

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 15, 2020 – 7:00 P.M.  
CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, Finance Director Mike Betker and Chief of Police Travis Muyres

**D. Public Comment**

None

**E. Adopt Agenda**

Addendum from Committee of the Whole prior to City Council meeting on 9.15.2020:

**ADD K.3 Resolution 2020-177** Approving First Amendment to the Development Agreement for Legacy Pines 3<sup>rd</sup> Addition Phase 2

Motion by Bergley, second by Collison to approve agenda with the modifications listed above. Motion passed 5-0. Motion carried.

**F. Proclamations/Commendations/Certificate Awards**

None

**G. Approve City Council Minutes**

1. September 1, 2020- Regular Meeting of the City Council

Motion by Bergley, second by Gordon to approve minutes as presented. Motion passed 5-0. Motion carried.

**H. Announcements**

- |  |  |
|--|--|
| 1. Park, Recreation, & Culture Board Meeting | Tuesday, September 22, 2020 at 6:00 p.m. |
| 2. City Council Meeting                      | Tuesday, October 6, 2020 at 7:00 p.m.    |
| 3. EDA Meeting                               | Tuesday, October 6, 2020                 |
- (Following the City Council Meeting)*

**I. Council Committee Reports**

None

**J. Public Hearings**

None

## **K. Business Items**

### **Josi Wood City Administrator**

- 1. Resolution 2020-165** Variance request for a garage to exceed 580 square feet and to be larger than the house at 201 Broadway

[*Other conversation to be presented at Public Comment*] Scott Zimprich, owner at house, 201 Broadway, suggested a proposed sidewalk from Bluebird Park to the Dog Park on the South side of Isanti Parkway due to many small children in the area.

Scott Zimprich shared his outlook on his request for a variance to build a 580 square foot detached garage, which exceeds the size of the primary structure.

The council considered this request at the September 1, 2020 meeting, four (4) members of the Council were present with one (1) absent. Scott Zimprich was not present at the meeting. The council had a tied 2-2 vote and postponed the action to the September 15, 2020 meeting. On May 12, 2020 the applicant applied for a building permit to construct a detached garage at 720 square feet. On May 14, 2020 the Community Development Director emailed him explaining that the proposed garage exceeds the size limit according to city code. On July 13, 2020 a stop work order was issued for the property because a building permit was never issued and the garage foundation had already been poured.

Motion by Collison, second by Lundeen to deny the variance request at 201 Broadway. Motion passed 3-2 with Gordon and Bergley voting nay.

- 2. Resolution 2020-166** Approving Metering Software and Hardware and Entering into an Agreement with Mueller

City Administrator Josi Wood shared that Badger Meters, the current meter company, has informed staff that the current meters being used are now obsolete and no longer will be manufactured. Staff has explored options that are in the best interest of residents and such options include new meters that have different radios and software. Staff recommends switching vendors to Mueller Meters to receive better service and technology. Wood further shared the recommendation to replace radios 2022 and Finance Director Mike Betker will add it to the Capital Improvement Plan as well as into the Rate Study. To make the transition and purchase the software needed to read the new meters it would be an amendment to the budget in water in the amount of \$8,000. A new laptop and Caselle billing software will need to be purchase in order to ensure the billing software is able to speak to the new meters for a total amount not to exceed \$11,000.01.

Motion by Lundeen, second by Gordon to approve resolution as presented. Motion passed 5-0. Motion carried.

- 3. Resolution 2020-177** Approving First Amendment to the Development Agreement for Legacy Pines 3<sup>rd</sup> Addition Phase 2

City Administrator Josi Wood shared that this was discussed at Committee of the Whole earlier in the night. A request came in from the developer of Everpine Landholdings, LLC. Which holds a developers agreement for Legacy Pines specifically with the 3<sup>rd</sup> addition he has requested to have his letter of credit split into two parts which then would allow him to keep working on his utilities and not to put up more letter of credit before he has to do the surface work and keeps the project moving along and is a time sensitive issue which is why it is being brought forward to council now.

Motion by Bergley, second by Collison to approve amending the Letter of Credit for Legacy Pines 3<sup>rd</sup> Addition. Motion passed 5-0. Motion carried.

#### **L. Approve Consent Agenda**

1. Accounts Payable in the Amount of \$222,652.70 Payroll in the Amount of \$104,290.60
2. **Resolution 2020-167** Regarding Maintenance of Part-Time Peace Officers
3. **Resolution 2020-168** Approving Amendment to the 2020 Budget
4. **Resolution 2020-169** Authorization to Purchase Items with Wellness Funds from the Approved Budget
5. **Resolution 2020-170** Accepting Part-Time Liquor Store Clerk Letter of Resignation for Brian Williams
6. **Resolution 2020-171** Approving the hire of Building Official Christopher Chandler
7. **Resolution 2020-172** Entering into an Agreement with Nextera for Hosted Voice/ Phone Services for City Hall
8. **Resolution 2020-173** Approving Proposals for Automated Laserfiche Services
9. **Resolution 2020-174** Approving Application for Exempt Gambling Permit for Friends of Saint Scholastica
10. **Resolution 2020-175** Authorizing Purchase of Emergency Management Radio Equipment
11. **Resolution 2020-176** Authorizing Purchase of 2021 Chevrolet Tahoe and Equipment for Emergency Management Mobile Command Vehicle

Motion by Bergley, second by Collison to approve Consent Agenda as presented. Motion passed 5-0. Motion carried.

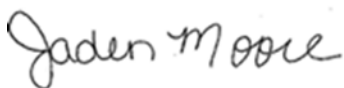
#### **M. Other Communications**

1. August Police Department Reports
2. August Code Enforcement Officer Report
3. August Building Inspector Report
4. September Engineering Project Status Report

#### **Adjournment**

Motion to adjourn by Bergley, second by Collison. Motion passed 5-0. Motion carried. The meeting was adjourned at 7:34 p.m.

Respectfully Submitted,



Jaden Moore

Deputy City Clerk/ Human Resources