

**MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
WEDNESDAY, AUGUST 7, 2019 – 7:00 P.M.
CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, City Attorney Clark Joslin, Community Development Director Sheila Sellman, City Engineer Jason Cook, Finance Director Mike Betker and Assistant Liquor Store Manager Keith Lusk

Others Present: Duane Halvorson, Larry Merchlewitz, Chris Voss, Maddy Voss, Abby Voss, Lilly Voss, Emily Haugen, Reid Willmert, Nora Willmert, Sam Haugen, Brian Thum, Rod Barrows, Avery Chartrand, Mark Chartrand, Melissa Bettendorf, Azure Davis, Robert Bruder, Ken Koense, Jason Bourke, Tom Aleckson and Megan Gordon

D. Adopt Agenda

Addendum:

Add J.7 Resolution 2019-207 Approving the Temporary Placement of USPS Cluster Mailboxes at Eagle Park

Mayor Johnson shared that the Post Office notified City Administrator Josi wood and himself of the discovery of asbestos in the floor of their facility. Johnson continued to share that the floor needs to be ripped up and replaced and the work is going to take up to 2 months and the Post Office needed a temporary spot for mailboxes otherwise approximately 300 residents would have to travel to North Branch to get their mail.

Motion by Lundeen, second by Bergley to adopt the agenda with the modification listed above. Motion passed 5-0. Motion carried.

E. Proclamations/Commendations/Certificate Awards

- 2019 Jubilee Parade Mayor's Choice Trophy- BMX

Mayor Johnson shared that he chose Rum River BMX to receive this award for their float in the Jubilee Days Parade.

Melissa Bettendorf shared that there are a number of awards given and one of them is the Mayor's Choice. Bettendorf presented Rum River BMX with a trophy followed by a photo.

- Ruff Start Rescue (*Azure Davis*)

Assistant Liquor Store Manager Keith Lusk shared that every year for the last couple years through the Minnesota Municipal Beverage Association the Liquor Store does a pet supply drive to work with local organizations. Lusk continued to shared that Ruff Start Rescue is located in Princeton which is local and

have raised funds and supplies for their organization as well as a check for \$200 from the MMBA to go to Ruff Start Rescue followed by a photo.

F. Approve City Council Minutes

1. July 16, 2019 - Regular Meeting of the City Council
2. July 16, 2019 - Committee of the Whole Meeting
3. July 16, 2019 - Budget Works Session
4. May 21, 2019 - Planning Commission Meeting
5. May 28, 2019 - Parks, Recreation and Culture Board Meeting

Motion by Collison, second by Lundeen to approve minutes as presented. Motion passed 5-0. Motion carried.

G. Announcements

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| 1. Committee of the Whole | Tuesday, August 20, 2019 at 5:00 p.m. |
| 2. City Council Meeting | Tuesday, August 20, 2019 at 7:00 p.m. |
| 3. Planning Commission Meeting | Tuesday, August 20, 2019
(Immediately following the City Council Meeting) |
| 4. Park, Recreation, & Culture Board Meeting | Tuesday, August 27, 2019 at 6:00 p.m. |
| 5. Budget Works Session (maybe) | Tuesday, August 20, 2019 |

H. Council Committee Reports

Mayor Johnson shared that City Council received a Memo from Community Development Director Sheila Sellman and advised City Council to read it.

I. Public Hearings

1. Resolution 2019-201 Approving Heritage Estates Setback

Mayor Johnson opened up the public hearing at 7:09 p.m. Community Development Director shared Level Contracting LLC is requesting that the City Council consider the setbacks that are set by resolution 2018-284 for the Heritage Estates Planned Unit Development. Specifically, a decreased rear yard setback. Sellman continued to share that this matter was discussed at Planning Commission in great detail and City Council to consider new resolution that clarifies the setbacks and clarifies the lot count because the original resolution was incorrect. Sellman further shared that one of the requests from Level Contracting LLC is to reduce the rear yard setbacks to 10 feet. The Planning Commission directed staff to do that however, one of the outlots (outlot C) can only be reduced to 15 feet due to a drainage utility easement. Sellman stated she spoke with Level Contracting, LLC and they are okay with it as it still meets their needs. Mayor Johnson closed the Public Hearing at 7:11 p.m.

After the hearing closed, a motion was made by Lundeen, second by Collison to approve the resolution as presented. Motion passed 5-0. Motion carried.

J. Business Items

1. Interview Applicant for the Vacant Parks, Recreation and Culture Board Seat
 - a. Resolution 2019-202 to Appoint Candidate to Fill Vacant Parks, Recreation and Culture Board SeatApplicant Brian Thum was interviewed by Mayor Johnson for the open Parks, Recreation and Culture Board seat. Mr. Thum was asked questions specific to Parks, Recreation and Culture. Motion by Lundeen, second by Collison to approve and appoint the applicant to the seat. Motion passed 5-0. Motion carried.
2. Discussion Regarding MNSpect (Mayor Jeff Johnson)

Motion by Bergley, second by Collison to table and bring to Committee of the Whole for further discussion. Motion passed 5-0. Motion carried.

City Administrator Josi Wood

- 3.** Resolution 2019-203 Approving a Special Event Permit Application for the 2019 MN State Series Finals Race (*Larry Merchlewitz*)

Larry Merchlewitz shared that Rum River BMX is proud to be hosting the Championships for BMX. A lot of the racers have been traveling to different tracks to earn enough points to place in the Championship and possibly earn a state plate. Merchlewitz continued to share that a state plate that is earned gets the racer an invitation to Tulsa, Oklahoma for the Race of Champions. Merchlewitz further shared that the championship is expected to bring in anywhere from 1,000 to 1,500 people to the arena. The event will be held August 23, 2019 through August 25th, 2019.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

Community Development Director Sheila Sellman

- 4.** Resolution 2019-204 Approving Final Plat and Site Plan for Legacy Pines 2nd Addition

Community Development Director Sheila Sellman shared that Everpine Land Holdings is requesting a Final Plat and Site Plan Review for Legacy Pines 2nd Addition. Sellman continued to share that the proposed plat contains 33 single family lots. Sellman further shared the entire development for Legacy Pines has had preliminary approval and now they are coming through was their phase plan and the total phase is 177 lots and the developer will provide access and parking lot for Legacy Park.

Motion by Lundeen, second by Bergley. Motion passed 5-0. Motion carried.

- 5.** Resolution 2019-205 Approving Preliminary Plat for Villages on the Rum 6th Addition

Community Development Director Sheila Sellman shared that the applicant Semler Homes Inc is requesting Preliminary Plat approval for Villages on the Rum 6th addition. Sellman further shared that this is to re-plat townhome lots into 16 single family detached townhome lots.

Motion by Collison, second by Gordon to approve resolution as presented. Motion passed 5-0. Motion carried.

City Engineer Jason Cook

- 6.** Resolution 2019-206 Award Recommendation for Annexed Parcel Service Extensions

City Engineer Jason Cook shared that as directed by the City Council, quotes for installation for the sewer and water service for the annexed parcels. Cook further shared that the City went out for 3 different requests and 2 quotes were received. Cook further shared that Dirtworks, Inc was the lowest bid received in the amount of \$172,840.00.

Motion to approve by Collison, second by Bergley to approve resolution as presented. Motion passed 5-0. Motion carried.

- 7.** Resolution 2019-207 Approving the Temporary Placement of USPS Cluster Mailboxes at Eagle Park

Motion to approve by Collison, second by Lundeen to approve resolution as presented. Motion passed 5-0. Motion carried.

K. Approve Consent Agenda

- 1.** Accounts Payable in the Amount of \$401,354.75 Payroll in the Amount of \$96,286.97
- 2.** Resolution 2019-208 Accepting Bid for the Replacement and Installation of Security Cameras at the Liquor Store
- 3.** Resolution 2019-209 Approving Donation Box at Liquor Store “Support our Fire Department”

4. Resolution 2019-210 Approving Amendment to the 2019 Budget- Liquor
5. Resolution 2019-211 Approving Application for an Exempt Gambling Permit for Rum River BMX 50/50 Raffle
6. Resolution 2019-212 A Resolution to Designate Franchise Fee Revenue Allocations
7. Resolution 2019-213 Approving Amendments to the 2019 Budget- Sewer
8. Resolution 2019-214 Approving the offer of Part Time Liquor Store Clerk Jessica Johnson
9. Resolution 2019-215 Approving Development Agreement for Dollar General
10. Resolution 2019-216 Approving a Reduction in the Letter of Credit for Heritage Estates
11. Resolution 2019-217 Authorizing Engineering Study and Report for Intersection of CSAH 5 and East Dual Boulevard
12. Resolution 2019-218 Accepting Donation for Isanti Redbirds and Authorizing Expenditure of Same
13. Resolution 2019-219 Accepting the Resignation of MS4 Technician Corey Mueller
14. Resolution 2019-220 A Resolution Amending the Fund Balance Policy

Motion by Lundeen, second by Collison to approve Consent Agenda as presented. Motion passed 5-0. Motion carried.

L. Other Communications

1. Draft Minutes from the July 23, 2019 Parks, Recreation, and Culture Board Meeting

Adjournment

Motion to adjourn by Lundeen, second by Bergley. Motion passed 5-0. Motion carried. The meeting adjourned at 7:33 p.m.



Jaden Moore
Deputy City Clerk/ Human Resources