

**CITY OF ISANTI
PARKS, RECREATION, AND CULTURE BOARD
MEETING MINUTES
January 26, 2016
City Council Chambers**

1. Meeting Opening.

A. Call to Order.

Wood called the meeting to order at 6:00 p.m.

B. Pledge of Allegiance.

Everyone stood for the Pledge of Allegiance.

C. Roll Call.

Members Present: Jamie Bergwick, Jennifer Garvey, Mayor Wimmer, and Aaron Zdon

Members Absent: None

Staff Present: Josi Wood, Public Services Director

D. Agenda Modifications.

Wood asked if there were any agenda modifications. There were none.

Motion by Wimmer, second by Zdon to approve the January 26th, 2016 Parks, Recreation, and Culture Board Agenda. Motion was unanimously approved.

2. Organization of Advisory Bodies as per Chapter 8 of the Isanti City Code

A. Oath of Office for New Board Member

Wood stated the first item is the reelection of a board member. Jamie Bergwick has been reappointed. Wood stated in her packet was an Oath of Office form and that she would have Bergwick cite the Oath of Office pledge.

Bergwick cited the Oath of Office pledge.

B. Chair of Parks, Recreation and Culture Board

Wood asked if there were recommendations for the Chair seat.

Zdon stated that he would like to continue as chair.

Motion to nominate Aaron Zdon for the 2016 Parks, Recreation and Culture Board Chair by Bergwick. Second by Garvey. The vote was unanimously approved.

C. Vice-Chair of Park, Recreation and Culture Board

Zdon stated the next order of business is to appoint a Vice Chair.

Garvey stated she would like to continue to be Vice Chair for the 2016 Parks, Recreation and Culture Board.

Motion by Wimmer to nominate Jenny Garvey. Second by Bergwick. The vote was unanimously approved.

D. Secretary of Parks, Recreation and Culture Board

Motion by Wimmer for City Staff, Josi Wood, for position of secretary for the Parks, Recreation and Culture Board. Second by Bergwick. The vote was unanimously approved.

E. Approve Parks, Recreation and Culture Board Meeting Dates

Zdon stated the meetings are typically the fourth Tuesday and December has been excluded as usual due to Christmas week. Motion by Wimmer. Second by Bergwick. Vote was unanimously approved.

F. Review of Parks, Recreation and Culture Board Member Involvement with other Boards

Wood stated in the past there has been one member who has been a member of the Rum River BMX Association board and wanted to know if that should continue.

Zdon stated he would like to continue being on the Rum River BMX Board.

Motion made by Wimmer. Second by Garvey. Vote was unanimously approved.

G. Review of Conflict of Interest Policy – Resolution No. 2016-008

Joslin approached the podium, introduced himself and thoroughly presented the 2016 Conflict of Interest policy. Joslin asked the Members of the Board if they had any questions and that he would be available to be contacted for questions as well. Joslin asked each member to sign that they have reviewed and agreed to the policy and turn the paperwork into City staff Wood at the end of the meeting.

3. Approval of Minutes from November 24, 2015 Park, Recreation and Culture Board Meeting.

Motion by Wimmer. Second by Bergwick. Vote was unanimously approved.

4. Schedule Annual Park Tour

Wood stated that the annual park tour is typically done at the April meeting. Wood stated that if they keep that tradition that the date would be April 26th, 2016.

Zdon asked if anyone had any conflicts with that date.

Motion to have the annual tour on the April 26th PRC Board meeting by Bergwick. Second by Garvey. Vote was unanimously approved.

5. 38 Acre Park Project Update

Wimmer stated that Council approved it after some discussion. He stated one member wasn't overly excited about it but that is because it is in his backyard and he didn't want it in his backyard. Wimmer stated staff has worked really hard and great staff really do make a great project. Wimmer described the project and that it will take time but included that the Master Gardeners believe the garden will fill up and the school will have a lot of participation similar to what is at the Cedar Creek School.

Wood stated she apologized that some of the copies did not print in their packet. She described the project details that were outlined on the funding page. She also provided the PRC Board with a draft of the plot sites. Wood stated that they would have more elevated/raised beds but there will be two for this year. She also described other elements of the project including the shed, tools and water. Wood described the dock that will be used as the bridge.

Wimmer stated we would be ADA compliant to the end of the bridge and then beyond that the trail will be what it is. That is why we will have it blocked out since there is a lot of ATV traffic.

Wood stated then there would be a trail that would lead the path down the river to the bridge.

Wood stated that we will also have the community garden. As is in the documents, there are the preliminary rules and regulations. Wood stated the cost of the plots were approved by Council. Wood asked if anyone had any questions.

There was discussion on the rules and regulations.

Garvey had some question about the cost of the plots and the size. She asked for more clarification on the sizes in regards to what is stated in the brochure to let people know the sizes of the plots.

Zdon asked if the price was per season and not month.

Wood stated the cost was per season.

Garvey had a concern about providing tools in a shed that was open to the public.

Wood stated that the Cambridge Community Garden does the same thing and have not had issues.

There was discussion regarding the availability of tools to renters of the plots as well as other comments on the rules flyer.

Wimmer stated he wanted to jump in to update the Board on the hockey rink. At Council Goal Setting, the Council had a consensus of what will be voted on at a next meeting, which was something the Board discussed and wished Garvey was there since she's the hockey person. What the Council is looking at is doing is the two rinks on the East side of the pine trees which will be closer to the warming house, and have temporary wood boards and liner. Then the pleasure rink next to it. Wimmer stated it is not set in stone but from a cost standpoint that is what is being looked at. Wimmer stated this may be a way we can ensure we will have outdoor hockey that is cost effective.

Garvey asked if that would be at the next Council meeting.

Wimmer stated that that is where we would be looking at it and obviously it is not set in stone yet. The PRC Board can certainly look at it but from a cost and staff standpoint of doing the wooden boards in regards to repair, it may ensure we will be able to have hockey.

Garvey asked at the next Council meeting.

Wimmer stated yes, it will be brought up with the overall goals.

Garvey stated that her husband was here because they had a few conversations. Garvey went into brief details of another option and Wimmer stated to have her or her husband call him to discuss a new potential path.

Wimmer needed to excuse himself from the meeting to attend another.

There was another brief discussion on the community garden brochure verbiage.

6. Draft Park Brochure for Review

Wood provided a draft of the parks brochure to the Board. She asked for comments and/or suggestions.

The PRC Board had a few minor changes in regards to clarification and grammar but all agreed it was a very well put together brochure.

7. Adjournment

Motion by Garvey, second by Bergwick to adjourn the January 26, 2016 meeting of the Parks, Recreation, and Culture Board. Motion was approved.

The meeting adjourned at 6:43 p.m.

Dated at Isanti, Minnesota this 26th day of January 2016.

Respectfully submitted,

Josi Wood
Public Services Director