

**CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, JUNE 21, 2016 – 7:00 P.M.
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited

Members Present: Mayor George Wimmer, Councilors: Paul Bergley, Dan Collison, Ross Lorinser, Steve Lundeen

Members Absent: None

Staff Present: City Attorney Clark Joslin, City Administrator Don Lorsung, Human Resources/City Clerk Lindsey McInnis, Police Lieutenant Travis Muyres, Community Development Director Roxanne Achman, Liquor Store Manager John Jacobi and City Engineer Brad DeWolf

D. Adopt Agenda

Motion by Collison, second by Lorinser to approve the agenda. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

1. Presentation of the Minnesota GreenStep Cities, Steps 1, 2 and 3 Recognition Award
Mayor Wimmer explained that last year at the League of Minnesota Cities Conference the MPCA program was presented to interested cities with a goal of better environmental practices throughout the city. Roxanne Achman, Community Development Director, took leadership along with Josi Woods, Public Services Director/Assistant City Administrator, playing an important role as well. All systems of local government were involved. In one year the City accomplished Steps 1, 2 and 3. The City will continue to strive towards Step 4, which is by many degrees more difficult. Achman presented the award to the Council. The Mayor thanked Achman for her leadership and stated she has done a fantastic job.

2. Presentation of 2016 Isanti Ambassador Candidates
Melissa Bettendorf explained that the Ambassador Program is an organization that works with the North 65 Chamber of Commerce. She recognized the new co-directors, Kirstin Knutson, Amanda Wichman and Taylor Norberg and thanked them for their hard work. The three current Isanti Ambassadors introduced themselves and shared their favorite memory from their service year. The candidates then went on to introduce themselves, their sponsors and what they were most looking forward to. The Mayor presented the candidates with pins.

F. Approve City Council Minutes

1. June 7, 2016 - Regular Meeting of the City Council
Motion by Lundeen second by Lorinser to approve the regular City Council Meeting Minutes of June 7, 2016 as presented. Motion carried unanimously.

G. Citizens Input

None

H. Announcements

1. Parks, Recreation, and Culture Board Meeting Tuesday, June 28, 2016 at 6:00 p.m.
2. CITY OFFICES CLOSED Monday, July 4, 2016
(In Observance of Independence Day)
3. City Council Meeting Tuesday, July 5, 2016 at 7:00 p.m.
4. Economic Development Authority Meeting Tuesday, July 5, 2016
(Immediately following the City Council Meeting)
5. Planning Commission Meeting Tuesday, July 12, 2016 at 7:00 p.m.

I. Council Committee Reports

1. Council member Lundeen stated the Fire District would like to pour cement for additional parking space alongside the north side of the Fire Department Building which is city owned. It would be approximately 5,535 square feet. The Fire District would like to know who is responsible for paying for this project. The estimated cost is about \$25,000. The Mayor requested Council member Lundeen provide an update as to how many regular sized vehicle parking spaces it would accommodate by Thursday, June 23rd, in which the item will be brought to DOAC (Development & Operations Advisory Committee) for discussion.

2. The Mayor mentioned the City is going to be looking at a space for a potential dog park area. The location that will be looked at is to the East of Rum River BMX. The only downside is it is located near the railroad tracks. Staff will review the Cambridge dog park to identify possible design ideas.

3. The Mayor talked with Coborn's regarding the appearance of the western wall which faces Highway 65. The original plan showed it would look the same as the front of the building, which it currently does not. Legally the western wall was completed according to code. Further discussions are planned and Mayor will be working with them towards a solution to make it look better than it currently does.

4. Another item that the City will be looking into and gathering numbers on is the cost for a grass volleyball court at Rum River Meadows. There are vacant lots that the city owns, so the space is available. A few years ago, sand volleyball courts were looked into but it was not a fiscally feasible option.

5. Mayor Wimmer and Don Lorsung attended the Minnesota League of Cities Conference this month. Roxanne Achman and Josie Wood were in attendance for the GreenSteps Award portion. City Administrator Lorsung reported that it was unique this year as it was combined with the Alliance Renovation and brought in many representatives and ideas from all over the country. Lorsung presented the concept of a comprehensive strategic plan for staffing. The Mayor indicated through discussion at the Mayor's breakfast, the City of Isanti has not had many of the issues other cities are facing, and stated we are very lucky to have an excellent Administrator and fortunate for John Jacobi, Liquor Store Manager, who is doing a fantastic job as well. The profits from the liquor store help pay for items in the general fund and help keep our taxes lower than if we did not have those funds.

J. Public Hearings

None

K. Business Items

1. Resolution 2016-201 Providing for the Issuance and Sale of \$2,525,000 General Obligation Sewer Revenue Bonds, Series 2016A and Pledging Net Revenues for the Security Thereof

Jessica Green of Northland Securities Inc. (colleague Rusty Fifield also present) explained that the bond had originally started with a number of \$2,605,000 but after accepting bids at 11a.m. that morning, the sale was able to be reduced to \$2,525,000. A premium of about \$80,000 was used to reduce the bond amount. The Mayor asked Ms. Green to explain what the premium is and why we received it. Ms. Green explained that investors are looking for a higher coupon rate and investors will provide cash up front to get that higher coupon. This is how they were able to reduce the bond sale size. The original coupon was assumed to be about 1.85%, however it ended up at 2.00%, with a True Interest Cost of 1.75%. This means the over-all borrowing costs, or all in costs, are reduced by about 25 basis points. Originally it was at about 2.20% for the All in Cost (AIC) but after the sale it is down around 1.95% (AIC). Ms. Green stated that this was a really good bond sale. Standard & Poor's (S&P 500) rating report on the City noted very strong budgetary flexibility and liquidity as well as strong management. Ms. Green recommended the sale be awarded to Stifel, Nicolaus & Co, Inc. in the amount of \$2,525,000.

Motion by Collison second by Bergley. Motion carried unanimously.

2. Resolution 2016-202 Approving a Special Event Request from the North 65 Chamber of Commerce for Jubilee Days

Dave Englund, Chair of Jubilee Days gave a brief update on changes this year. New this year in the outhouse race is a junior division ages 12-16. There will also some location changes due to parking changes. Council member Lundeen commented, that this Jubilee parade is a very important part of our City.

Motion by Lundeen second by Bergley. Motion carried unanimously.

City Administrator Don Lorsung

3. Resolution 2016-203 Approving Updates to Isanti Community Center Rental Information

Mayor Wimmer shared that due to issues in the past, the language in the rental agreement was changed to clarify issues with the key pick-up. If the renter does not pick up the key during business hours on the designated days, the reservation will be determined cancelled and no rental refund will be issued.

Motion by Lundeen second by Bergley. Motion carried unanimously.

4. Resolution 2016-204 Approving a Conditional Use Permit for Granger Machine Inc./Crosslake Specialties LLC for Outdoor Storage on the property located at 512 1st Ave NW, Isanti, Minnesota

Motion by Bergley second by Collison. Motion carried unanimously.

5. **Resolution 2016-205 Approving a Conditional Use Permit for St. Elizabeth Ann Seton to operate an Educational Institution within the church located at 207 Whiskey Road NW, Isanti, Minnesota**

The Mayor indicated that this Permit is to bring St. Scholastica into Isanti, and that by allowing this it will give another educational opportunity to those in this area.

Motion by Lundeen second by Collison. Motion carried unanimously.

6. **Ordinance 647 Amending Zoning Ordinance 445, Section 15 Fencing, Screening and Landscaping to update fencing requirement within drainage easements**

The Mayor also added an amendment stating no fence shall enclose a water shut off valve to the interior, a 12-inch minimum separation between the fence and shut off valve must be maintained and also wide enough so a wrench to turn the valve can fit.

Motion by Lundeen second by Bergley. Motion carried unanimously.

7. **Resolution 2016-206 to Approve Staff to Work with the Charter School Development Corporation on a Park Development Agreement**

Mayor explained that the park area which was originally designated will be flip-flopped with land owned by the City and the non-profit, so that the former designated park area can be developed commercially. We will have an agreement that the public will have access to the park. The idea would be to have 250 ft. of trail developed by next year. The rest can be developed over time.

Motion by Lorinser second by Lundeen. Motion carried unanimously.

Liquor Store Manager John Jacobi

8. **Resolution 2016-207 Approving Bid for the Replacement and Installation of LED Lights at the Liquor Store**

Lundeen commented that the replacement of the current lights with the new LED lights will pay for itself within two years. The Mayor requested the item to be sent to the Finance Committee to discuss and to confirm the City has the funding lined up.

Motion by Lundeen second by Collison. Motion carried unanimously.

9. **Resolution 2016-208 Approving Isanti Retail Meats to Cater Isanti Liquor Store Tasting Event**

Motion by Collison second by Lundeen. Motion carried unanimously.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$360,487.53 and Payroll in the amount of \$89,894.86
2. Contractor's Pay Request No. 2 – Final in the Amount of \$43,775.13
3. Final Meeting Minutes for the May 3, 2016 Economic Development Authority Meeting
4. Final Meeting Minutes for the May 10, 2016 Planning Commission Meeting
5. **Resolution 2016-209 Approving a Local Gambling Permit to the Military Order of Cooties Auxiliary to Isanti Rum River Rats #99**
6. **Resolution 2016-210 Adopting Amendment to Nuisance Lot Mowing Policy**
7. **Resolution 2016-211 Approving Donation Box at Liquor Store**
8. **Resolution 2016-212 Approving Repair for Grader Equipment**
9. **Resolution 2016-213 Authorizing Filling of Vacancies to the Isanti Police Reserve Unit by Hiring: Danny Richardson Jr., Evan Peterson, Andrew Sammis, and Keith Peterson**
10. **Resolution 2016-214 Offering the Position of Part-Time Liquor Store Clerk to Christie Visser**

Motion by Lundeen second by Bergley to approve the consent agenda. Motion carried unanimously.

Adjournment

Motion by Bergley second by Collison to adjourn. Motion carried unanimously. Meeting adjourned at 7:27 p.m.

Respectfully Submitted,

Janice Lutterman
Administrative Data Clerk