

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL  
July 19, 2011  
Isanti City Hall**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Sue Larson, Steve Lundeen, and Ross Lorinser.

Members Absent: None.

Staff Present: City Administrator Don Lorsung, Assistant City Administrator/City Clerk Irene Bauer, City Attorney Clark Joslin, Finance Director Kristi Smith, Human Resources/Deputy City Clerk Karissa Henning, Economic Development Director Sean Sullivan, Police Chief Ron Sager, and City Engineer Brad DeWolf

Motion by Larson, second by Kennedy to approve the agenda as presented. Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Award**  
There was none.

**F. Approve City Council Minutes**  
Motion by Kennedy, second by Lundeen to approve the minutes of the July 5, 2011 City Council meeting. Motion carried unanimously.

**G. Citizens Input**  
Lavern Peter: 401 County Road 5 NW. Distributed papers to City Council announcing she has sewer problems. That her sewer line was broken where it connects into the school line.

Duane Hand: Licensed contractor stated he found broken pipes filled with mud; the lines run from the school property to Peter's house.

It was questioned if there was an easement for that part of Peter's line that is located on the school property and Peter stated she did not know. City Engineer, Brad DeWolf will investigate further and follow up.

**H. Announcements**  
Announcements were read.

**I. Council Committee Reports**

Councilor Larson reported on:

*Liquor Store:*

- Operations
- Outside sign
- Wine training

*Friends of the Isanti Area Library:*

- Summer reading program - 45 kids attending
- The link site has the highest rate of check out service of all small branches
- Lynn True is working on a website
- Selling memberships
- Looking for volunteers to sell youth books

*Downtown Committee:*

- Short meeting - no news to repost

*Trunk Highway 65 Transit Meeting:*

- Service study
- Gave final report of feasibility of bus routes

*Bike/Walk Trail Ribbon Cutting Ceremony:*

- Nice gathering
- Jim Oberstar who did a lot of the funding attended

*National Night Out - August 2nd:*

- Police Department willing to stop out and have a presence if invited

Mayor Wimmer stated the Isanti County EDA passed a County EDA levy, the amount and purpose of the levy has been undetermined. This matter will be brought back to the next City Council meeting to consider maintaining membership in the County EDA.

**J. Public Hearings**

**1. Resolution No 2011-161**

Continuation of Public Hearing for Financial Assistance and Adoption of Written Spending Plan for RMW Twins, LLC. Approving Spending Plan for the Use of Tax Increments to Stimulate Construction.

Staff report: Sean Sullivan reported the RMW Twins, LLC approached the City with a 2,650 square foot restaurant concept. The project has an estimated market value of \$600,000 which would generate \$19,000 in taxes annually. This new project would result in 8-13 new jobs. The developer has already demolished the building to make the property more marketable and ready for construction. The applicant submitted a letter requesting \$75,000 in financial assistance. The assistance requested is \$50,000 in Special TIF financing and \$25,000 from the City revolving loan fund. Approval would be contingent on the following: securing of private bank financing, approval of revolving loan application review and satisfactory development approval by the development attorney.

Motion by Larson, second by Kennedy to approve Resolution No. 2011-161 as presented. Motion carried unanimously.

**K. Business Items**

**1. Resolution No. 2011-162 2011 Street & Utility Improvement Project Bonds – Paul Donna, Northland Securities, Inc.**

- a. Resolution Providing for the Competitive Negotiated Sale of \$790,000 General Obligation Improvement Bonds, Series 2011A

Paul Donna of Northland Securities did a finance overview of the proposed bonds and stated the special assessments against benefitted properties would be in the approximate amount of \$341,103 for a term of ten years at a rate of 1.75%.

Motion by Kennedy, second by Lorinser to approve Resolution No. 2011-162 as presented. Motion carried unanimously.

- b. Financial Advisory Service Agreement with Northland Securities, Inc.

Motion by Larson, second by Kennedy to approve the Advisory Service Agreement. Motion carried unanimously.

**2. Resolution No. 2011-163 Special Event Request – BMX.**

Resolution Approving Special Event Application to Rum River BMX to hold a BMX State Championship Series Race Event on July 22, 23, & 24, 2011.

Motion by Kennedy, second by Lundeen to approve Resolution No. 2011-163 as presented. Motion carried unanimously.

**3. Resolution No. 2011-164 Special Event Request –MN Owls Hockey.**

Resolution Approving Special Event Application to Minnesota Owls Hockey Team to Hold a Tailgate Party on September 7, 2011.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-164 as presented. Motion carried unanimously.

**4. Resolution No. 2011-165 Agenda Request Regarding Deferral of Special Assessments – Duane M. Halvorson.**

Duane M. Halvorson requested the deferral of special assessments on a 16.8 acre parcel he owns in the City of Isanti. That the property had been in Green Acres status and he was made aware that it would go out of Green Acres status for years 2011 and 2012. Halvorson requested the City consider deferring the special assessments for the years 2011 and 2012 until it resumed Green Acres status for year 2013. The deferral of special assessments would be retained for those years until the property is sold and/or developed.

There was discussion if there would be any costs to the City should the City defer the assessments. It was noted that the assessments would continue to accrue interest. There was comment made if granting the request would set a precedent in the future.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-165 as presented. Motion carried unanimously.

**5. Ordinance's and Resolutions Relating to Adoption of the Minnesota Electrical Act:**

Staff report by Sean Sullivan: discussed the 2011 Minnesota shutdown will be impacting the construction projects currently underway. Electrical inspections and commercial plumbing plan review are items needed for the Krayola Kids Childcare Center Project as well as Prairie Senior Cottages of Isanti. The availability to conduct Electrical Inspections for active projects is something that needs to be approved to keep these active projects on schedule. Proposed Ordinances and Resolutions, seen below, are recommended and will stay in effect until the state settles on its budget and adopts the 2011 fiscal budget, the Ordinances and Resolutions would then sunset at that point.

**a. Ordinance No. 514**

Ordinance Amending City Code Chapter 111: Building Construction; Creating Article III: Minnesota Electrical Act.

**b. Resolution No. 2011-166**

Resolution Authorizing to Enter into a Contract for Services for Electrical Inspections Services

**c. Ordinance No. 515**

Ordinance Amending Fee Schedule.

**d. Resolution No. 2011-167**

Resolution Adopting Fees.

Motion by Kennedy, second by Larson to approve Ordinance No. 514, Resolution No. 2011-166, Ordinance No. 515 and Resolution No. 2011-167 as presented. Motion carried unanimously.

**6. Resolution No. 2011-168**

Resolution Approving Isanti Police Reserves to Volunteer their Services to Assist the Isanti County Sheriff's Office at the Upcoming Isanti County Fair.

Motion by Lorinser, second by Kennedy to approve Resolution No. 2011-168 as presented. Motion carried unanimously.

**7. Resolution No. 2011-169**

Resolution Accepting Quote for the Wastewater Treatment Plant Roof Repair.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-169 as presented. Motion carried unanimously.

**8. Resolutions Relating to RMW Twins, LLC Project**

**a. Resolution 2011-170 PLANNING - SITE PLAN - Dickey's BBQ**

A resolution approving the site plan review as requested by Rick Waytashek, RMW Twins, LLC to permit the construction of a new restaurant with the drive thru on the property located at 410 Main Street East.

**b. Resolution 2011-171 PLANNING - CUP Dickey's BBQ**

A resolution approving the conditional use permit as requested by Rick Waytashek, RMW Twins LLC, to permit a restaurant with drive thru on the property located at 410 Main Street East.

**c. Resolution 2011-172 PLANNING - VARIANCE - Dickey's BBQ**

A resolution approving the variation requested by Rick Waytashek, RMW Twins LLC, to permit a reduction in interior green space requirements for the property located at 410 Main Street East.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-170, Resolution No. 2011-171 and Resolution No. 2011-172 as presented. Motion carried unanimously.

**9. Ordinance 516**

Ordinance Amending Ordinance No. 445 Zoning, Section 21, Administration and Enforcement, Article 5, Variances.

Motion by Kennedy, second by Larson to approve Ordinance No. 516 as presented. Motion carried unanimously.

**L. Consent Agenda**

1. Accounts Payable in the Amount of \$295,191.35 and Payroll in the Amount of \$66,392.87
2. Approval of the June 14, 2011 Planning Commission Meeting Minutes
3. **Resolution No. 2011-173**  
Resolution Authorizing a Prorated Fee for Current Dog License Holders who Desire to Hold a Lifetime Dog License.
4. **Resolution No. 2011-174**  
Resolution Authorizing Staff to Apply for a Grant for Reimbursement Funding through the Central MN Emergency Medical Services Region Grant Acceptance
5. **Resolution No. 2011-175**  
Resolution Approving Tax Forfeited Property be Conveyed
6. **Resolution No. 2011-176**  
Resolution Accepting Letter of Resignation from Clerk III Robert Foss and Authorizing to Fill the Position
7. **Approval of Mutual Aid Agreements**
  - a. **Resolution No. 2011-177**  
Resolution Approving Mutual Aid Agreement between the City of Isanti and Independent School District 911 for the Sharing of Equipment and Personnel Resources

b. **Resolution No. 2011-178**

Resolution Approving a Mutual Aid Agreement between the City of Isanti and the City of Princeton for the Sharing of Equipment and Personnel Resources

8. **Resolution No. 2011-179**

Resolution Authorizing the Acceptance of a Memorandum of Understanding between the City of Isanti and the International Union of Operating Engineers Local No. 49, AFL-CIO.

Motion by Kennedy, second by Lundeen to approve the Consent Agenda items as presented. Motion carried unanimously.

**Adjournment**

Motion by Kennedy, second by Lundeen to adjourn. Motion passed unanimously. Meeting adjourned at 7:37 p.m.

Respectfully Submitted,

Karissa Henning  
Human Resources/Deputy City Clerk