

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, SEPTEMBER 1, 2020 – 7:00 P.M.  
CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley and Steve Lundeen

Members Absent: Dan Collison

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, Chief of Police Travis Muyres, Finance Director Mike Betker and Community Development Director Sheila Sellman

**D. Public Comment**

None

**E. Adopt Agenda**

Addendum:

**Add L.8. Resolution 2020-164** Authorizing a Reduction in the Letter of Credit for Legacy Pines Second Addition and Moving the Balance to Legacy Pines 3<sup>rd</sup> Addition Phase One

Motion by Lundeen, second by Bergley to approve agenda with the modifications listed above. Motion passed 4-0. Motion carried.

**F. Proclamations/Commendations/Certificate Award**

None

**G. Approve City Council Minutes**

1. August 18, 2020- Regular Meeting of the City Council
2. August 18, 2020- Committee of the Whole Meeting
3. July 21, 2020- Planning Commission Meeting
4. July 28, 2020- Parks, Recreation and Culture Board Meeting

Motion by Lundeen, second by Bergley to approve minutes as presented. Motion passed 4-0. Motion carried.

**H. Announcements**

**1. CITY OFFICES CLOSED**

Monday, September 7, 2020

*(In Observance of Labor Day)*

2. Committee of the Whole

Tuesday, September 15, 2020 at 5:00 p.m.

3. City Council Meeting

Tuesday, September 15, 2020 at 7:00 p.m.

4. Planning Commission Meeting

Tuesday, September 15, 2020

*(Immediately following the City Council Meeting)*

## **I. Council Committee Reports**

Councilor Lundeen shared that the Isanti Fire District received their new fire truck. Lundeen further shared that the Fire District has shared what they are requesting for PPE.

Councilor Bergley thanked Isanti-Chisago Star Newspaper for printing the council's article in the newspaper.

## **J. Public Hearings**

None

## **K. Business Items**

### **1. Resolution 2020-153 Approving Expenditure Allocations for Coronavirus Relief Funds**

City Administrator Josi Wood shared that staff worked diligently to see what items would be covered for the city. Outlined items include payroll reimbursement for eligible staff for \$100,000, PPE, testing, public safety and health expenses for \$24,000, Emergency management and EOC expenses for \$147,000, IT, technology and software support for \$82,000 with a remaining balance of \$101,377. Wood stated that staff is looking for direction for how much should go to Isanti Fire District for PPE and how much should go towards Economic Business Relief. Wood further shared that Isanti Fire District has requested \$8,000 for PPE.

PPE and audio/ visual for distance learning for Station #1 for \$24,000 and Economic relief grants for businesses and non-profits up to \$5,000 each.

City Administrator Josi Wood stated the grant funds will be first come first served at the money could potentially run out.

Motion by Bergley, second by Lundeen for \$24,000 for PPE and audio/visual for distance learning for Isanti Fire District and \$77,377 for economic relief for businesses and non-profits up to \$5,000 and authorize City Administrator Josi Wood to discuss with Fire Chief Al Jankovich expenses and what to purchases for the Isanti Fire District. Motion passed 4-0. Motion carried.

### **2. Resolution 2020-154 Approving Isanti Relief Business Grant Program**

Community Development Director Sheila Sellman shared this is a grant program for the businesses that were affected by Covid-19 and the Executive Order 20-04 and 20-08. The grant is for up to \$5,000 and the business would need to demonstrate why they need to money and what it will be spent on. Once the first applications have been gone through, if there is money left over, businesses can reapply again to receive more money.

Motion by Lundeen, second by Bergley to approve resolution as presented. Motion passed 4-0. Motion carried.

### **3. Resolution 2020-XXX Variance request for a garage to exceed 580 square feet and to be larger than the house at 201 Broadway**

Community Development Director Sheila Sellman shared that this is for a variance request at 201 Broadway for the applicant to exceed code requirements for a detached accessory structure. Currently, city code limits detached accessory structures to 580 square feet and the accessory structure cannot exceed the size of the house. The applicant at 201 Broadway did submit an application in May and it was denied because it exceeded two code requirements but the applicant went ahead and put the foundation

in anyway. The Planning Commission held a public hearing and one person spoke and said they were in favor of it. The applicant was in attendance at the public hearing and answered a couple questions and is now asking for a variance for a project that has already been started that was denied. Planning Commission recommended denial 4-2 and staff also recommends denial of the variance.

Councilor Lundeen stated that council did give the applicant ideas for him to move forward such as adding onto the house or attaching the garage to the house.

Motion by Lundeen, second by Johnson to deny the variance. Motion did not pass as vote was 2-2 with Gordon and Bergley voted nay.

Consideration of variance request for 201 Broadway will be postponed to the September 15<sup>th</sup> city council meeting.

#### **City Administrator Josi Wood**

**4. Resolution 2020-155** Approving a Special Event Permit Application for Rum River BMX to Host 2020 USABMX Land O' Lakes National Event (*Larry Merchlewitz and Sean Wilson*)

Larry Merchlewitz shared that this is a 3-day national where riders will be getting 4 times the amount of points then they normally get at any race. The permit asks for Isanti Parkway to be closed on in front of Rum River BMX. Camping will be designated to the rodeo grounds as it is a bigger event and all parking fees will be split with the city. The permit also includes a sign permit for a banner to be put up in front of Isanti Equipment.

Motion by Lundeen, second by Bergley to approve the resolution as presented. Motion passed 4-0. Motion carried.

#### **Finance Director Mike Betker**

**5. Resolution 2020-156** Setting the 2021 Final Budget and Levy Meeting

**6. Resolution 2020-157** Approving 2021 Preliminary Budget for the City of Isanti

**7. Resolution 2020-158** Adopting the Proposed 2020 Tax Levy Collectible in 2021 for the City of Isanti

Finance Director Mike Betker shared the proposed preliminary property tax levy is \$2,987,163 and reflects an increase in the preliminary taxable market value for 2021 of 10.71%. The city will receive updated property tax values from the County in December. The proposed preliminary property tax rate is 61.18%. An increase of 0.0% from 2020. The 15 year average tax rate from 2006 through 2020 is 67.63%. Betker further shared that General Fund expenditures have been adjusted based on prior year actual costs, current year expenditures through June, actual maintenance agreements and contracts costs. All wages include a 3% COLA for 2021 and include the necessary step increases, where applicable. Dental insurance, Worker's Compensation, Property/ Liability/ Volunteer Insurance, and Life/ AD&D Insurance have all been adjusted to reflect premiums paid in 2020 and any necessary inflationary factor was applied. Health Insurance is projected to increase 5.0%. Final renewal numbers on Health Insurance scheduled to be available October 1<sup>st</sup> 2020.

Motion by Lundeen, second by Bergley to approve K.5, K.6 and K.7. Motion passed 4-0. Motion carried.

#### **L. Approve Consent Agenda**

1. Accounts Payable in the Amount of \$273,260.55 Payroll in the Amount of \$104,795.79
2. **Resolution 2020-159** Approving Application for Exempt Gambling Permit for St. Elizabeth Ann Seton Church
3. **Resolution 2020-160** Declaring the Official Intent of the City of Isanti to Reimburse Certain Expenditures from the Proceeds of Bonds to be Issued by the City
4. **Resolution 2020-161** Offering the Position of Full-Time Police Officer to Michael Glavan
5. **Resolution 2020-162** Offering the Position of Full-Time Police Officer to Jordan Lund
6. **Resolution 2020-163** Terminating the Buyback Agreement with Crawfords Equipment
7. Development/Subsidy agreement for Swanee Trucking
8. **Resolution 2020-164** Authorizing a Reduction in the Letter of Credit for Legacy Pines Second Addition and Moving the Balance to Legacy Pines 3<sup>rd</sup> Addition Phase One

Motion by Lundeen, second by Bergley to approve Consent Agenda with the modification of adding L.8. Motion passed 4-0. Motion carried.

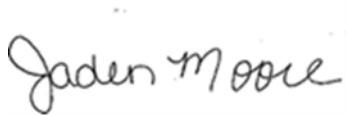
#### **M. Other Communications**

1. Draft Minutes from the August 25, 2020 Parks, Recreation and Culture Board Meeting

#### **Adjournment**

Motion to adjourn by Bergley, second by Gordon. Motion passed 4-0. Motion carried. The meeting was adjourned at 8:08 p.m.

Respectfully Submitted,



Jaden Moore

Deputy City Clerk/ Human Resources