

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL  
September 3, 2013  
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Sue Larson, Adam Johnson, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Don Lorsung, City Attorney Clark Joslin, Human Resources/Deputy City Clerk Karissa Henning, Finance Director Sarah Cotton, Police Lieutenant Gene Hill, Economic Development Director Sean Sullivan, Planning and Parks Director Lisa Wilson and City Engineer Brad DeWolf

**D. Adopt Agenda**

1. Addendum:

Add New L.11 Resolution Offering the Position of Community Events and Parks Coordinator to Ms. Josephine Wood

Motion by Larson, second by Johnson to approve the agenda with the addendum as presented.  
Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

**1. Mayor's August Great Yard Awards**

Mayor Wimmer announced the winners of the Mayor's August Great Yard Awards as follows:

1 <sup>st</sup> Place	Ron & Sylvia Fleming
2 <sup>nd</sup> Place	Patrick & Jennifer McNamara
3 <sup>rd</sup> Place	Rose Moore

The following are the prize providers of the awards:

1 <sup>st</sup> Place Prize - \$100 – Duff Consulting, LLC
2 <sup>nd</sup> Place Prize - \$50 – Startac Construction, Inc
3 <sup>rd</sup> Place Prize - \$25 – My Geeky Guy, Inc

Mayor Wimmer thanked all of the sponsors and residents.

**F. Approve City Council Minutes**

Motion by Larson, second by Johnson to approve the minutes of the August 20, 2013 regular meeting of the City Council. Motion carried unanimously.

## **G. Citizens Input**

Lynn True, 832 Winsome Way NW, spoke on behalf of the Isanti Community Center Task Force and stated that the community center is an integral part of the community. True stated that the task force has been successful in getting community support through volunteered time, donations, and local business sponsorships. True announced that 852 signatures were collected for the Isanti Community Center petition. Larson noted that the number True provided is without subtracting those individuals who signed the petition that are living outside of the City.

Mayor Wimmer stated the community center is in the budget for 2014 and that the Council has made efforts to lower the costs of the community center, such as bringing the scheduling and operations of the community center in-house. Mayor Wimmer added he believes the City is going down the right path towards making the community center successful. Mayor Wimmer thanked the Isanti Community Center Task Force for all of their hard work.

Susi McCune, 110 2<sup>nd</sup> Ave NW, asked about the cleaning services for the community center and who would be cleaning and setting up/ arranging furniture in the community center for events. Mayor Wimmer stated the City is voting to approve later in the evening an amendment to a contract with a current cleaning vendor to take over cleaning the community center. The moving of furniture and arrangements in the community center for events will be worked on and resolved once the City starts bringing the community center operations in-house.

## **H. Announcements**

Announcements were read.

## **I. Council Committee Reports**

Councilor Larson reported on:

- **Isanti Area Joint Fire District**
  - Gas Meter Ordered
  - 2014 Budget
  - Relief Association Training
- **GPS 45:93**
  - Accounting
  - Market Needs
- **East Central Regional Development Commission**
  - Towards Zero Deaths Presentation
- **League of Minnesota Cities Policy Meetings**
- **Upcoming Events**
  - Farmers Market
  - Home for the Holidays
  - Santa Days

Mayor Wimmer stated that if the Council is okay with it, he would like to reach out to the Isanti County Master Gardeners to tend to the plants and flowers around Isanti City Hall and the Community Center, as currently these buildings are not well maintained. The City Council was in consensus to reach out to the Master Gardeners.

Mayor Wimmer stated he would like to offer veterans preference to large contracts being bid to the City that are over \$100,000 and set in place some type of system to make this possible. The Council was in agreement with this idea. Mayor Wimmer will place veterans preference being given to large City contracts that are bid at the next City Council meeting for further discussion.

## **J. Public Hearings**

None.

## **K. Business Items**

1. **Resolution 2013-173 Approving a Special Event Request for Cindy Kuznia on Behalf of the Minnesota Owls to Allow for a Tailgate Party Prior to the MN Owls Home Opener Game**

Motion by Larson, second by Lundeen to approve Resolution No. 2013-173 as presented.

Motion carried unanimously.

2. **Adoption of Budget and Preliminary Levy**

- a. **Resolution 2013-174 Setting the 2014 Final Budget and Levy Meeting**
- b. **Resolution 2013-175 Approving the 2014 Preliminary Budget for the City of Isanti**
- c. **Resolution 2013-176 Adopting the Proposed 2013 Tax Levy Collectible in 2014 For the City of Isanti**
- d. **Resolution 2013-177 Certifying Estimated Sales and Use Taxes Paid in 2012**

Cotton reported that the following changes are included in the 2014 preliminary budget:

Revenues: - add electrical inspection permit revenue

Expenditures: - add - PSN annual compliance & monthly e-bill fees

-add - electrical inspector contracted services

-add- intern funded through general fund - transfer to EDA

Cotton noted the proposed preliminary property tax levy is \$1,792,884. The City will receive updated property tax values from the County near the end of September. To balance the budget, \$299,122 of the general fund balance will need to be utilized.

Cotton made comment that the 2013 legislature exempted counties and cities from most state sales and use tax starting January 1, 2014. For payable 2014, a separate statement must be enclosed with the proposed taxes notice detailing the sales and use tax that was paid or estimated to have been paid in 2012 by each county and each city - within the county - with a population over 500. The estimated sale and use tax paid in 2012 by the City of Isanti is \$26,703.59.

Mayor Wimmer stated that this year again there is no tax increase for Isanti residents and that City spending is slightly down from last year.

Motion by Larson, second by Johnson to approve Resolution No. 2013-174, 2013-175, 2013-176, and 2013-177 as presented. Motion carried unanimously.

3. **Resolution 2013-178 Approving the Site Plan/ Building Appearance as Requested by Rum River BMX Association to Allow for the Construction/ Placement of an**

**Additional Small Track Located on the Property Located at 101 Isanti Parkway NW**

Motion by Collison, second by Lundeen to approve Resolution No. 2013-178 as presented.  
Motion carried unanimously.

- 4. Resolution 2013-179 Terminating Agreements Between the Isanti Lions Club and the City of Isanti for Rental Scheduling and Cleaning Services of the Community Center**
  - a. Resolution 2013-180 Authorizing an Amendment to the Existing Contract for Cleaning Services with Bill's Quality Cleaning for the Isanti Community Center**

Motion by Johnson, second by Larson to approve Resolution No. 2013-179 and 2013-180 as presented. Motion carried unanimously.

- 5. Resolution 2013-181 Switching City Email Host from Host Gator to Microsoft Exchange**

Motion by Johnson, second by Larson to approve Resolution No. 2013-181 as presented.  
Motion carried unanimously.

- 6. Ordinance 563 Amending the Code for the City of Isanti, Chapter 325, Water**

Motion by Johnson, second by Lundeen to approve Ordinance No. 563 as presented. Motion carried unanimously.

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$150,009.60 and Payroll in the Amount of \$75,013.48
2. Final Minutes of the July 23, 2013 Parks Recreation and Culture Board Meeting
3. Final Minutes of the June 25, 2013 Economic Development Authority Meeting
4. **Resolution 2013-182** Approving a Multiple Event 3.2 Temporary Liquor License for the Minnesota Owls
5. **Resolution 2013-183** Ending the Probationary Period and Placing Public Works Director Fleischhacker on Permanent Employee Status
6. **Resolution 2013-184** Amending the CSO's Title and Job Description
7. **Resolution 2013-185** Changing the Community Event Planning/Marketing Internship Title and Extending Internship for Buboltz
8. **Resolution 2013-186** Authorizing Internship Scholarship Application Submittal to Minnesota Economic Development Foundation
9. **Resolution 2013-187** Accepting Part-Time Liquor Store Clerk Michelle Dowd-Sivigny's Letter of Resignation
10. **Resolution 2013-188** Approving the Modifications to the Site Plan/Building Appearance Approval as Requested by Pat's Small Engines for the Addition that is to be Located on the Property at 680 E Dual Blvd. NE
11. **Resolution 2013-189** Offering the Position of Community Events and Parks Coordinator to Ms. Josephine Wood

Motion by Lundeen, second by Johnson to approve the Consent Agenda as presented. Motion carried unanimously.

**Adjournment**

Motion by Lundeen, second by Johnson to adjourn. Motion passed unanimously.

Meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Karissa Henning  
Human Resources/Deputy City Clerk