

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, JULY 2, 2019 – 7:00 P.M.  
CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, City Attorney Clark Joslin, Assistant City Administrator/ Special Projects Don Lorsung, Public Services Director Matt Sylvester

Others Present: Phyllis Harmon-Collins, Lunn Hovind, Rod Barrows, Al Jankovich, Mark Reller and Ron Gamble

**D. Adopt Agenda**

Motion by Lundeen, second by Collison to approve agenda as presented. Motion passed 5-0. Motion carried.

**E. Proclamations/Commendations/Certificate Awards**

Daniel Vandenheuvel Recognition

Mayor Johnson read the award and commended Daniel Vandenheuvel who has served 25 years with the City of Isanti Police Department.

Heart Safe in Isanti Award

Mayor Johnson shared that the City of Isanti has been recognized with Isanti County. Fire Chief Al Jankovich shared that the award was presented by Allina and Isanti County. Isanti is 1 of 3 Counties in the State of Minnesota that has this recognition across the whole County and that all the Cities within Isanti County share this recognition of being a Heart Safe community. Jankovich continued to share that what made Isanti County recognized is by being proactive and disbursing AEDS throughout the County and providing awareness level training to a certain amount of the community members. Followed by a picture with Fire Chief Al Jankovich, Police Chief Travis Muyres, Mayor Johnson and Councilmembers: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

**F. Approve City Council Minutes**

1. June 13, 2019- First Special Closed Meeting Minutes
2. June 13, 2019- Second Special Closed Meeting Minutes
3. June 18, 2019 -Regular Meeting of the City Council
4. June 18, 2019- Committee of the Whole Meeting
5. May 21, 2019- Planning Commission Meeting

Motion by Lundeen, second by Collison to approve minutes as presented. Motion passed 5-0. Motion carried.

**G. Announcements**

- |                                              |                                                                            |
|----------------------------------------------|----------------------------------------------------------------------------|
| 1. Committee of the Whole                    | Tuesday, July 16, 2019 at 5:00 p.m.                                        |
| 2. City Council Meeting                      | Tuesday, July 16, 2019 at 7:00 p.m.                                        |
| 3. Planning Commission Meeting               | Tuesday, July 16, 2019<br>(Immediately following the City Council Meeting) |
| 4. Park, Recreation, & Culture Board Meeting | Tuesday, July 23, 2019 at 6:00 p.m.                                        |

## **H. Council Committee Reports**

Councilmember Steve Lundeen shared that the Isanti Fire District has ordered a new fire truck to replace a pumper truck that the Fire District has had since 1978.

## **I. Public Hearings**

None

## **J. Business Items**

### **City Administrator Josi Wood**

#### **1. Resolution 2019-175 Approving Request for Proposals for Legal Services**

City Administrator Josi Wood shared that this item had been discussed at Committee of the Whole and it is for requests for proposals for Legal Services for civil and prosecuting attorney services. Wood further shared that the request for proposals would be posted July 3<sup>rd</sup>, 2019 through August 2<sup>nd</sup>, 2019.

Motion by Collison, second by Lundeen to approve resolution as presented. Motion passed 5-0. Motion carried.

#### **2. Ordinance- 708 Amending Ordinance No. 445 Zoning; Section 7 Business Districts, Article Two “B-2” General Business District, Subdivision 3: Conditional Uses, to Remove Self Storage Facility as a Conditional Use”**

City Administrator Josi Wood shared that this item was discussed at the May 21<sup>st</sup>, 2019 Planning Commission meeting and it was to remove the self-storage facility within the Ordinance and Planning Commission has recommended approval.

Motion by Bergley, second by Lundeen to approve the Ordinance as presented. Motion passed 5-0. Motion carried.

#### **3. Resolution 2019-176 Approving Installation of Electronic Readers on Two City Hall Doors, Upgrade and Install of Readers at Police Department**

City Administrator Josi Wood shared that this item has been discussed for a couple years and was also included in the 2019 budget to give staff entrance from the East side as well as going into the staff area where electronic readers would be installed for security purposes to track who comes in and out of our facilities. Wood further shared that with the \$8,000 that was budgeted, there was also enough to upgrade the system that is at the police department for security reasons as well as to include a mechanism for a reader on the evidence room.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

### **City Engineer Jason Cook**

#### **4. Resolution 2019-177 Resolution Awarding the Bid for the TH 65 & Cajima Street RCUT Improvements Project Within the City of Isanti**

City Administrator Josi Wood shared that this item was discussed and bids received at Committee of the Whole where the recommendation from the Committee is to move forward with awarding the bid to AZTECH Corporation and move forward with an increase of \$112,000 for additional funds that are needed to move forward.

Motion by Bergley, second by Lundeen to approve resolution as presented. Motion passed 5-0. Motion carried.

**Chief of Police Travis Muyres**

**5. Resolution 2019-178 Approving Participation in National Night to Unite**

Chief of Police Travis Muyres shared that this is the first Tuesday in August every year and Council meetings have always been moved that week. Muyres shared this resolution is to participate. City Council further discussed this matter.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

**Public Services Director Matt Sylvester**

**6. Resolution 2019-179 Resolution to Submit an Insurance Claim and Accept Proposal for Isanti Indoor Arena Repairs**

Public Services Director Matt Sylvester shared there was significant damage to the East side of the BMX Arena. Sylvester further shared that this item is to reach out and get an insurance claim to the League of Minnesota Cities Insurance Trust where the City's deductible is \$1,000 and have NHH perform the roofing repairs.

Motion by Collison, second by Lundeen to approve resolution as presented. Motion passed 5-0. Motion carried.

**K. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$507,339.33 Payroll in the Amount of \$123,226.09 and Second Quarter Payroll for Council/ Boards/ Commissions in the Amount of \$9,116.88
2. Resolution 2019-180 Approving the Replacement of North Exterior City Hall Doors
3. Resolution 2019-181 Accepting Part-Time Liquor Store Clerk Jason Goetz Resignation
4. Resolution 2019-182 Approving Friends of St. Scholastica Gambling Permit
5. Resolution 2019-183 Approving New City Hall Hours of Operation and Amendment to the City of Isanti Personnel Policy: Section 2, Definitions and Section 5, Hours of Work
6. Resolution 2019-184 Approving Isanti Police Department Social Media Policy
7. Resolution 2019-185 Authorizing the Closing of Debt Service Funds for 2019
8. Resolution 2019-186 Resolution Accepting a Donation from the Rotary Club of Cambridge & Isanti

Motion by Collison, second by Bergley to approve Consent Agenda as presented. Motion passed 5-0. Motion carried.

**L. Other Communications**

None

**Adjournment**

Motion to adjourn by Collison, second by Begley. Motion passed 5-0. Motion carried. The meeting was adjourned at 7:24 p.m.



Jaden Moore

Deputy City Clerk/ Human Resources