

**MINUTES
CITY OF ISANTI
CITY COUNCIL
May 17, 2011
Isanti City Hall**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Sue Larson, Steve Lundeen, and Ross Lorinser.

Members Absent: Councilor Jim Kennedy.

Staff Present: City Administrator Don Lorsung, Assistant City Administrator/City Clerk Irene Bauer, City Attorney Clark Joslin, Finance Director Kristi Smith, Economic Development Director Sean Sullivan, Police Chief Ron Sager, City Planner Lisa Wilson, CSO Officer Steve Wacha, and City Engineer Brad DeWolf

Motion by Lorinser, second by Larson to approve the agenda as presented. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards.

1. Proclamation – Proclaiming Mayor’s Employer Celebration Day – June 9, 2011
Mayor Wimmer read the proclamation proclaiming June 9, 2011 as ‘Mayor’s Employer Celebration Day’.

F. Approve Minutes

Motion by Lorinser, second by Larson to approve the minutes of the May 3, 2011 regular meeting of the City Council. Motion carried unanimously.

G. Citizens Input. There was none.

H. Announcements - Announcements were read.

I. Council Committee Reports

Councilor Larson reported on the following meetings she had attended:

- Liquor Committee
 - o Toured the Store to look at new sets and changes made
- Historic Downtown Committee
 - o Flower Boxes
 - o Work with Boy Scouts & Girl Scouts to water flowers
 - o Adopt a flower box for \$20
 - o Discussion on County Road 5 Community Sign
- Community Ed
 - o Budget
 - o Summer and Fall Classes

- Anoka-Ramsey Advisory Committee
 - o Collaboration of Services with Anoka Tech
 - o Future of College – educational needs across the State in math and science
- Friends of the Isanti Area Library
 - o Fund raising/marketing
 - o Will be in the Jubilee Day Parade
 - o Summer reading program starts in June
 - Requesting the Mayor to read

Mayor Wimmer announced the VFW has donated American Flags to the City and have done so when flags are needed. Mayor Wimmer reported there was vandalism in the City Parks that took place the night of May 16th.

J. Public Hearings

1. Nuisance Abatement – 524 Birch Street SW

Wacha reviewed the status of the nuisance violation for property located at 524 Birch Street SW. Wacha stated that some clean up has taken place on the property but it is not fully in compliance. That the property owner received a citation for the violation and is scheduled to appear in court on May 18, 2011.

There was brief discussion if the property owner should be given some extra days to come into compliance with City code.

At 7:10 p.m. Mayor Wimmer opened the public hearing on the nuisance abatement for property located at 524 Birch Street SW. Hearing no comments or questions Mayor Wimmer closed the public hearing at 7:10 p.m.

a. Resolution No. 2011-103, a Resolution Approving Nuisance Abatement

Motion by Lorinser, second by Larson to approve Resolution No. 2011-103 with an amendment to the resolution giving the property owner until May 20, 2011 to come into compliance with the City's nuisance code. Motion carried unanimously.

K. Business

1. Special Event Request – Giving Circle

Bauer gave a staff report whereas the organization 'Giving Circle' is requesting approval of a special event application that provides Police assistance at intersections as they ride motorcycles through the City on County Road 5 for a nonprofit fundraiser.

a. Resolution No. 2011-104, a Resolution Approving Special Event Request

Motion by Larson, second by Lundeen to approve Resolution No. 2011-104 as presented. Motion carried unanimously.

2. Special Event Request – Isanti Area Chamber of Commerce

a. Resolution No. 2011-105, a Resolution Approving Special Event Request

Motion by Lorinser, second by Larson to approve Resolution No. 2011-105 as presented. Motion carried unanimously.

There was brief discussion if the 2011 Street Improvements would hinder any of the Jubilee Day events and DeWolf stated the project is not scheduled to start until after the event is held in July.

3. Resolution No. 2011-106, a Resolution Approving Interim Use Permit to MinnCo Credit Union

Motion by Lorinser, second by Larson to approve Resolution No. 2011-106 as presented. Motion carried unanimously.

4. Ordinance No. 512, an Ordinance Amending Zoning Ordinance No. 445, Provisions for Wind Energy Conversion Systems

Motion by Lorinser, second by Larson to approve Ordinance No. 512 as presented. Motion carried unanimously.

5. Resolution No. 2011-107, a Resolution Approving Modification to Terms of Loan Agreement and Promissory Note for H.M. Chris, LLC (Krayola Kids Childcare Center)

Sullivan gave a staff report whereas a letter was received from Landmark Community Bank requesting repayment terms of the City's Revolving Loan Fund loan to H.M. Chris, LLC to allow for interest only payments for twelve months from the date of the closing. Sullivan stated that the modification parallels the other loans for the project that allows for interest only payments that allows for the construction and enrollment period to take place.

Motion by Lorinser, second by Larson to approve Resolution No. 2011-107 as presented. Motion carried unanimously.

6. Resolution No. 2011-108, a Resolution Amending the Personnel Policy

Smith gave a staff report whereas the personnel policy does not provide for an employee who at the time of separation and who has sick leave hours in excess of the allowed 480 accrued carry over hours to be paid out for the hours accrued in the separation year. The Personnel Committee reviewed this matter and recommended the Personnel Policy is amended to provide for language that reimburses the employee for hours exceeding 480 hours at one-half pay for unused hours that are accrued in the year of separation.

Motion by Lorinser, second by Lundeen to approve Resolution No. 2011-108 as presented. Motion carried unanimously.

7. Proposed 2012 Budget Calendar

Motion by Lorinser, second by Larson to approve the proposed 2012 budget calendar as presented. Motion carried unanimously.

8. Resolution No. 2011-109, a Resolution Authorizing Staff to Apply to the Office of Community Oriented Policing Services for the COPS Hiring Grant

Sager gave a staff report whereas the City has the opportunity to apply for a COPS grant that would prevent the lay off of a police officer. The grant application would be similar to the grant that was submitted and awarded in year 2010.

Motion by Larson, second by Lundeen to approve Resolution No. 2011-109 as presented. Motion carried unanimously.

9. Resolution No. 2011-110, a Resolution Redefining the Assistant City Administrator/City Clerk Position and Approving Job Description

Wimmer stated that he would like to see the newsletter publication duty as provided within the proposed job description for an Administrative Assistant position is removed and that the City Planner is responsible for this job duty. Ms. Wilson was questioned if she was okay with assuming this additional job duty and she replied yes.

Motion by Lorinser, second by Larson to approve Resolution No. 2011-110 with the amendment to the job description that removes the newsletter job duty. Motion carried unanimously.

L. Consent Agenda

1. Accounts Payable in the Amount of \$286,550.23 and Payroll in the Amount of \$68,567.35
2. Approval of the April 12, 2011 Planning Commission Meeting Minutes
3. **Resolution No. 2011-111**, a Resolution Accepting Donation for Isanti Redbirds
4. **Resolution No. 2011-112**, a Resolution Accepting Donations for Mayor's Appreciation Luncheon & American Flags from the VFW
5. **Resolution No. 2011-113**, a Resolution Amending the Discount Policy as it Relates to the Liquor Store Policies
6. **Resolution No. 2011-114**, a Resolution to Authorize Disposal of Forfeited Property

Motion by Lorinser, second by Lundeen to approve the Consent Agenda items as presented. Motion carried unanimously.

Adjournment

Motion by Lorinser, second by Lundeen to adjourn. Motion passed unanimously. Meeting adjourned at 7:20 p.m.

Respectfully Submitted,

Irene J. Bauer
Assistant City Administrator/City Clerk