

**MINUTES
CITY OF ISANTI
CITY COUNCIL
July 01, 2008**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Council Members Alan Duff, Ralph Johnson, Jeffery Kolb, and Sue Larson.

Members Absent: None.

Staff Present: City Administrator Don Lorsung, Assistant City Administrator/City Clerk Irene Bauer, City Attorney Clark Joslin, City Engineer Brad DeWolf, Finance Director Rita Pierce, Community Development Director Carla Vita, and Police Lieutenant Gene Hill

Motion by Larson, second by Johnson to approve the agenda as presented. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

1. EDAM Award

Mayor Wimmer presented the development award received from EDAM for Business Recruitment by the City of Isanti for the 'Ever Cat Fuels Plant' project.

2. Mayor's Presentation of Great Yard Award for the Month of June

Mayor Wimmer awarded the Great Yard Award for the month of June as selected by the Park and Recreation Board

1st Place – Elizabeth Talbot

2nd Place – Jon Prestidge

3rd Place – Randy Geving

3. Recognition to Contributors for the Mayor's Employer Recognition Lunch

Mayor Wimmer recognized the businesses and contributors who contributed towards the Mayor's Employer Recognition Lunch held in June.

4. Recognition to City Staff Relating to the June 12th Security Matter

Mayor Wimmer commended Police Chief Ron Sager and Assistant City Administrator/City Clerk Irene Bauer for their quick action and response relating to the June 12th security issue that resulted in a lockdown of City Hall.

F. Approve Minutes

Motion by Duff, second by Johnson to approve the June 17, 2008 City Council Worksession Meeting minutes and the Regular City Council Meeting minutes as presented. Motion carried unanimously.

G. Citizens Input - There was none.

H. Announcements

Announcements were read.

I. Council Committee Reports

Councilmember Larson reported:

- Friends of the Library held a Pancake Breakfast on June 29, 2008.
- Attended the Community Involvement Team Meeting

J. PUBLIC HEARINGS:

There were none.

K. BUSINESS ITEMS:

1. Request to Use 30 West Main – Isanti Area Chamber of Commerce

David Englund, Jubilee Day Chair requested consideration to allow the Chamber of Commerce the use of 30 West Main for some of their event activities. Englund stated it was his understanding that the development of the property will not begin until after the Jubilee Days event.

When questioned if there would be any issues relating to the stakes that have been placed in the lot; City Engineer DeWolf stated that the stakes have been removed as of this date.

Motion by Johnson, second by Larson to approve the use of 30 West Main for the Isanti Area Chamber of Commerce Jubilee Days event. Motion carried unanimously.

2. Ordinance No. 438, an Ordinance Amending Rental Ordinance and Residential Maintenance Code

Vita gave a staff report whereas it was found that there was an error in the original adopted Rental Ordinance and the Residential Maintenance Code whereas the ordinance was more restrictive than the State requirements. The ordinance presented corrected the areas that were more restrictive.

Motion by Johnson, second by Kolb to adopt Ordinance No. 438 as presented. Motion carried unanimously.

3. Resolution No. 2008-176, a Resolution Approving First Amendment to Northland 66 Premium Stores, LLC Development Agreement

Vita gave a staff report whereas the Northland 66 Premium Stores, LLC had entered into a Development Agreement with the City that allowed for the extension of utilities to the gas station property. Kathy Hansmann, Northland 66 Premium Stores, LLC has requested to extend those utilities to the lot that lies north of the gas station, thereby requesting an amendment to their current Development Agreement. The current Letter of Credit would cover the development of the extension of the utilities.

Motion by Johnson, second by Larson to approve Resolution No. 2008-176 as presented. Motion carried unanimously.

4. Resolution No. 2008-177, a Resolution Authorizing Temporary Sign Permit

Vita gave a staff report whereas Isanti Custom Meats has been approved for the purchase of land from the City as well as have been approved for a Site Plan and Conditional Use Permit to construct a Meat Market on the property at 30 Main Street West. The property has not yet transferred to the new owner; Isanti Custom Meats has requested permission to place three signs on the property to be located near the southwest corner of the property.

There was brief discussion on the installation of the signs and if this would be an issue based on previous Council action at this meeting to approve the Chamber the use of the property for the Jubilee Day event.

Motion by Larson, second by Johnson to approve Resolution No. 2008-177 as presented. Motion carried unanimously.

5. Resolution No. 2008-178, A Resolution Authorizing Allocation of Funds from the Park Dedication Fund to Aid in the Construction of the Cambridge-Isanti Bike/Walk Trail

Vita gave a staff report whereas the Park and Recreation Board considered the request by the Cambridge-Isanti Bike/Walk Committee to match the amount of funding for the trail that the City of Cambridge is contributing for the amount of \$50,000.

There was discussion if the change in trail location affected the grants that have been obtained for the construction of the trail. City Attorney Joslin stated that the grants are not specific to particular location of the trail.

Motion by Johnson, second by Larson to approve Resolution No. 2008-178 as presented. Motion carried unanimously.

6. Ever Cat Fuels Request to Reconfigure Site Plan Layout

Vita gave a staff report whereas Ever Cat Fuels have requested approval to construct a fifty foot tower and a 35-40 foot tower on the property. The towers are to be located behind the building on the north end. The equipment was initially designed to be placed within the structure; however as the design of the facility progressed, a much larger unit was found to be necessary and as a result the towers must be located outside the building.

There was general discussion on the height of the towers and that the Ordinance does not regulate height; the Fire Chief has been contacted and he does not see any issues with the towers; and there was discussion on driver safety issues based on road visibility and visibility of the railroad crossing in relation to the placement of the towers.

Motion by Johnson, second by Larson to approve the reconfiguration of the building appearance and site plan to permit the construction of the Alcohol Distillation Towers on the property at 100 Isanti Parkway NE. Motion carried unanimously.

7. Resolution No. 2008-179, a Resolution Authorizing Funding for a Downtown Mural

Vita gave a staff report whereas the EDA has considered a request by the Downtown Committee for a contribution towards the cost of the downtown mural. The mural is being painted on the west side of the Family Pathways buildings and is expected to cost approximately \$3,000.

Motion by Johnson, second by Larson to approve Resolution No. 2008-179 that provides authorizing a contribution of \$1,000 of EDA Marketing funds for the downtown mural. Motion carried unanimously.

8. Resolution No. 2008-180, a Resolution Authorizing Removal of the Community Bulletin Board

Vita gave a staff report whereas the Downtown Committee has been discussing the need for an updated City Bulletin Board sign at the intersection of 1st Avenue and County Road 5. The Committee has sought estimate of costs to replace the sign with a similar type sign. The EDA reviewed the request at their June 24th meeting and recommended the removal of the sign and to monitor the complaints on the sign removal.

There was general discussion if the sign should be removed until there is an approved replacement and funding plan in place.

There was discussion on the lettering and readability of the current sign and that the letters should be placed on every other line. There was also discussion that the information should be for city events only.

Motion by Larson, second by Johnson to approve Resolution No. 2008-180 that provides for the removal of the Community Bulletin Board with the condition to keep the existing sign until a replacement sign and funding has been approved and to limit the signing to every other line with city events as priority signing. Motion carried unanimously.

9. Resolution No. 2008-182, a Resolution Awarding Quote Relating to the Sale of Forfeiture Vehicles

Lieutenant Hill gave a staff report whereas two quotes were received to provide repairs, vehicle cleaning and sale of vehicles relating to forfeiture vehicles.

Motion by Duff, second by Larson to approve Resolution No. 2008-182 awarding the quote for services relating to the sale of forfeiture vehicles to All American Auto Sales, Inc. Motion carried unanimously.

10. Resolution No. 2008-182, a Resolution Approving Plans and Specifications for the Fairway Greens Development and Authorize to Advertise for Bids

DeWolf gave a staff report whereas based on past Council action, their engineering firm, Bolton & Menk, Inc. have submitted final plans and specifications for the completion of the Fairway Greens development project. DeWolf reviewed the schedule relating to the project completion.

Motion by Larson, second by Duff to approve Resolution No. 2008-182 as presented.
Motion carried unanimously.

11. Resolution No. 2008-183, a Resolution Authorizing Governmental Unit to be a Party to Minnesota Water Agency Response Network (MnWARN)

Lorsung gave a staff report whereas the City has an opportunity to enter into a mutual aid agreement with Minnesota's Water and Wastewater Agency Response Network (MnWARN). Mutual Aid/Assistance is one agency helping another based on a written agreement. The assistance is provided across jurisdictional boundaries in the event of an emergency. As a part of entering into the network agreement, the City will be setting labor and equipment rates.

Motion by Larson, second by Kolb to approve Resolution No. 2008-183 as presented.
Motion carried unanimously.

L. Consent Agenda

The following consent agenda was considered:

1. Accounts Payable in the Amounts of \$108,026.73 and Payroll in the Amount of \$69,451.91
2. Approve Minutes:
 - a. May 27, 2008 Park & Recreation Board
 - b. May 27, 2008 EDA
3. **Resolution No. 2008-184**, a Resolution Offering Part-Time Liquor Store Clerk Position to Ms. Angela Perkins
4. **Resolution No. 2008-185**, a Resolution Offering Part-Time Liquor Store Clerk Position to Mr. Clifford Larson
5. **Resolution No. 2008-186**, a Resolution Authorizing Interim Clerk II Position and Additional Compensation to Part-Time Liquor Store Clerk Ms. Katie Mathews
6. **Resolution No. 2008-187**, a Resolution Approving Permanent Employee Status for Administrative Assistant Trudi Breuninger
7. **Resolution No. 2008-188**, a Resolution Authorizing the Use of Replacement Funds for the Public Works Department
8. **Resolution No. 2008-189**, a Resolution Accepting Street and Infrastructure for Banksite 1st Addition – Extension of Golden Way

Motion by Johnson, second by Larson to approve the above stated Consent Agenda as presented. Motion carried unanimously.

M. Other Communication

Other communication was reviewed as presented.

L. Closed Session – Personnel Matter

At 7:45 p.m. Mayor Wimmer announced there will be a five minute recess prior to going into closed session.

Summary of Closed Session

The Council came out of Closed Session at 8:25 p.m. City Attorney Joslin provided the following summary of the closed meeting:

The following were present at the Closed Session: Mayor Wimmer, Councilmember's Duff, Johnson, Kolb, and Larson. Also present were City Attorney Clark Joslin, City Administrator Don Lorsung, and City Clerk Irene Bauer.

During the closed session Council discussed with Lorsung and Joslin issues involving potential discipline stemming from the loss of a CDL by a Public Works employee; discussion was focused on what the Cities options were, what potential issues needed to be addressed, and what potential decisions the Council could consider relating to this matter as far as any action of a disciplinary nature.

Following the discussion, the closed meeting concluded and the open meeting was reconvened.

Motion by Kolb, second by Duff to place employee James Lindgaard on a two weeks suspension without pay through July 15, 2008, and direct Staff to work on a Memorandum of Understanding with the Public Works Union as discussed.

Adjournment

Motion by Duff, second by Kolb to adjourn. Motion passed unanimously.

Meeting adjourned at 8:28 p.m.

Respectfully Submitted,

Irene J. Bauer
Assistant City Administrator/City Clerk