

**CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, SEPTEMBER 20, 2016 – 7:00 P.M.
CITY HALL**

The meeting was called to order at 7:00 p.m. by Mayor Wimmer.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors: Paul Bergley, Dan Collison, Ross Lorinser, Steve Lundeen

Members Absent: None

Staff Present: City Attorney Clark Joslin, City Administrator Don Lorsung, City Clerk/Human Resources Lindsey McInnis, Police Chief Gene Hill

Others Present: Duane Halvorson

D. Adopt Agenda

Motion by Lundeen, second by Bergley to adopt the agenda. Motion carried.

E. Proclamations/Commendations/Certificate Awards

1. Mayors Proclamation – MN Manufacturer’s Week October 2 – 8, 2016
Mayor Wimmer read the proclamation.

F. Approve City Council Minutes

1. September 6, 2016 - Regular Meeting of the City Council

Motion by Lundeen, second by Bergley. Motion carried.

G. Citizens Input

H. Announcements

1. Parks, Recreation, and Culture Board Meeting Tuesday, September 27, 2016 at 6:00 p.m.
2. City Council Meeting Tuesday, October 4, 2016 at 7:00 p.m.
3. Economic Development Authority Tuesday, October 4, 2016
(Immediately following the City Council Meeting)
4. CITY OFFICES CLOSED Monday, October 10, 2016
(In Observance of Columbus Day)
5. Planning Commission Meeting Tuesday, October 11, 2016 at 7:00 p.m.

I. Council Committee Reports

Mayor shared a letter to the City of Isanti from Catholic Charities which handles the Senior Dining in the city of Isanti. The letter began with a quote from Mother Teresa “If you can’t feed a hundred people, then feed just one.” The letter was in thanks for a contribution of time, talent and food to the Catholic Charities Senior Dining

Program and for supporting the Plant a Row/Harvest a Row Program. It was signed by Ruth Huntsinger, Director of Community Services. Mayor explained that in conjunction with the community garden, we had a crate for people to put produce into and then staff brought it to the senior dining center. They were very happy with what they received and with this being our first year, we met our goal and hope it will continue and grow bigger every year.

J. Public Hearings

1. Approval of the Request from Property Resource Group to Vacate an Ingress and Egress Easement and a portion of a Drainage and Utility Easement within Lot 2, Block 1, Isanti Commons Second Edition
Mayor opened the public hearing for any public comment. There were none. Mayor closed the public hearing.

Motion by Collison, second by Bergley. Motion carried.

K. Business Items

1. Adopting the City of Isanti Residential Rain Garden Incentive Program Policy

Mayor explained that this policy is to use some storm water funds to encourage private properties to start doing rain gardens which will help ease the storm water flow into our municipal system. We are looking at doing up to \$500 in individual grants but it cannot exceed 50% of the total cost. This is a reimbursement, so they will need to complete it first and then provide receipts in order to be reimbursed. Bergley questioned if it has been well studied that they will promote better storm water processing. Mayor explained we had first-hand experience when we had a neighborhood that had flooding and one of the solutions put forth from our city engineer at the time, was to do a series of rain gardens in that area to help the flow of water. It was all flowing down on a couple of properties. At the time, the residents did not want to do that and pay for it themselves because it wasn't affecting their property. It was someone else's property down the line where the water was flowing. This is a very well proven solution. Brad from Bolton & Menk agreed they are very effective, both in storm water quality treatment and storm water quantity control. He stated they are used widely across the State of Minnesota and if maintained they are very nice looking. Bergley questioned if it was better to have them in some areas of the city than other areas of the city, since the policy says first come, first serve. Brad answered that with the subsoils in the community, they will be very effective through the entire city. He stated they will work well. Mayor explained they have been working with Bolton & Menk throughout the whole summer to make sure we have thought through everything that we can. Lundeen questioned if the businesses or residents that participate would receive a break on the storm water runoff charge. Mayor stated they would not, as they are already getting the money up-front. Lundeen added that if it is going to affect it that much, it would be less runoff for them. Mayor explained we can't compare each property and gave an example such as one person may never have a fire call, or doesn't have any kids, but still have to pay taxes for them. We all have to pay taxes for things not in accordance to how much we use it. We have chosen not to pay Bolton & Menk a couple million dollars to do the exact run off calculations and studies. We are all in the city. We are looking at the individual property owner benefiting from doing better storm water control and it is a nice amenity to have on your property. If you can get 50% paid for while doing the public good as well, that is a pretty significant incentive. That is the way it has worked in other communities we have researched.

Motion by Lorinser, second by Collison. Motion carried.

2. Ordinance to Amend the Code for the City of Isanti, Chapter 8, City Council, Amending Article III, Rules of Organization

Mayor explained this was discussed at the last City Council meeting regarding that a Council member cannot bring forth Council items as it puts the council in an awkward situation.

Motion by Lundeen, second by Bergley. Motion carried.

City Administrator Don Lorsung

3. Resolution Accepting the Conveyance of Outlots located within the Savannah Run Development
- Motion by Bergley, second by Lorinser. Motion carried.

4. Resolution Approving an Amendment to Villages on the Rum Third Addition, Phase 4 Planned Unit Development to Reduce the Side Yard Setbacks

Lundeen stated it was brought to his attention, not that he necessarily agreed, but the reason for the larger setback in the first place was so if a neighboring home was on fire, there is less chance of damage. Would we endanger the homes by removing it? Mayor pointed out there isn't any more risk because there are building codes for fire separations. This just brings us into compliance with the rest of the city codes.

Motion by Lundeen, second by Bergley. Motion carried.

5. Resolution Approving the Preliminary Plat of Sun Prairie Second Addition, Legally Described as Outlot F, Sun Prairie First Addition, Isanti County, Isanti, Minnesota

Motion by Lundeen, second by Collison. Motion carried.

6. Consider Adoption of an Interim Ordinance to Establish a Moratorium Temporarily Prohibiting Specific Commercial Uses within a Defined Area Along Highway 65

Motion by Lorinser, second by Collision. Motion carried.

7. Resolution to Approve Designated Mowing Areas

Motion by Lorinser, second by Lundeen. Motion carried.

8. Resolution Approving an Amendment to the Code Enforcement and Nuisance Abatement Policy

Motion by Lorinser, second by Collison. Motion carried.

9. Resolution Approving the Revision to Rum River BMX Association Agreement to Allow Mail Delivery at the Isanti Indoor Arena

Motion by Bergley, second by Lorinser. Motion carried.

10. Amendment to Chapter 160 Fees and City Fee Schedule – Removal of Collector Street Fee

- a. Ordinance Amending the Code of the City of Isanti, Chapter 160, Fees

- b. Resolution Adopting Fees within the City of Isanti

Mayor explained this was a \$9,000 fee for the East side of Hwy 65 to pay off debt that was accrued through the development. The debt will all be paid off at the end of this year. He clarified it is \$9,000 per developable acre. This will make that area much more competitive for future development. Bergley wanted to make sure nothing else changed. The Mayor confirmed that all the other fees are still the same.

Motion by Bergley, second by Lorinser. Motion carried.

11. Resolution Authorizing the Submittal of 2016 Comprehensive Economic Development Strategy (CEDS) to East Central Regional Development Commission (ECRDC)

Motion by Lorinser, second by Lundeen. Motion carried.

12. Resolution Approving the Increase of Community Events/Parks Coordinator Pay to Meet New FLSA Minimum Requirements

Mayor explained the FLSA policy is to make sure people aren't being labeled as exempt and being paid low wages. It wasn't the case here. It is less cost for us to do this increase rather than paying overtime.

Motion by Lundeen, second by Collison. Motion carried.

Police Chief Gene Hill

13. Resolution Authorizing the Written Policy Update for the Automated License Plate Reader (ALPR) Equipment

Motion by Collison, second by Lundeen. Motion carried.

14. Resolution Approving Joint Powers Agreement /Automated License Plate Reader (ALPR) Acceptance

Motion by Lundeen, second by Collison. Motion carried.

City Engineer Brad DeWolf

15. Engineering Proposal for the 2017 Pavement Management Project

Brad DeWolf explained that with the implementation of the franchise fees, we will be on an annual basis, keeping up with our pavement management per our pavement management plan. The scope is full services, start through finish through warranty. With the dollars we have and the size of projects, we estimate our fees hourly, not to exceed \$39,500.

Motion by Lundeen, second by Bergley. Motion carried.

16. Engineering Proposal for the Palomino Road SE Reconstruction Preliminary Engineering Report

DeWolf explained the scope of this is different. We will do a preliminary engineering feasibility report on it and then bring it back to Council for review. You'll get to see the scope of the project. You can then decide if you want to move forward into design and the next phases of construction. Mayor explained this is the first major project in our ten-year Pavement Management Plan. We are looking at ten years doing three bigger buckets of projects. The first one would start in 2017 and hit the Palomino Acre area. We will go as far as we can with the funds. We would then go to 2020, pacing it out every three years or so. That way, when we bond for those, we can schedule that debt to be filling in as other bond obligations are falling off. We can manage that process as well but still get some of these roads fixed that do need to be fixed. Mayor stressed the importance of a good maintenance plan. DeWolf estimated the cost per foot to maintain a road is approximately 1/100 of the cost per foot to reconstruct it. It is definitely in our best interest to have a good strong maintenance plan. Bergley questioned Mayor if it is already in the plan. Mayor answered yes, it is the first part of the 10-year pavement management plan that was adopted last year.

Motion by Lundeen, second by Bergley. Motion carried.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$158,884.79 and Payroll in the amount of \$91,674.55
2. Contractor's Pay Request No. 01 Wastewater Treatment Improvements in the Amount of \$355,195.00
3. Final Meeting Minutes for the August 3, 2016 Economic Development Authority Meeting
4. Final Meeting Minutes for the August 10, 2016 Planning Commission Meeting
5. Resolution Approving a Local Gambling Permit to St. Elizabeth Ann Seton – Mother Seton Guild
6. Resolution Approving BlueCross BlueShield Resource Co-Op Medical Renewal Plan for the City of Isanti
7. Resolution Approving Donation Request for MMBA Food Drive Promotion in Isanti Municipal Liquor Store
8. Resolution Authorizing Letter of Support for Minnesota Emerging Entrepreneur Program (MEEP)
9. Resolution Authorizing Execution of Modification of Mortgage for RPF, LLC – City Revolving Loan Fund
10. Resolution Accepting Quote for City Hall Roof Repair

Motion by Bergley, second by Lundeen. Motion carried.

M. Other Communications

1. Draft Meeting Minutes for the September 6, 2016 Economic Development Authority Meeting
2. Draft Meeting Minutes for the September 13, 2016 Planning Commission Meeting
3. August Police Department Report
4. August Code Enforcement Report
5. August Building Inspector Report
6. September Engineering Report

Adjournment

Motion by Bergley, second by Lundeen to adjourn. The meeting was adjourned at 7:21 p.m.

Respectfully Submitted,

Janice Lutterman