

**MINUTES**  
**CITY OF ISANTI**  
**CITY COUNCIL MEETING**  
**TUESDAY, MAY 21, 2019 – 7:00 P.M.**  
**CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Paul Bergley Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, City Attorney Clark Joslin, Community Development Director Sheila Sellman, Finance Director Mike Betker,

Others Present: Rodrick Barrows, James Gordon, Leroy Johnson, George Hemen, Elizabeth Anderson, Lynn Hoving, Connie Anderson, Mark Reller, Jill Reller, Megan Gordon, Phyllis Harmon, Luke Merrill, Stacy Upton, Chris Sodergren, Josh Ham and Brian McCullough

**D. Adopt Agenda**

City Administrator Josi Wood shared there is an agenda modification for revision of the date on J.1 A which is that the term is expiring in 2021. Wood continued to share that there was a typo in the resolution. Wood further stated that the Walter Hansen has withdrawn his application for the vacant Interim City Council Seat. Motion by Collison, second by Lundeen to adopt agenda with modifications. Motion passed 4-0. Motion carried.

**E. Proclamations/Commendations/Certificate Awards**

None

**F. Approve City Council Minutes**

1. May 7, 2019- Special Meeting
2. May 7, 2019 - Regular Meeting of the City Council

Motion by Lundeen, second by Collison to approve minutes as presented. Motion passed 4-0. Motion carried.

**G. Announcements**

1. Park, Recreation, & Culture Board Meeting
2. City Council Meeting
3. EDA Meeting

Tuesday, May 28, 2019 at 6:00 p.m.

Tuesday, June 4, 2019 at 7:00 p.m.

Tuesday, June 4, 2019

*(Immediately following the City Council Meeting)*

**H. Council Committee Reports**

None

**I. Public Hearings**

None

**J. Business Items**

1. Interview Candidates for Interim Appointment to Vacant City Council Seat

**a. Resolution 2019-133 Appointing Candidate to Fill the Vacant City Council Seat on the Isanti City Council for the Remainder of the Term Until the Next Election**

Six uniform applications from City residents Dave Apitz, Luke Merrill, James Gordon, Rodrick Barrows, Walter Hanson and Leroy Johnson were received for the interim appointment to the vacant City Council seat.

All candidates, except Walter Hanson who withdrew his application, were present and uniform questions relating to the City Council seat were asked of each of them.

Voting ballots were passed out to the Mayor and Council, completed, and collected by City Clerk, Katie Brooks. Once all ballots were received, Katie Brooks announced 3 votes for James Gordon and 1 vote for Leroy Johnson.

Mr. Gordon was given the oath of office and sworn in by City Clerk Katie Brooks.

Mr. Gordon took his seat among the Council for the remainder of the meeting.

**City Administrator Josi Wood**

**2. Resolution 2019-134 Approving Website Redesign with CivicPlus**

City Administrator Josi Wood shared that there were 4 vendors for the RFP for the City's website. Wood continued to share that Staff is recommending to go with CivicPlus as it is the one with the least amount of annual fees and less cost to the City on an ongoing basis.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

**3. Resolution 2019-135 Approving City Social Media Facebook Pages Allowing Comments**

City Administrator Wood shared that previous discussion included Facebook pages for the Liquor Store, City Hall and Police Department. Wood continued to share that at the time it was approved in April it was to not have comments. However, upon looking at it further there is no way to automatically turn off every comment. Upon further examination with the League of Minnesota Cities, other City's and Policies it is recommended that the pages open up for comments. However, the City will reserve the right to not publish comments, questions or postings containing: profane language or content, personal attacks, harassment, or threats against any individual or organization; discrimination against race, creed, color, age, gender, sexual orientation, physical or mental disability, etc.; copyright infringements or other illegal activity; sexual content, or links to sexual content.

Motion by Lundeen, second by Bergley to approve resolution as presented. Motion passed 5-0. Motion carried.

**4. Resolution 2019-136 Approving a Special Event Permit for the BMC British Auto Car Show**

Brian McCullough, from BMC British Auto Car Show shared that this will be the 4<sup>th</sup> year in Isanti and 2<sup>nd</sup> car show. This year the Jaguar Club is putting on the car show. Mr. McCullough continued to share that all of the proceeds from the show will be going to the Cancer Resource Center in Cambridge to help families and patients in need.

Motion by Lundeen, second by Bergley to approve resolution as presented. Motion passed 5-0. Motion carried.

**5. Resolution 2019-137 Accepting Quote for Animal Control Services**

Assistant City Administrator/ Special Projects Don Lorsung shared that the City received two quotes for Animal Control Services. Lorsung continued to share that the proposals were submitted by the Interim Kennel Provider On-Line Retrievers and Gratitude Farms. The current Interim Provider, On-Line Retrievers, proposal is the Interim contract that is in place right now charging and retaining a flat fee per dog, a daily charge for animal control services and a charge for daily kenneling where the charges will be paid by owner when the dog is released. The cost to the City would be mileage, fees, kenneling for dogs that are not redeemed, charges for cancelled calls and vet rabies situations. There is not a set fee or set monthly charge. Lorsung shared Gratitude Farms proposal would charge impound fee and kennel fee that would be collected from owner when they receive their dog. The cost to the City would be a monthly service fee of \$250 totaling \$3,000 annually. Staff recommended Gratitude Farms due to shorter distance as it is located in East Bethel and On-Online Retrievers is located in Ogilvie. City Council further discussed this matter.

Motion by Bergley, second by Collison to approve Gratitude Farms for Animal Control Services. Motion passed 5-0. Motion carried.

**6. Resolution 2019-138 Amending Resolution 2019-119 Designating Committees and Representatives for City Commissions and Advisory Boards for Year 2019**

Mayor Johnson stated that a Councilmember needs to be chosen for ICICLE. Johnson further stated that he would like to be the alternate if Bergley is unable to attend to meeting.

Motion by Lundeen, second by Collison to approve designating Bergley to ICICLE with Mayor Johnson as an alternate. Motion passed 5-0. Motion carried.

Councilmember Lundeen stated that previous Councilmember Lorinser was designated to attend Cambridge-Isanti Bike/Walk Trail Committee and suggested that Mr. Gordon shall begin attending those meetings.

**Assistant City Engineer Jason Cook**

**7. Resolution for 2019-139 Bid Opening Results- Revised Construction Completion Date**

Assistant City Engineer Jason Cook shared that the City went out for bids for Cajima Street improvements. The bid opening was scheduled for May 14, 2019 and 2 p.m. However, there were no bids received. Mr. Cook continued to share that he contacted the five prime plan holders and inquired the reasoning and the majority of the response is because there is not enough subs to complete the work this fall and that this is to rebid but with the alternate schedule of either starting construction this fall and completing it this fall or starting this spring and completing it by July 31, 2020. Mr. Cook further stated that upon communication with MN DOT they had no conflicts with future work projects next season and having the alternate schedule would allow to work more subcontractors into work schedules in order to get better pricing and more bids.

Motion by Lundeen, second by Bergley to approve Resolution as presented. Motion passed 5-0. Motion carried.

**K. Consent Agenda**

**1. Accounts Payable in the Amount of \$513,136.20, Payroll in the Amount of \$102,078.63**

2. Resolution 2019-140 Accepting Resignation of Maintenance Technician II William Ross
  3. Resolution 2019-141 Promotion of Public Works Jordan Rapp to Maintenance Technician II
  4. Resolution 2019-142 Accepting Resignation of Assistant Finance Director Shayna Forster
  5. Resolution 2019-143 Offering the Position of Parks Intern to Current ED Intern Grant Matz
  6. Resolution 2019-144 Reduction in the Letter of Credit for Heritage Estates Subdivision
  7. Resolution 2019-145 Entering into MNDOT Agreement NO 1031859 for Street Rcut Improvements
  8. Resolution 2019-146 Extending SonicWall Subscription License
  9. Resolution 2019-147 Authorizing the Execution of Repayment Agreement on Lots 1 Block 1, Sun Prairie Fourth Addition with J Robinson Construction, Inc
  10. Resolution 2019-148 Authorizing the Execution of Repayment Agreement on Lots 2 Block 1, Sun Prairie Fourth Addition with J Robinson Construction, Inc
  11. Resolution 2019-149 Authorizing the Execution of Repayment Agreement on Lots 3 Block 1, Sun Prairie Fourth Addition with J Robinson Construction, Inc
- Motion by Bergley, second by Lundeen to approve Consent Agenda as presented. Motion passed 5-0.  
Motion carried.

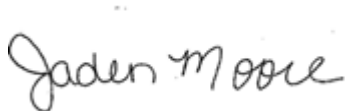
**L. Other Communications**

1. April Police Department Reports
2. April Code Enforcement Officer Report
3. April Building Inspector Report
4. May Engineering Project Status Report

**Adjournment**

Motion by Lundeen, second by Bergley to adjourn. Motion passed 5-0. The meeting adjourned at 8:17 p.m.

Respectfully Submitted,



Jaden Moore  
Deputy City Clerk/ Human Resources