

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, JULY 6, 2021 – 7:00 P.M.  
CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Staff Present: City Administrator Josi Wood, City Clerk Jaden Strand, Finance Director Mike Betker, Public Services Director Matt Sylvester, City Engineer Jason Cook and Chief of Police Travis Muyres

Others Present: Dan HinneKamp and Anthony Hanson

**D. Public Comment**

None

**E. Adopt Agenda**

**Revised Agenda:**

**ADD K.10.** Support for Rum River BMX Hosting the 2022 National Event at Isanti Indoor Arena

**ADD L.13. Resolution 2021-161** Declaring an End to The Local Emergency

Motion by Lundeen, seconded by Collison to approve agenda with the modifications listed above.

Motion passed 5-0. Motion carried.

**F. Proclamations/Commendations/Certificate Award**

None

**G. Approve City Council Minutes**

1. June 15, 2021- Regular Meeting of the City Council
2. June 15, 2021- Committee of the Whole Meeting
3. May 18, 2021- Planning Commission Meeting
4. April 27, 2021- Parks, Recreation and Culture Board Meeting Minutes

Motion by Lundeen, seconded by Collison to approve minutes as presented. Motion passed 5-0. Motion carried.

**H. Announcements**

- |                                |   |
|--------------------------------|---|
| 1. Committee of the Whole      | Tuesday, July 20, 2021 at 5:00 p.m.   |
| 2. City Council Meeting        | Tuesday, July 20, 2021 at 7:00 p.m.   |
| 3. Budget Work Session         | Tuesday, July 20, 2021<br><i>(Immediately following the City Council Meeting)</i> |
| 4. Planning Commission Meeting | Tuesday, July 20, 2021  |

**I. Council Committee Reports**

None

**J. Public Hearings**

None

**K. Business Items**

- 1. Resolution 2021-144** Interview Applicant for Vacant Parks, Recreation and Culture Board Seat  
Applicant Dan HinneKamp was interviewed by Mayor Johnson for the vacant Parks, Recreation and Culture Board seat. Johnson asked questions specific to Parks, Recreation and Culture.

A motion was made by Lundeen, seconded by Bergley to appoint Dan HinneKamp to the Parks, Recreation and Culture Board. Motion passed 5-0. Motion carried.

**City Administrator Josi Wood**

- 2. Resolution 2021-145** Approving a Special Event Permit Application for Rum River BMX MN State Series Finals

City Administrator Josi Wood shared that this is a special event permit request for the State Series Finals which is scheduled for August 27<sup>th</sup>-29<sup>th</sup>. The hours for the event are Friday from 4:00 p.m. to 9:00 p.m., Saturday from 1:00 p.m. to 6:00 p.m. and Sunday from 9:00 a.m. to 5:00 p.m. The estimated number of people to be in attendance is 1,000-1,200 per day.

A motion was made by Collison, seconded by Lundeen to approve resolution as presented. Motion passed 5-0. Motion carried.

- 3. Resolution 2021-146** Approving a Special Event Permit Application for Ally's Walk for Kleefstra  
City Administrator Josi Wood shared that this is a special event permit request for Ally's Walk for Kleefstra which is scheduled for July 24, 2021 from 9:00 a.m. to 3:00 p.m. The walk/run event will begin at the soccer complex and travel along the Cambridge-Isanti Bike/Walk Trail for 1.5 miles where it will conclude at Bluebird Park. The estimated number of people in attendance is 50-75 people.

A motion was made by Lundeen, seconded by Bergley to approve resolution as presented. Motion passed 5-0. Motion carried.

- 4. Resolution 2021-147** Approving a Special Event Permit Application for Rum River BMX MN State Qualifier Event

City Administrator Josi Wood shared that this is a special event permit request for the MN State Qualifier which is scheduled for August 15<sup>th</sup> from 7:00 a.m. to 5:00 p.m. The estimated number of people in attendance is 800-1,000 people.

A motion was made by Lundeen, seconded by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

- 5. Resolution 2021-148** A Resolution Approving the Site Plans for a Manufacturing Building for BP Metals at 825 East Dual Blvd NE

City Administrator Josi Wood shared that this was presented at the June 24, 2021 Planning Commission meeting and is for a custom sheet metal fabrication shop located at 825 East Dual Blvd NE. The Planning Commission has recommended approval for the site plan with the conditions that were mentioned at the June 15<sup>th</sup> Planning Commission meeting.

A motion was made by Lundeen, seconded by Bergley to approve resolution as presented. Motion passed 5-0. Motion carried.

**6. Ordinance-756** Amending the City Zoning Ordinance, Section 13, Article 2, Subdivision 210: Wind Energy Conversion Systems

City Administrator Josi Wood shared that this was discussed at the May 18<sup>th</sup> Committee of the Whole meeting where staff was directed to draft an ordinance to allow small Wind Energy Conservation Systems in residential zoning districts. Committee of the Whole recommended approval as well as Planning Commission with a 6-0 vote.

A motion was made by Lundeen, seconded by Bergley to approve ordinance as presented. Motion passed 5-0. Motion carried.

**7. Ordinance-757** Amending Chapter 87, Keeping of Certain Animals to Allow Ducks

City Administrator Josi Wood shared that this was discussed at the May 18<sup>th</sup> and June 15<sup>th</sup> Committee of the Whole meetings where staff was directed to draft an ordinance amendment. The proposed ordinance amendment is similar to existing regulations for chickens and reflects similar language. The Committee of the Whole recommended that ducks shall have their wings clipped, and that the maximum number of ducks allowed will be 2 for lots under 3 acres and a maximum of 4 ducks for lots 3 acres or larger.

A motion was made by Bergley, seconded by Lundeen to approve ordinance as presented. Motion passed 5-0. Motion carried.

**8. Development Agreement Fairway Greens South Discussion**

City Administrator Josi Wood shared that on June 1<sup>st</sup> the City Council approved the preliminary and final plat for Fairway Greens South. As part of the development process a development agreement is required. The applicant has reviewed the draft agreement and would like to discuss the Letter of Credit. In the financial guarantee section of the development agreement, cash or a Letter of Credit to cover 125% of the development costs. The developer asked staff about the agreement and asked if it would be similar to a previous agreement that was done in 2014. Staff told the developer it would generally be the same but the fees and amounts will be different. Each development agreement is negotiated per that specific development with some standard language. The 2014 agreement was not for the applicant nor was it for his site. Each agreement is tailored to the development and negotiated out. This developer applied for the subdivision without meeting with staff prior to submittal, there was no conversation at all about the development with Community Development Staff.

Finance Director Mike Betker shared the risks of surety bonds and why they are generally not accepted.

Developer Anthony Hanson shared his concerns on why he feels a surety bond shall be acceptable for the financial guarantee portion of the agreement.

A motion was made to deny the request for the surety bond as an acceptable financial guarantee of the development agreement, seconded by Collison. Motion passed 5-0. Motion carried.

**City Engineer Jason Cook**

**9. Resolution 2021-149 Approving the Addition of Sidewalks on 3<sup>rd</sup> Ave NW**

City Engineer Jason Cook shared that at the June 15, 2021 it was requested to evaluate the installation of crosswalks across 3<sup>rd</sup> Avenue at the new Bluebird Court and Eagle Street intersections. These would be crossings at uncontrolled intersections where vehicles do not stop. The existing boulevard on the east side of 3<sup>rd</sup> Avenue is steeper than the allowed maximum slope for ADA pedestrian ramps. At Bluebird Park the recommended improvement would be to remove approximately 100 feet of trail to raise the surface up 1.5 feet ramping up to the new ped ramp location and then ramping back down to the existing trail elevation. It is also recommended constructing a concrete ped ramp in the boulevard between the trail and 3<sup>rd</sup> Avenue. Considering this is an uncontrolled crossing, it is also recommended to install cross walk signs on either side of the crossing, and striping crosswalk blocks as well.

Cook further shared that at Eagle Street the recommended improvement would be to have the contractor installing the sidewalk along Eagle Street to shift the walk to the south similar to how they installed the walk along Bluebird Court. This would more closely align the crossing with the parking lot entrance on the east side of 3<sup>rd</sup> Avenue. Considering this is also an uncontrolled crossing, it is recommended to install cross walk signs on either side of the crossing and striping crosswalk blocks as well. These blocks could be staggered to direct the pedestrians to the parking lot entrance initially, and if it is found to be necessary in the future a concrete ped ramp could be constructed in the boulevard north of the parking lot entrance. Due to the dip in the road north of Eagle Street, site distance for south bound vehicles is obstructed and makes the crossing at Eagle Street difficult to see in advance. Therefore, it is recommended installation of one advance crosswalk sign in the low point to warn south bound drivers of the crossing ahead. The 2021 Street Improvements project is scheduled to sealcoat this section of 3<sup>rd</sup> Avenue this summer. It is recommended to add the above-described listed work to this project as the scope of work similar to other tasks within the contract. Based on the bid prices received, the described improvements will cost approximately \$7,500.00. Public Works may install signs and paint the crossing to further reduce the cost by approximately \$500.00 to \$700.00.

A motion was made by Lundeen, seconded by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

**10. Support for Rum River BMX Hosting the 2022 National Event at Isanti Indoor Arena**

City Administrator Josi Wood shared that Rum River BMX has made a request for the City's support for hosting the 2022 National Event. They need a letter written stating support of the event on their behalf to go for their application.

Mayor Johnson stated that this was done two years ago and the Council was on board.

Motion by Lundeen, seconded by Collison to approve a letter being written in support of the event. Motion passed 5-0. Motion carried.

**L. Approve Consent Agenda**

- 1. Consider Payroll in the Amount of \$114,720.51, Accounts Payable in the Amount of \$649,611.62, and Second Quarter Payroll for Council/ Boards/ Commissions in the Amount of \$9,359.37**

2. **Resolution 2021-150** Approving Application for a Local Gambling Permit for Pheasants Forever, INC Legendary Longtails (MN) Chapter #962
3. **Resolution 2021-151** Approving Application for an Exempt Gambling Permit for Rum River BMX 50/50 Raffle for August 15<sup>th</sup>, 2021
4. **Resolution 2021-152** Approving Application for an Exempt Gambling Permit for Rum River BMX 50/50 Raffle for August 28<sup>th</sup> and 28<sup>th</sup>, 2021
5. **Resolution 2021-153** Approving a Mutual Aid Agreement Between the City of Isanti and the City of Princeton for the Sharing of Equipment and Personnel Resources
6. **Resolution 2021-154** Approving a Mutual Aid Agreement Between the City of Isanti and the City of Braham for the Sharing of Equipment and Personnel Resources
7. **Resolution 2021-155** Policy for Donation of Surplus Property
8. **Resolution 2021-156** Authorizing a Reduction in the Letter of Credit for Circle B Ranch
9. **Resolution 2021-157** Accepting Quote for New Liquor Store Point of Sale Software
10. **Resolution 2021-158** Authorizing Request for Proposals for Auditing Services
11. **Resolution 2021-159** Approving the Re-Hire of Part-Time Public Works Seasonal Gene West
12. **Resolution 2021-160** Accepting Quote for New Liquor Store Security System
13. **Resolution 2021-161** Declaring an End to The Local Emergency

A motion was made by Lundeen, seconded by Bergley to approve the consent agenda with the added modification of L.13. Motion passed 5-0. Motion carried.

#### **M. Other Communications**

1. Draft Minutes for the June 22, 2021 Parks, Recreation and Culture Board Meeting

#### **N. CLOSED SESSION**

1. Closed Session for Discussions of Appraisals of Real Property PID 16.090.0102 901 E Dual Blvd NE Isanti, MN and PID 16.029.2100 10 6<sup>th</sup> Ave SE Isanti, MN Pursuant to Minnesota Statutes Section 13D.05 Subd3(c)

Mayor Johnson stated the Council would be going into closed session for discussions of appraisals of real property PID 16.090.0102 901 E Dual Blvd NE Isanti, MN and PID 16.029.2100 10 6<sup>th</sup> Ave SE Isanti, MN pursuant to Minnesota Statutes Section 13D.05 Subd3(c).

The meeting was closed at 7:56 p.m.

Upon reopening of the meeting at 8:04 p.m., a motion was made by Lundeen to list the lot by the new liquor store for the appraised price, seconded by Collison. Motion passed 4-1 with Gordon abstaining. Motion carried.

A motion was made by Collison to get an appraisal on the current liquor store, seconded by Lundeen. Motion passed 5-0. Motion carried.

A motion was made by Lundeen to go into closed session to discuss the amount for the 901 E Dual Blvd NE property, seconded by Collison. Motion passed 5-0. Motion carried.

2. Closed Session for Discussions to Purchase Real Property PID 16.090.0102 901 E Dual Blvd NE Isanti, MN Pursuant to Minnesota Statutes Section 13D.05 Subd3(c)

Mayor Johnson stated the Council will be going into closed session for discussions to purchase real property PID 16.090.0102 901 E Dual Blvd NE Isanti, MN Pursuant to Minnesota Statutes Section 13D.05 Subd3(c)

The meeting was closed at 8:16 p.m.

Upon reopening of the meeting at 8:30 p.m., a motion was made by Lundeen to remove N.3. from the agenda, seconded by Bergley. Motion passed 5-0. Motion carried.

~~3. Closed Session for Discussions to Sell a Portion of Real Property PID 16.029.2100 10<sup>th</sup> Ave SE Isanti, MN Pursuant to Minnesota Statutes Section 13D.05 Subd3(c)~~

### **Adjournment**

A motion was made by Bergley, seconded by Gordon to adjourn. Motion passed 5-0. Motion carried.

Meeting adjourned at 8:32 p.m.

Respectfully Submitted,



Jaden Strand  
City Clerk