

**City of Isanti  
Park & Recreation Board  
Regular Meeting Minutes  
January 25, 2011  
Isanti City Hall**

**A. Call To Order**

Wilson called the meeting to order at 5:03 p.m.

**B. Pledge of Allegiance**

Park Board members rose and recited the Pledge of Allegiance.

**C. Roll Call**

**Members Present:** Clell Bone, Keith Koehler, Bridgette Parker, and Mayor George Wimmer

**Members Absent:** Chloe Sunde, Student Representative (gave prior notice) and Aaron Zdon (gave prior notice)

**Staff Present:** Lisa Wilson, City Planner, AICP and Clark Joslin, City Attorney

**D. Agenda Modifications**

Wilson stated that there were modifications to the Agenda. Wilson stated that the Addendum to the Agenda shows that under Item J, Updates; a fourth item had been added. Wilson stated that the item pertains to a discussion with the Soccer Club regarding some upcoming tournaments that they would like to host this spring and summer.

**E. Organization of Advisory Bodies as per Chapter 8 of the Isanti City Code**

**1. Oath of Office**

Wilson stated that since this is the first meeting of the year, a number of items need to be decided and approved. Wilson stated that since there are no new members, the oath of office does not need to be administered.

**2. Election of 2011 Park and Recreation Board Chair**

Wilson stated that she would then be requesting nominations for Chair of the Park Board.

Bone questioned if Wimmer would be willing to be the chair again this year.

Wimmer stated that he would accept the nomination.

Motion by Bone, second by Parker to nominate Mayor Wimmer as Chair of the Park Board. Motion was unanimously approved.

**3. Election of 2011 Park and Recreation Board Vice Chair**

Wimmer stated that he was looking for nomination for the Vice Chair seat.

Parker stated that she would like to nominate Mr. Zdon, but he is not present.

Wimmer questioned if anyone else was interested.

Park and Recreation Board members indicated that they were not.

Motion by Parker, second by Bone to nominate Aaron Zdon as Vice Chair of the Park Board. Motion was unanimously approved.

**4. Election of 2011 Park and Recreation Board Secretary**

Wimmer stated that this is typically City staff.

Motion by Bone, second by Parker to nominate Lisa Wilson as Secretary to the Park Board. Motion was unanimously approved.

**5. Approve 2011 Park and Recreation Board Meeting Dates**

Wimmer stated that the next item was to approve the upcoming meeting dates.

Motion by Bone, second by Parker to approve the 2011 Park and Recreation Board Meeting Dates. Motion was unanimously approved.

**6. Review of Park and Recreation Board Member Involvement with Other Boards**

Wimmer stated that currently Mr. Zdon is the appointed member to the BMX Board. Wimmer stated that Mr. Zdon indicated he would like to continue to do so.

Motion by Parker, second by Bone to nominate Mr. Zdon as the liaison to the BMX Board. Motion was unanimously approved.

**7. Review of Conflict of Interest Policy**

Mr. Joslin was not present yet at the meeting.

Wimmer stated that when Mr. Joslin arrived, he could provide a quick update on the policy.

**F. Approval of Minutes from November 23, 2010 Park and Recreation Board Meeting**

Wimmer questioned if there were any changes to the minutes.

Motion by Bone, second by Parker to approve the November 23, 2010 Park and Recreation Board Meeting Minutes. Motion was unanimously approved.

**G. Schedule Annual Park Tour**

Wimmer questioned when the Board would like to conduct the annual park tour. Wimmer stated that he preferred to go on the tour in April.

Motion by Koehler, second by Parker to approve the April 26<sup>th</sup>, 2011 Park Board meeting date as the date for the annual park tour. Motion was unanimously approved.

**H. 2011 Park Comprehensive Plan**

Wilson stated that City staff had been making revisions to the original draft that was presented to the Park Board. Wilson stated that all of those comments as well as some staff comments had been included in the document. Wilson stated that City staff was looking for comments and/or direction from the Park Board on the document.

Koehler questioned the inclusion of the Pedestrian Bridge and whether or not the additional funds needed had been obtained.

Wimmer stated that there had not been a formal decision on this item. Wimmer stated that if the funds are not available, the bridge cannot be built. Wimmer stated that the interchange for CSAH 5 and TH 65, in which a pedestrian component could be added, had not received the funds that MnDOT had tried for so that project will not be taking place in the near future. Wimmer stated that the pedestrian bridge component in the document will remain until a formal decision can be made.

Wimmer questioned if there were other comments. Wimmer questioned if the Board needed a motion to move the item forward.

Wilson stated yes, as the document would require Council approval.

Motion by Bone, second by Koehler to recommend approval of the 2011 Park Comprehensive Plan. Motion was unanimously approved.

#### **I. City Flag**

Wilson presented the quote obtained from Embroidery and Ink. Wilson questioned how the Park Board would like to proceed on this item. Wilson stated that funds for the City flag were tight.

Wimmer questioned how long the flags lasted from the previous company.

Wilson stated that the flags were removed at about the one year mark and were full of holes and tears at that time. Wilson stated that the rips and tears probably began prior to that one year date.

Wimmer questioned if the Board would like to try a flag using the different material.

Koehler stated that the business was local and that the material was worth a try. Koehler stated that the grommets should be reinforced.

Motion by Koehler, second by Bone to recommend the purchase of a new City flag with reinforced grommets included. Motion was unanimously approved.

#### **J. Updates**

Wimmer stated that Mr. John Kinsey and Mrs. Martina Bliss from the Cambridge-Isanti Soccer Club were present to discuss the upcoming 2011 US Youth Soccer Minnesota State Cup.

Kinsey stated that the group will be making application to host the event at the Soccer Complex in Isanti. Kinsey stated that the tournament is scheduled over a number of weeks beginning April 25<sup>th</sup> and ending June 5<sup>th</sup>.

Bliss stated that there are only about three communities in the state that have soccer facilities that are large enough to accommodate this kind of tournament and Isanti is one of those facilities.

Wimmer stated that he wanted the group to come forward and provide an update to the Park Board. Wimmer stated that City staff would be meeting with the group following the meeting to begin reviewing some of the details. Wimmer stated that the Park Board will be updated on the event at future meetings.

Wilson stated that she wanted to provide an update on some of the projects that the Park Board is working on. Wilson stated that City staff had sent a revised agreement to the BMX Board for review. Wilson stated that the current document is outdated and was in need of updates. Wilson stated that the Board has indicated that they have some areas of concern that they would like to further discuss with the City. Wilson stated that a meeting will be set-up to review those concerns.

Wilson stated that City staff had tried to contact Mr. Polzin about the message centers, but has received no reply. Wilson stated that City staff will work with Mr. Meyer to look at other options.

Wilson stated that City staff has also requested a meeting with the Middle School Activities Director to discuss the proposed upgrades to Whisper Ridge for an additional tennis court. Wilson stated that she had not received a reply regarding a meeting date or time, but she will continue to try to set-up a meeting to discuss the item.

**K. Adjournment**

Motion by Bone, second by Parker to adjourn the January 25, 2011 Park and Recreation Board meeting. Motion was unanimously approved.

Meeting ended at 5:19 p.m.

Dated at Isanti, Minnesota this 22<sup>nd</sup> day of February 2011.

Respectively submitted,

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Lisa M. Wilson, AICP  
City Planner / Parks Coordinator