

**MINUTES
CITY OF ISANTI
CITY COUNCIL
July 7, 2015
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Paul Bergley, Adam Johnson, Dan Collison, and Steve Lundeen

Members Absent: None

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Assistant City Administrator/Finance Director Sarah Cotton, Human Resources/ Deputy City Clerk Karissa Henning, Police Chief Gene Hill, Economic Development Director Sean Sullivan, Public Works Director Nick Fleischhacker, and City Engineer Brad DeWolf

D. Adopt Agenda

Addendum:

Add New K.13 Resolution Offering the Position of Public Services Director to Ms. Josi Wood

Motion by Johnson second by Lundeen to approve the agenda with the addendum as presented. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

Recognition to Public Works Director Nick Fleischhacker

Mayor Wimmer recognized Nick Fleischhacker for excellence in service to the City of Isanti in the role of Public Works Director. Mayor Wimmer noted that Fleischhacker will be leaving the City of Isanti and moving on to another position within a larger City.

Mayor Wimmer also noted that the City of Isanti has a lot of talented employees and that it does frequently lose employees to larger Cities do to the higher pay ranges. The Mayor stated that he would like the Council to review pay ranges and employee retention at the next City Council goal setting session.

F. Approve City Council Minutes

Motion by Lundeen, second by Bergley to approve the minutes of the June 16, 2015 regular meeting of the City Council. Motion carried unanimously.

G. Citizens Input

Lynn True, 832 Winsome Way NW, informed the Council that there is a safety issue by the soccer field parking lot cross walks. There is no clear right of way. Mayor Wimmer noted this has been brought up to the Park, Recreation, and Culture Board and is being looked into.

H. Announcements

Announcements were read.

I. Council Committee Reports

Mayor Wimmer noted that Family Dollar had their ribbon cutting and that the store had one of its biggest rural openings to date.

Mayor Wimmer noted a reminder to the Council to bring any copies of material/ notes they receive from the boards they sit on to staff.

J. Public Hearings

1. Public Hearing to Consider MIF Loan and Submittal of Application for SnoBear USA LLP and or its Assigns

a. Consider Adoption of Local Government Resolution 2015-158 for Minnesota Investment Program

Mayor Wimmer opened the public hearing at 7:06 p.m.

There were no comments.

Mayor Wimmer closed the public hearing at 7:07 p.m.

Mayor Wimmer outlined specifics of the project and noted that State funds will be able to be leveraged to assist this project, because the State finds this particular project as one that will benefit the State.

Motion by Collison second by Johnson to Approve Resolution 2015-158 as presented. Motion carried unanimously.

2. Public Hearing to Consider a Business Subsidy for SnoBear USA LLP and/or its Assigns

a. Consider Resolution 2015-159 Approving the Business Subsidy & Development Agreement for SnoBear USA LLP and or its Assigns

b. Consider Resolution 2015-160 Authorizing Loan from the MIF City Revolving Loan Fund to SnoBear USA LLP and/or its Assigns

Mayor Wimmer opened the public hearing at 7:07 p.m.

There were no comments.

Mayor Wimmer closed the public hearing at 7:08 p.m.

Mayor Wimmer noted that this is a great project - the Company originated from Fargo, North Dakota will be relocating to Isanti, Minnesota. It will be taking over a currently existing building on Enterprise Avenue and will increase the City's tax base.

Sullivan noted that SnoBear is committed to the creation of 25 new jobs within the City of Isanti.

The president of SnoBear, Ron Balzer, was present and informed the City Council about SnoBear's products.

Motion by Lundeen second by Johnson to Approve Resolution 2015-159 and 2015-160 as presented. Motion carried unanimously.

K. Business Items

1. Request from Senior Dining

Senior Dining representative Patricia Nielsen was present and outlined the background of the Senior Dining Program and expressed the desire, on behalf of the seniors involved with the dining program, that the Senior Dining Fee of \$100 monthly be waived to further enhance services.

Mayor Wimmer indicated that the contract to pay the Community Center use fee of \$100 for Senior Dining is with Catholic Charities. No issues or concerns regarding the fees have been raised by Catholic Charities and they have always been willing to pay the stipulated fee. He also indicated the need to collect revenue from groups that use the Community Center in order to properly maintain the facility. In addition, the city must be consistent in charges. No action taken.

2. Resolution 2015-161 Adopting the Isanti County All Hazard Mitigation Plan

Mari Delage, from Isanti County Emergency Management, was present and noted that the foundational plan remains the same; what is being requested is just updates to the plan.

Motion by Johnson second by Lundeen to Approve Resolution 2015-161 as presented. Motion carried unanimously.

3. Resolution 2015-162 Approving a Special Event Request from the Cambridge-Isanti Soccer Club

Mayor Wimmer noted that the Cambridge-Isanti Soccer Club has always done a really good job with their events in the Community.

Motion by Johnson second by Lundeen to Approve Resolution 2015-162 as presented. Motion carried unanimously.

4. Resolution 2015-163 Authorizing Entering into a Temporary Easement Agreement with Hameed Khan and Asiya Khan (Lexington Textiles).

Motion by Johnson second by Bergley to Approve Resolution 2015-163 as presented. Motion carried unanimously

5. **Resolution 20-164 Approving Purchase of Property Owned by Jason Lee Legally Described as Lot 1, Block 1, Rum River Meadows Second Edition**

Mayor Wimmer noted this parcel is near the newly acquired 38-acre parkland off Rum River Drive SW. There are potential advantages to ownership of this parcel as it relates to future parkland access, infrastructures and other park improvements.

Motion by Johnson second by Bergley to Approve Resolution 2015-164 as presented. Motion carried unanimously

6. **Isanti County - Heritage Boulevard Detour Request**

Mayor Wimmer noted that he did not like the detour route that the County was proposing. Mayor Wimmer noted Lorsung recommended an alternative detour route from Whiskey Road North to Isanti Parkway to E. Dual Boulevard to Heritage Boulevard.

There was consensus among the Council to change the detour route to Whiskey Road North to Isanti Parkway to E. Dual Boulevard to Heritage Boulevard.

DeWolf also noted that as of today (07-07-2015), BNSF changed the detour dates to July 29th through July 31st.

Motion by Lundeen, second by Bergley to approve a detour from Whiskey Road North to Isanti Parkway to E. Dual Boulevard to Heritage Boulevard as stated above. Motion carried unanimously.

7. **Award Recommendation - Railroad Avenue Pond and Approval of Change Order No. 1 to Enable use of Grant Funds**

DeWolf noted five bids were received and that Dirtworks Inc., was the low bid. It is recommended to award the Railroad Avenue Pond Project to Dirtworks. To enable use of grant funds on this project, it is also recommended to approve the Railroad Avenue Pond Change Order No. 1.

Motion by Lundeen second by Johnson to approve the award of the Railroad Avenue Pond Project to Dirtworks Inc., and to approve Change Order No.1 as presented. Motion carried unanimously.

8. **Approval of Bluebird Rain Garden Change Order No. 1**

Mayor Wimmer noted that this would be paid for out of storm water funds.

Motion by Johnson second by Bergley to approve the change order as presented. Motion carried unanimously

9. **TABLED - BNSF Railway - Main Street Alley Easement Agreement**

For the 2015 parking improvements, the proposed alleyway between City Hall and Main Street is located on BNSF property. In order to construct this alleyway, the City is required to get an easement from BNSF Railway. BNSF will not consider selling this parcel. The cost to obtain

such an easement would be \$3.50 per square foot. Arrangements to make a smaller easement are underway. DeWolf recommended to table this item at this time.

Motion by Lundeen second by Bergley to table this item. Motion carried unanimously.

10. BNSF Railway - Railroad Avenue Pond Easement Agreement

DeWolf noted that the proposed storm water pond at the intersection of Railroad Avenue SE and Palomino Road SE is on BNSF Railway property. The cost to establish an easement, as determined by the Railroad, is \$21,000. The cost to purchase the property would be the same. It is recommended to purchase the property. This property purchase will be grant eligible.

Motion by Johnson second by Lundeen to purchase the property located at the intersection of Railroad Avenue SE and Palomino Road SE from BNSF Railway. Motion carried unanimously.

11. Resolution 2015-165 Authorizing Establishment of a Development and Operations Advisory Committee

Mayor Wimmer noted this is just a change to the name of the DAC committee to reflect all that is truly reviewed at the DAC meetings.

Motion by Johnson second by Lundeen to Approve Resolution 2015-165 as presented. Motion carried unanimously.

12. Reorganization of Management of Public Works and Parks Departments

Mayor Wimmer indicated that the departure of Public Works Director Fleischhacker provided the City with the opportunity to move to the next stage of the organization's Parks and Public Works Departments, as previously envisioned. Mayor Wimmer mentioned that this will set the City up nicely for when it further departmentalizes the Public Works Department in the future as it grows. This reorganization will have a Public Works working foreman position and will implement a part-time Community Events and Parks Coordinator position. The creation of a working foreman position, and further departmentalizing the department in the future, will provide a path for development for Public Works employees. This reorganization is seen to have a savings of approximately \$50,000 to the City.

Motion by Johnson second by Bergley to proceed with the re-organization as presented. Motion carried unanimously.

13. Resolution 2015-166 Offering the Public Services Director Position to Ms. Josephine Wood

Motion by Johnson second by Lundeen to Approve Resolution 2015-166 as presented. Motion carried unanimously.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$369,560.71 and Payroll in the Amount of \$176,373.15 and Second Quarter Board and Commission Payroll in the Amount of \$9,413.22
2. Water Treatment Plant Modification Pay Request No. 2 in the Amount of \$8,810.70
3. Isanti BMX Building Pay Request No. 8 in the Amount of \$14,900.75

4. 2014 BMX and Public Works Site Improvements Pay Request No. 4 in the Amount of \$121,648.59
5. Final Minutes of the May 26, 2015 Park, Recreation, and Culture Meeting
6. **Resolution 2015-167** Offering the Position of Administrative Data Clerk to Carla Scharber
7. **Resolution 2015-168** Authorizing the Police Department to Purchase an Additional Lock Box Key
8. **Resolution 2015-169** Approving the Purchase of SmartDraw Software
9. **Resolution 2015-170** Awarding Fire Sprinkler System Inspection/ Maintenance Services
10. **Resolution 2015-171** Authorizing Entering Into an Energy and Maintenance Agreement with Connexus Energy for the (IIA) Bluebird Park Parking Lot Lighting
11. Increasing Candidate Filing Fees
 - a. **Ordinance No. 613** to Amend the Code of the City of Isanti, Chapter 18, Elections, Adding Article IV, Filing Fees
 - b. **Resolution 2015-172** Adopting Fees within the City of Isanti

Motion by Lundeen second by Johnson to approve the Consent Agenda as presented. Motion carried unanimously

At 7:47 p.m. Mayor Wimmer announced that the Council would go into a brief recess to clear out the Chambers and that Council would then go into closed session to discuss a personnel matter.

N. Closed Session

1. Regarding a Personnel Matter

At 7:50 the City Council went into a closed session.

O. Open Session

At 8:01 p.m. Council came out of closed session. Mayor Wimmer requested City Attorney, Clark Joslin, provided a summary of the closed session. Joslin stated that during the closed session the City Council considered Patty Peterson's Medical Leave situation and that Ms. Peterson was present during the discussion. Council explored the factual basis reported by staff.

Mayor Wimmer asked if the Council wished to take any action at this time.

Motion by Johnson second by Lundeen to terminate Patty Peterson's employment with the City of Isanti. Motion carried unanimously.

Adjournment

Motion by Lundeen second by Collison to adjourn. Motion passed unanimously. Meeting adjourned at 8:04 p.m.

Respectfully Submitted,

Karissa Henning
Human Resources/Deputy City Clerk