

**MINUTES
CITY OF ISANTI
CITY COUNCIL
MAY 1, 2012
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Sue Larson, Steve Lundeen and Ross Lorinser

Members Absent: None

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Human Resources/Deputy City Clerk Karissa Henning, Police Lieutenant Gene Hill, Economic Development Director Sean Sullivan, Planning and Parks Director Lisa Wilson, City Engineer Brad DeWolf and Public Works Director Pat Meyer

Motion by Larson, second by Kennedy to approve the agenda as amended. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

1. Recognition of Lieutenant Gene Hill

Hill was recognized for his academic excellence at Concordia College. The Department Chair of the Criminal Justice Program was present and noted that Hill was the only student selected for this high honor in academic excellence.

Mayor Wimmer also announced that Officer Rod Barrows has returned from military leave. Barrows came to the front and spoke briefly of his service. Mayor Wimmer and the City Council thanked Barrows for his service.

F. Approve City Council Minutes

Motion by Larson, second by Lundeen to approve the minutes of the April 17, 2012 City Council Meeting and Work Session Meeting. Motion carried unanimously.

G. Citizens Input

None.

H. Announcements

Announcements were read.

I. Council Committee Reports

Councilor Larson reported on:

- **East Central Development Commission**

- Annual Meeting Monday, June 25th
- **GPS 45:93**
 - Community Venture Network Presentation
- **Isanti County Board of Commissioners**
 - Redistricting vote – Isanti is now paired with Athens Township, not Bradford Township
- **League of Minnesota Cities**
 - Updates on Community Conversation
 - Budget woes
- **Northern Lights Express (NLX) Alliance**
 - Larson requested for Council to consider a meeting with NLX
- **Corridor Investment Strategy Meeting**
 - Larson will be attending
 - Discussion on Planning
- **Isanti Area Fire Board**
 - Ladder truck
 - Dry hydrants
- **Candidate Forum**
 - October 25th for the City of Isanti and County Commissioners

There was discussion on the candidate forum event and the possibility of moving the event back for the City of Isanti a week. Mayor Wimmer made comment that every election cycle this is held at the end of October which short changes Isanti candidates and has zero impact because the papers do not have a chance to cover the event.

- **Arena Board**
 - Maintenance Projects
- **Upcoming Events**
 - VFW Bike Rodeo is on June 2nd
 - Circus on June 18th

J. Public Hearings

None.

K. Business Items

1. Memorandum of Understanding (MOU) – Cable Franchise Renewal

Lorsung presented the draft agreement between the City of Isanti and Cambridge for the renewal of the cable franchise agreements and the sharing of legal services which provides a cost savings to both Cities.

Motion by Lorinser, second by Larson to approve the Cable Franchise Renewal MOU as presented. Motion carried unanimously.

2. Resolution 2012-093 Approving Amended Bylaws of the Isanti Firefighters Relief Association

The relief association requested amendments to the current bylaws. City Attorney Joslin and the Finance Committee reviewed the amendments and recommend the proposed amendments.

Motion by Lorinser, second by Larson to approve Resolution No. 2012-093 as presented.
Motion carried unanimously.

3. Resolution 2012-094 Awarding Bid and Authorizing to Enter into a Contract for Window Washing Services

Staff recommends awarding the service contract to the lowest bidder, Ole's Window Cleaning.

Motion by Lundeen, second by Larson to approve Resolution No. 2012-094 as presented.
Motion carried unanimously.

4. Resolution 2012-095 Awarding Bid and Authorizing to Enter into a Two Year Contract for Refuse Services

Staff recommends awarding the refuse service to the lowest bidder, East Central Sanitation.

Motion by Lundeen, second by Kennedy to approve Resolution No. 2012-095 as presented.
Motion carried unanimously.

5. Resolution 2012-096 Offering the Position of Finance Director to Ms. Sarah Cotton

Mayor Wimmer stated Ms. Cotton will be starting May 21st and that the City Council had all met Ms. Cotton.

Motion by Kennedy, second by Lorinser to approve Resolution No. 2012-096 as presented.
Motion carried unanimously.

6. Resolution 2012-097 Authorizing the Closure of Unity Park Ball Field for the Isanti Rodeo Held on July 6th and 7th

Motion by Kennedy, second by Larson to approve Resolution No. 2012-097 as presented.
Motion carried unanimously.

7. Resolutions 2012-098 & 2012-099 Authorizing City Staff to Offer for Sale Outlots A and B Hillock 2nd Addition to Abutting Property Owners and a Policy for the Sale of Unbuildable City Owned Land

Motion by Kennedy, second by Larson to approve Resolution No. 2012-098 and 2012-099 as presented. Motion carried unanimously.

8. Resolution 2012-100 Accepting the Temporary Easement Limited Warranty Deed for Legacy Park

Motion by Kennedy, second by Larson to approve Resolution No. 2012-100 as presented.
Motion carried unanimously.

9. Resolution 2012-101 Authorizing the Submittal of Letter of Support for Rum River BMX

Motion by Kennedy, second by Lundeen to approve Resolution No. 2012-101 as presented.
Motion carried unanimously.

10. Resolution 2012-102 Accepting Bid for the Legacy Trail Project

Kennedy stated he would approve this item under the condition of making the project all natural and using woodchips only where needed. DeWolf stating using woodchips only where needed should provide some cost savings to the project.

Motion by Lorinser, second by Kennedy to approve Resolution No. 2012-102 with the addition of using woodchips only where needed. Motion carried unanimously.

11. Discussion Item (Resolution No. 2012-103 Accepting Resignation and Declaring a Vacancy on the City Council and Calling for a Special Election)

Lorinser stated he asked for this item to be placed on the agenda to inform Council that after the next City Council meeting he will no longer serve on the City Council. Lorinser will be moving and will be unable to serve on the Council. Staff will begin preparations regarding this Council seat vacancy immediately.

Motion by Larson, second by Kennedy to approve Resolution No. 2012-103 as presented.
Motion carried unanimously.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$170,481.75 and Payroll in the Amount of \$65,324.47
2. Final Minutes of the March 27, 2012 Park and Recreation Board Meeting
3. Final Minutes of the March 27, 2012 EDA Meeting
4. **Resolution 2012-104** Accepting Police Reserve Officer Craig Ahlstrom's Letter of Resignation
5. **Resolution 2012-105** Ending Probationary Period and Promotion to Permanent Employee Status for Human Resources/Deputy City Clerk Karissa Henning
6. **Resolution 2012-106** Accepting Donation for Isanti Community Center from the Township of Spencer Brook
7. **Resolution 2012-107** Authorizing Amendment to the City of Isanti's Personnel Policy

Motion by Kennedy, second by Lundeen to approve the Consent Agenda as presented. Motion carried unanimously.

N. Closed Session

At 7:37 p.m. Wimmer announced that the Council would go into a brief recess to clear out the Chambers. Wimmer stated that the City Council would then go into closed session to discuss a personnel matter involving confidential data.

At 7:40 p.m. City Council went into closed session.

1. Personnel Matter Involving Confidential Data

At 7:45 p.m. Council came out of closed session. Mayor Wimmer requested City Attorney Clark Joslin provide a summary of the closed session.

Joslin stated that in the closed session the Council reviewed a report in regards to confidential medical data relative to an employee's ability to perform the specified job duties and some recommendations as to accommodations for the employee to meet the requirements. Following that discussion and Council comment the closed session ended.

Motion by Larson, second by Lundeen to continue the employee's full time employment with the accommodation. Motion passed unanimously.

Adjournment

Motion by Lorinser, second by Kennedy to adjourn. Motion passed unanimously. Meeting adjourned at 7:46 p.m.

Respectfully Submitted,

Karissa Henning
Human Resources/Deputy City Clerk