

**MINUTES
CITY OF ISANTI
CITY COUNCIL
SEPTEMBER 18, 2012
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Sue Larson, Steve Lundeen and Michael Streiff

Members Absent: None

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Attorney Peter Grundhoefer, Finance Director Sarah Cotton, Human Resources/Deputy City Clerk Karissa Henning, Police Chief Ron Sager, Economic Development Director Sean Sullivan, Planning and Parks Director Lisa Wilson and City Engineer Brad DeWolf

D. Adopt Agenda

Motion by Larson, second by Kennedy to approve the agenda as presented. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

None.

F. Approve City Council Minutes

Motion by Larson, second by Lundeen to approve the minutes of the September 4, 2012 Regular Meeting and Closed Session of the City Council. Motion carried unanimously.

G. Citizens Input

None.

H. Announcements

Announcements were read.

I. Council Committee Reports

Councilor Larson reported on:

- **Chamber of Commerce**
 - Santa Days
 - Home for the Holidays
- **Isanti Community Center Task Force**
 - Formation of sub-committees
- **MN TIF - League of Minnesota Cities**

- Profit legislation
- **Liquor Committee**
 - MMBA Food Drive
 - Tasting October 4th
 - 27.3% gross profit for August
- **Friends of the Library**
 - Budget
 - Building Project
 - Upcoming Events

Mayor Wimmer

- **Highway 5 Sidewalk Project**
 - County and Community is okay with the project

J. Public Hearings

None.

K. Business Items

1. Community Center Task Force - Motion for Consideration of Social Media Usage for the Community Center

Councilor Larson introduced Isanti Community Center Task Force representative John Bettendorf to talk about social media usage for the Community Center.

Bettendorf stated upon further review the Task Force will not be asking of Council consideration for social media usage, at this time the Task Force is not ready for the maintenance of having a social media site up.

Bettendorf gave an update to Council on the Task Force's marketing for the Community Center and the plans for promotion of the levy referendum question on the November ballot.

Mayor Wimmer inquired if the Task Force plans to address a publication found in the Isanti County News Letter to the Editor, as this does need to be responded to. The publication did not have all information presented correctly in regards to the Community Center.

Bettendorf stated the Task Force would respond to the publication.

Bettendorf asked Lynn True to speak to the Council regarding future plans for the possibly of a webpage for the Community Center.

True stated the Task Force is working on developing a sample web page for the Community Center. The goal of the webpage would be to get citizens excited about the Community Center, promote it to those who are unaware of it and hopefully get more individuals engaged.

Mayor Wimmer stated if a webpage is put up, it needs to have a tag stating it is not an official page of the City of Isanti as it would not be hosted by the City.

2. Resolution Presented by the Chamber of Commerce - Thanks and Appreciation to the City

Jan Peterson and Tracy Neifert presented a resolution to the City Council thanking the City for all its assistance in making Jubilee Days a huge event and read the resolution of appreciation. Mayor Wimmer thanked the Chamber for all the work they put in to Jubilee Days.

3. Railroad Avenue Preliminary Engineering Report

DeWolf gave a brief background of the Railroad Avenue improvement project, its location and objectives and noted that the existing conditions have been reviewed and improvements are suggested. It is advised that Penny Lane be milled and have a new overlay; the existing 23-foot bituminous pavement is in poor condition. For Railroad Avenue S.E., improvements are needed for the roadway. Animals are burrowing into the roadway embankment and the roadway is being destroyed. Also, the ditch and culvert storm water management system is recommended to be improved. Lastly, a trail alternative for South Passage is proposed. If the alternative trail is put in place, South Passage would be shifted at the railroad crossing to fit the trail. There is no existing trail along the project area. DeWolf stated for the proposed improvements a number of approvals and permits will need to be obtained. The preliminary cost estimates for the improvements are: Railroad Avenue - \$770,395.00, South Passage trail alternative - \$128,125.00 and Penny Lane mill and overlay - \$9,835.00. All funding for the Railroad Avenue improvements and South Passage trail alternative is Municipal State Aid (MSA) eligible. The improvement for the Penny Lane mill and overlay is fundable through the City maintenance fund or general fund.

DeWolf recommended if the Council wants to move forward, to accept the Railroad Avenue preliminary engineering report and give authorization to prepare for the final plans and specifications.

Mayor Wimmer noted that with a City of a population 5,000 or over the City is allowed to determine what projects to do in regards to the roads, as they receive gas tax money for the roads.

Mayor Wimmer recommends using a short term internal loan within one of the City's existing funds.

Lundeen inquired what percentage of the City's MSA funds could be used for the improvement of the South Passage trail.

DeWolf stated all of the funds.

Larson noted that she wanted safety to be looked at with the shifting of the lanes and the railroad tracks.

DeWolf will look into this.

Motion by Larson, second by Kennedy to accept the Railroad Avenue feasibility report and to move ahead with preparing the final plans and specifications.

4. Interview Applicant for the Vacant Term Seat for the Planning Commission
a. Resolution 2012-228 to Appoint Candidate to Fill the Open Planning Commission Seat and Hereby Amend Resolution No. 2012-003 Designating Appointments and Representatives for the City Commissions and Advisory Boards for Year 2012

One application was received, from within the City limits, from Ms. Kristie Gordon for the open Planning Commission seat. Ms. Gordon was present and the City Council asked questions of Ms. Gordon relating to the Planning Commission Seat.

Motion by Kennedy, second by Larson to approve Resolution No. 2012-228 and to appoint Ms. Kristie Gordon to the Planning Commission. Motion carried unanimously.

5. Resolution 2012-229 Approving a Gambling Premise Permit Application from MOCA #99 at the VFW

Motion by Kennedy, second by Lundeen to approve Resolution No. 2012-229 as presented. Motion carried unanimously.

6. 917 E Dual Blvd NE Abatement Discussion

a. Failed Resolution to Authorize Nuisance Abatement for Property Located at 917 East Dual Blvd NW

Mayor Wimmer reported that this property is now in compliance and recommends no further action on this matter.

Motion by Kennedy, second by Larson to take no further action on this item. Motion carried unanimously.

7. Metropolitan Emergency Services Board (MESB) Updates/Changes to City of Isanti Addresses

Gordy Chinader and Marcia Broman from Metropolitan Services Board (MESB) gave a presentation on transition planning for the next generation for integrating regional 9-1-1 and geographic information systems (GIS) data. There was emphasis on the importance of correct official addresses within the Regional GIS database which will be used to support the next generation of 9-1-1 calls. MESB is currently in the process of correcting anomalies to ensure correct addresses and streets.

The City of Isanti was presented with three options as Isanti has some inconsistent addresses and streets:

Option 1: Do nothing

Option 2: Leave the house numbers but the change street name

Option 3: Change the street names and modify house numbers in both the City and Township to create one continuous range while traveling the road.

Chris Caulk from the Isanti County Sheriff's Department was also present and stressed the importance of the new GIS system and having updated and corrected house numbers and streets within the system.

Mayor Wimmer asked that this be further looked into and to be taken to the next ICICLE meeting to have all governmental entities involved.

Mayor Wimmer asked what Mr. Caulk would recommend.

Mr. Caulk recommended to have Mrs. Wilson continue to attend Metropolitan Emergency Services Board meetings and talk about potential solutions.

Mayor Wimmer stated a long term solution needs to be looked into and that there must be communication and cooperation from the County and Township as well.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$109,791.07 and Payroll in the Amount of \$73,592.59
2. 2011 Watermain Improvements Pay Estimate No.2 - Final - in the Amount of \$4,363.54
3. Legacy Park Trail Pay Estimate No. 1 in the Amount of \$57,151.67
4. Final Minutes of the August 15, 2012 Planning Commission Meeting
5. **Resolution 2012-230** Amending Council Meeting Procedures to Clarify Agenda Requests
6. **Resolution 2012-231** Amending the Cellular Phone Use Policy Within the Personnel Policy
7. **Resolution 2012-232** Accepting the Request to Promote the MMBA Food Drive Inside of the Isanti Liquor Store
8. **Resolution 2012-233** to Authorize Disposal of Forfeited Property - Vehicles

Motion by Lundeen, second by Kennedy to approve the Consent Agenda as presented. Motion carried unanimously.

N. Closed Session

At 8:05 p.m. Mayor Wimmer announced that the Council would go into a brief recess to clear out the Chambers. Mayor Wimmer stated that the City Council would then go into closed session to discuss negotiations for the potential purchase of 209 Main Street West.

At 8:09 p.m. the City Council went into closed session.

1. Discuss Negotiations for Potential Purchase of 209 Main Street West

At 8:13 p.m. Council came out of closed session. Mayor Wimmer requested City Attorney Joslin provide a summary of the closed session.

Joslin reported that during the closed session there was discussion on the proposal of an offer for purchase of property located at 209 Main Street West. There were updates to the City Council as to the status by Economic Development Director Sullivan.

Adjournment

Motion by Kennedy, second by Lundeen to adjourn. Motion passed unanimously. Meeting adjourned at 8:14 p.m.

Respectfully Submitted,

Karissa Henning
Human Resources/Deputy City Clerk