it.

Zdon stated that it could, possibly, be painted yet this year.

Wood stated there would also need to be funds for that. She would need to look into it.

Zdon stated that it would at least be a couple hundred.

Garvey stated that it would still not solve the maintenance issues. She stated that it comes down to whether or not the city wants to have an outdoor rink.

Wimmer stated that is where the prioritization comes into play. It would need to be decided if money gets spent on this then it doesn't on something else on the list.

Discussion was held regarding the frequency of public use and the past agreement with the hockey association.

Wimmer stated that it sounds like there is general upkeep over the years. These were old and used when they were donated to the City. Wimmer stated that if the Board wants to continue with it and make the recommendation to Council then it needs to be prioritized and then other things will not get done. Wimmer stated this is probably one of the single most expensive items that the park maintains including time and money.

Zdon asked if the City would still continue a pleasure rink.

Wimmer stated yes, that that is much easier to maintain.

Discussion regarding pleasure rink rules and ice was held.

Wimmer stated we need a short term and long term plan and how does it stand in the list of importance.

Bergwick stated that we have a lot of parks and we are known for our parks and trails. This is one of the few outdoor things in our parks families can do.

Garvey asked would about the pictures and if the holes were in the straight sections.

Wood stated that yes, the ones shown were right behind the net.

Discussion was held regarding how the system was attached and if some of the sections could be removed and the rink be shortened.

Zdon stated we still have the issue with the kick plate.

Discussion was held regarding the kick plates that are only on approximately half of the rink.

Wimmer asked if we were to put ice on this season is it safe in the condition it is in.

Garvey stated that the unsafe part is the kick plate and that they should be removed.

Wimmer asked if they take them off would the rink be unsafe.

Wimmer asked for the long term should the whole system be replaced. Wimmer stated that if we want to continue, do we want to have a goal say in three years we have something else. He said he didn't know prices but we need to decide if we want to do hockey.

Wood stated that she did ask if we wanted to update and replace dasher boards on the entire system and the vendor said it would be \$15,000.00. He stated the City would be better off paying for another used system that was newer.

Wimmer asked would it be better to take off the kick plate and go another three years or whatever it takes for "x" number of years for "x" number of dollars for Council to allocate to this.

Discussion was held regarding ice conditions, "hockey ice", and long term plans.

Discussion was held regarding what can be done to repair the holes. It was determined that public works could do the repairs to the best of their ability.

Wood stated that she would like to discuss the sign that has the rules and regulations. Wood stated there was duct tape covering up the hours of the hockey club but that the sign looked hideous. Wood asked if the Board wanted her to continue to cover up the sign or if she should purchase a new sign with the rules and regulations.

Wimmer asked how much would it be for a sign.

Wood stated it would be approximately \$49.00.

Wimmer and the Board agreed that there should be a new sign made.

Motion by Wimmer to have public works repair the holes, remove the kick plate, replace the sign and the PRC Board to create a long term plan to replace the boards or entire system to discuss at the beginning of next year, either Feb or March. Second by True.

8. Consideration of Tree Donations for Park(s)

Wood stated that M T Carpenter Landscaping contacted staff in regarding to donating some trees to our parks. Of the trees listed in the memo, all but one of them are either currently in our parks or approved to be. Wood stated that they would be donating approximately 6, up to 12, trees of each and would install them including spading the ground. Wood stated that their only requirement would be to have the full value written of what they are donated so they can use it for tax donation purposes.

Discussion regarding why the Board was discussing this item was held. Wimmer included that the Council would discuss whether or not the trees are in line with the City's tree ordinance.

Discussion was held regarding the number of trees.

Wimmer stated that something we could do is have them placed at the public works so they could grow bigger. Wimmer shared information about how the trees in Bluebird were either broken or destroyed.

Discussion was held regarding the location of trees.

Motion by Bergwick to accept the tree donations. Second by Wimmer to also include that they be planted near the Public Works facility.

9. Representative for Rum River BMX Board

Discussion regarding a representative for the Rum River BMX Board was held.

Zdon agreed to stay on their Board as the PRC liason the remainder of the term [through the end of the year]

10. Adjournment

Motion by Garvey, second by Bergwick to adjourn the October 27, 2015 meeting of the Parks, Recreation, and Culture Board. Motion was approved.

The meeting adjourned at 6:43 p.m.

Dated at Isanti, Minnesota this 27th day of October 2015.

Respectfully submitted,

Josi Wood, Public Services Director