

**CITY OF ISANTI  
PARKS, RECREATION, AND CULTURE BOARD  
MEETING MINUTES  
January 27, 2015  
City Council Chambers**

**1. Meeting Opening.**

**A. Call to Order.**

Wood called the meeting to order at 6:00 p.m.

**B. Pledge of Allegiance.**

Everyone stood for the Pledge of Allegiance.

**C. Roll Call.**

**Members Present:** Jamie Bergwick , Jennifer Garvey, Mayor Wimmer, Lynn True and Aaron Zdon

**Members Absent:** None

**Staff Present:** Josi Wood, Community Events Manager and Parks Coordinator.

**D. Agenda Modifications.**

Wood asked if there were any agenda modifications. Wood stated that she would like to add the Healthy Living Grant Opportunity.

Motion by Garvey, second by Wimmer to approve the January 27<sup>th</sup>, 2015 Parks, Recreation, and Culture Board Agenda. Motion was unanimously approved.

**E. Organization of Advisory Bodies as per Chapter 8 of the Isanti City Code**

**1. Oath of Office for New Board Member**

Wood stated the first item is the reelection of a board member. Jennifer Garvey has been reappointed. Wood stated in their packet is an Oath of Office form and that she would have Garvey raise their right hand and cite the Oath of Office pledge.

Garvey cited the Oath of Office pledge.

**2. Chair of Parks, Recreation and Culture Board**

Wood asked if there were recommendations for the Chair seat. Wimmer asked who would like it.

Zdon stated that he would like to continue as chair.

Motion to nominate Aaron Zdon for the 2015 Parks, Recreation and Culture Board Chair. Second by Wimmer. The vote was unanimously approved.

**3. Vice-Chair of Park, Recreation and Culture Board**

Zdon stated the next order of business is to appoint a Vice Chair. Garvey stated she would like to continue accept to be Vice Chair for 2015 Parks, Recreation and Culture Board. Motion by Wimmer to nominate Jenny Garvey. Zdon stated there is a motion to appoint Garvey. Second by Bergwick. The vote was unanimously approved.

**4. Secretary of Parks, Recreation and Culture Board**

Wimmer stated that Secretary is City Staff. Wimmer nominated Staff, Josi Wood, for position of secretary for the Parks, Recreation and Culture Board. Second by Garvey. The vote was unanimously approved.

**5. Approve Parks, Recreation and Culture Board Meeting Dates**

Zdon stated the dates are as listed and December has been excluded as usual due to Christmas week. Motion by Wimmer. Second by Garvey. Vote was unanimously approved.

**6. Review of Parks, Recreation and Culture Board Member Involvement with other Boards**

Wood stated in the past there has been one member who has been a member of the Rum River BMX Association board and that has been Zdon. Staff is looking for recommendations for someone to serve on that board or to reappoint Zdon.

Zdon stated he would like to continue being on the Rum River BMX Board if that is the board's wishes.

Motion made by Wimmer. Second by Bergwick. Vote was unanimously approved.

**7. Review of Conflict of Interest Policy – Resolution No. 2015-010**

Zdon stated Mr. Clark Joslin was present to review the Conflict of Interest policy.

Joslin approached the podium, introduced himself and thoroughly presented the 2015 Conflict of Interest policy. Joslin asked the Members of the Board if they had any questions and that he would be available afterwards for questions as well. Joslin asked each member to sign that they have reviewed and agreed to the policy and turn the paperwork into City staff Wood at the end of the meeting.

**F. Approval of Minutes from November 25, 2014 Park, Recreation and Culture Board Meeting.**

Motion by Wimmer. Second by Garvey. Vote was unanimously approved.

**G. Schedule Annual Park Tour**

Wood stated that the annual park tour is typically done at the April meeting. Wood stated that if they keep that tradition that the date would be 28<sup>th</sup>, 2015.

Zdon asked if anyone had any conflicts with that date.

True motioned to have it at the April meeting. Second by Garvey. Vote was unanimously approved.

**H. Advertising in “The Many Faces of Isanti County” Publication and Bridal Fair**

Wood stated that we are still in the active phase of marking items that fall under the PRC umbrella. Therefore, we have the Many Faces of Isanti County Publication that we did last year. Wood stated it was budgeted for this year. Wood stated if the Board believes that this will be a good marketing option she will pursue. Wood also stated that one-third of the cost would come from Economic Development. Wood stated the bridal fair would be at no cost and would be to primarily promote the ICC. Wood asked if the PRC thought these were again good ideas or if there were any additional ideas to pursue she was open to suggestions.

Wimmer stated just so the Board know, we moved PRC and Wood under Economic Development which it had been under Community Development previously. Wimmer stated that he saw this as one of the strongest marketing assets in the community so that is why they have been put together that way.

Discussion was held regarding details of the publication and what would be included in the ad.

Motion by Wimmer to advertise in these two. Second by Bergwick.

**I. Future Park Update and Possible Restoration**

Wood stated the City has acquired the tax forfeiture properties from the DNR and we now hold the deed. Staff is working with Bolton and Menk on completing finishing touches to a feasibility report. Staff hopes to have it sent to the DNR Commissioner on February 11<sup>th</sup>. Staff was also informed through a baseline report that there was some erosion that must be corrected to pre-erosion status. Wood asked if this was something to pursue what degree the erosion correction needed to be.

Wimmer stated that we would be looking at that after we get our plans approved and incorporate it into the work being done.

Bergwick asked if it was something as simple as dropping down hay bales or if it was landscaping and putting in trees.

Wood stated that we do not know. It is only stated that there is erosion that needs to be corrected to pre-erosion status. Wood stated she would wait to hear back from the Commissioner on what the City can do and then go from there.

Wimmer stated that that would be correct and for 30 years the DNR completely forgot about the land. They allowed a developer to clear cut the property. Wimmer stated we have some discussions to have.

**J. Isanti Historical Essay Contest**

Wimmer stated it is an idea he came up with to get people more involved in knowing about the history of Isanti as so many people are new to the community. Wimmer stated one idea is to have a historical essay contest where they would receive through sponsorship \$100 for first, then second and third prize. Possible gear this towards middle school age kids. Wimmer stated another idea is what the League of MN Cities is doing. It is a Mayor for a day contest. Wimmer stated perhaps joining the two together or a facet of those to get people understanding our community. Wimmer stated once we have more on a policy, it will be brought back to the board.

Garvey stated that was great.

Zdon jokingly stated we should have an adult essay contest and that the idea sounded awesome.

**K. Updates**

**1. Vision Wake**

Wood stated as the Board knows Vision Wake was looking to terminate their agreement with the City of Isanti. That did move forward and the termination agreement was signed by all parties. Wood stated Vision Wakes Corp owners did agree to all terms set forth by the City and Bolton and Menk so they should have everything removed and land restored by May 15, 2015.

Wimmer stated that we do have the \$20,000 in escrow to pay for all that.

**2. Isanti Indoor Arena – Home of Rum River BMX**

Wood stated that the completion date has moved to February 14<sup>th</sup>, 2015 and that has been accepted through Bolton and Menk from Steel Structures. Wood stated staff has drafted a memorandum of understanding that will accompany the lease so the City is not out any money. As it stands currently Steel structures has said they would be willing to pay for half of the balance and Rum River BMX Association will be paying the other half.

Wimmer asked when the grand opening was.

Zdon stated it would be March 13-14-15. Zdon stated with the push back of the opening date it needed to be moved one month out. Zdon stated the date was selected by USA BMX as so it did not interfere with any other national dates.

Discussion was held regarding the Rum River BMX grand opening details and USA BMX people coming up from Arizona. Details were also given regarding state finals being awarded to Rum River BMX.

#### **L. Sponsorship Signage for Cambridge-Isanti Soccer Club**

Wood stated that the Cambridge Isanti Soccer Club has approached the City looking to add sponsorship signs to the complex. Wood stated with the new sign code, as shown in the memo, all complex sign requests need to be looked at individually and by the appropriate board. Wood stated after the PRC Board makes its recommendations then it would go to the Building Official to review whether or not it meets building code and then to Council for final decision. Wood stated that Jenny and Craig Nystrom (2196 285<sup>th</sup> Lane NE, Isanti) joined us tonight on behalf of the CI Soccer Club to answer any questions.

Discussion was held regarding specifics on what the CI Soccer Club was requesting. The Board determined that the Building Official should review the sign request on site and bring the request back to the Park Board to make a final recommendation based on what is allowed.

Discussion was also held on people leaving the soccer grounds brought up by True and her concerns about safety. Mr. Nystrom informed the Board that they would have flaggers when traffic is leaving large events and are willing to put up a stop sign.

#### **Healthy Living Grant Opportunity**

Wood stated per resolution in 2014, staff is allowed to apply for grant opportunities that promoted any item within the PRC division. Wood stated that they were awarded \$500 from this grant last Fall which helped to promote the Farmers Market. Wood stated she would like to apply again. This grant needs to center on healthy living but she was open to suggestions. Wood stated one idea may be bike racks for some of the parks. Wood stated she knew of other cities such as Lindstrom that was awarded racks.

Discussion was held on details of the grant. Discussion was also held on other possible ideas including striping to walk downtown, railroad or footprints showing paths to walk, different names of segments with calculated mileage, a bluebird path with bluebirds painted on the ground and path to get people from the bike/walk trail to downtown.

Wimmer asked if the Board would like to wait to make a decision.

Garvey and Zdon both stated that the bike racks would be good to have.

Zdon stated that it would be good to have one downtown if it was allowed.

Wimmer stated that it wasn't unless Council wanted to change that. Bikes are not allowed on cobblestones.

Wimmer motioned to apply for the grant requesting bike racks. Second by True.

Bergwick asked for a status update on moving the bike/skate jumps to the other side of the asphalt which was spoke about at the last annual park tour.

Discussion was held on moving the ramps and jumps and that it would need to be looked at again at this year's annual park tour.

**M. Adjournment**

Motion by Garvey, second by Wimmer to adjourn the January 27, 2015 meeting of the Parks, Recreation, and Culture Board. Motion was approved.

The meeting adjourned at 5:46 p.m.

Dated at Isanti, Minnesota this 27<sup>th</sup> day of January 2015.

Respectfully submitted,

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Josi Wood  
Community Events Manager and Parks Coordinator