

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, APRIL 7, 2020 – 7:00 P.M.  
CITY HALL**

Pursuant to Minn Statute 13D.02, the public body has determined that the Isanti City Council will not be able to hold the meeting in person due to the pandemic COVID-19. Pursuant to Minn Statute 13D.021, The Isanti City Council will be holding the City Council meeting via telephone or virtual, by use of computer, by using GoToMeeting.com

**The public can view and comment at the City Council meeting by visiting this website:**

<https://global.gotomeeting.com/join/252940021>

**or by calling into this number +1 (571) 317-3112 with this code 252-940-021**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley (arrived at 7:21 p.m. via telephone), Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks and Chief of Police Travis Muyres

**D. Public Comment**

None

**E. Adopt Agenda**

Motion by Lundeen, second by Gordon to approve the agenda as presented. Motion passed 4-0 with Councilmember Bergley absent. Motion carried.

**F. Proclamations/Commendations/Certificate Award**

None

**G. Approve City Council Minutes**

1. March 17, 2020- Regular Meeting of the City Council
2. March 17, 2020- Committee of the Whole Meeting
3. February 18, 2020- Planning Commission Meeting
4. March 25, 2020- Special Emergency Meeting

Motion by Gordon, second by Collison to approve minutes as presented. Motion passed 4-0 with Councilmember Bergley absent. Motion carried.

**H. Announcements**

1. **CITY OFFICES CLOSED**
2. Committee of the Whole
3. City Council Meeting
4. Planning Commission Meeting

Friday, April 10, 2020  
*(In Observance of Good Friday)*  
Tuesday, April 21, 2020 at 5:00 p.m.  
Tuesday, April 21, 2020 at 7:00 p.m.  
Tuesday, April 21, 2020  
*(Immediately following the City Council Meeting)*

## **I. Council Committee Reports**

Councilmember Dan Collison stated that he would like to apologize for his recent absences as he was taking care of health issues and glad to be back.

Mayor Johnson, Councilmember Lundeen and Councilmember Gordon shared they are glad to have Councilmember Collison back.

Mayor Johnson stated that with the COVID 19 Pandemic, May 9<sup>th</sup> is scheduled to be the City's Clean-up day and asked Council if they would like the date to remain the same.

Councilmember Collison asked the time and if it was a Saturday.

City Administrator Josi Wood shared that it is a Saturday and is from 8 a.m. to noon. Wood continued to share that this date has been moved back from previous years to fall after the city-wide garage sale however, the city-wide garage sale will not happen this year.

Collison asked when people pulled up in their cars, if would Public Works unload for them.

Wood stated that staff from Public Works that work the event typically help unload things because they are heavy and then take payment. Wood continued to share that it is asked that residents prepay but it does not always happen so money is collected there. Wood further shared that Public Works would wear gloves for their safety.

Mayor Johnson stated that Public Works could wear rubber gloves, masks and have hand sanitizer provided to them.

Collison stated that his concern is if employees are comfortable doing the clean-up day.

Wood stated that if Governor Walz's stay at home order gets extended out to May 9<sup>th</sup>, the City would cancel but if there is not a stay at home order at that time, she agreed with the recommendation to keep the clean-up day.

Collison stated that with the warm weather a lot of people have been cleaning because they have been home.

Councilmember Steve Lundeen stated that as long as the staff are okay with it and feel comfortable.

Councilmember Jimmy Gordon stated that he has no problem moving forward with it.

Mayor Johnson stated he has had a lot of questions regarding the compost site.

Collison stated that it should be treated that same way as the clean-up day and move forward with it.

Mayor Johnson stated for residents to show proof of address the resident can hold up the ID where Public Works does not have to take it to confirm their address.

Wood stated that some other Cities have cancelled theirs and they are receiving a lot of push back from their residents because they have no place to take their yard waste. Wood continued to share the City could keep the compost site open as long as there is not a stay at home order.

Lundeen stated that the person in the booth should wear a mask.

Wood stated there will only be one person working so it will not be changing hands multiple times.

Johnson stated the compost site will stay as well.

Mayor Johnson asked City Council if Parks should be closed.

Councilmember Collison stated there have been other cities that have closed their parks and they have received a lot of grief. Collison continued to share that City Council has to trust their residents are going to keep their distance from other people visiting the parks as well. Collison further shared that closing them down would be a bad decision.

Lundeen stated that 1/3 of people want the parks closed, 1/3 don't want them closed and a 1/3 that do not care.

Collison stated that he has seen more people out on their bikes and walking than he has seen in the parks.

Wood stated that Governor Walz's stay at home order has maintained all parks and trails to be open and she has called almost daily to make sure that it has included the playground equipment and that is has not changed. Wood further shared that the Governors order states it is up to the local jurisdictions what they want to do with playground equipment and there is no order to close them. Wood continued to share that there are signs going up in the parks to remind people to maintain social distancing, wash hands regularly and to not use the park if sick.

Lundeen shared that if someone is worried, they need to be accountable and not go to the park. Lundeen continued to share that the ones that do choose to go to the park also need to be accountable and maintain social distancing, wash their hands and wear gloves.

Mayor Johnson stated he is glad Council is all on the same page about leaving the parks open.

Councilmember Steve Lundeen shared that the Fire District meeting was about 5 minutes long. Lundeen continued to share that the meeting was to pay bills and everything is being on held off for the time being and the Joint Powers Agreement still has not shown movement with Oxford Township.

City Administrator Josi Wood stated that she has been working on the lease for the Fire Department building and also working with Fire Chief Jankovich to amend the Joint Powers Agreement which is what the City Attorney has recommended for the lease language because what it states in the Joint Powers Agreement contradicts what the lease agreement says. Wood further stated that Fire Board will likely see it on one of the board meetings to get the language changed and the lease fee in the Joint Powers Agreement.

## **J. Public Hearings**

None

## **K. Business Items**

### **City Administrator Josi Wood**

#### **1. Ordinance-727 Amendment to City Code Chapter 160, Fees**

City Administrator Josi Wood shared that the Ordinance is being repealed in its entirety. Wood continued to share that 160 included all the items that the City charges a fee for however, it did not contain the fee amount. The fee amount was always approved annually by resolution. The City Attorney has recommended that that is not best practice so the Ordinance is being repealed with a stand-alone Ordinance including the fees. Wood further shared that it also includes food truck fees that was discussed at Committee of the Whole otherwise the rest of the fees remain the same.

Motion by Lundeen, second by Gordon to approve Ordinance as presented. Motion passed 5-0. Motion carried.

### **Chief of Police Travis Muyres**

#### **2. Ordinance-728 Repealing and Replacing Chapter 233, Pawnshops**

City Administrator Josi Wood shared that the Pawnshop Ordinance has been completely reviewed by the City Attorney and city code listed specifically what type of automated pawn system the pawnshop was to use and what the city utilized. Wood continued to share that what was being utilized was a software from Minneapolis Police Department but is no longer supported which made the city code obsolete because it named it by name. Wood further shared that it has now been generalized to call it automated pawn system and does not have the name in city code to be in compliance with state law for what is available.

Motion by Lundeen, second by Collison to approve Ordinance as presented. Motion passed 5-0. Motion carried.

**Community Development Director Sheila Sellman**

**3. Amendment to the Development Agreement for Legacy Pines- Phase I**

City Administrator Josi Wood shared that this is an amendment for phase I which is complete. Wood continued to share that the Development Agreement is with Odyssey Homes and they have requested to assign the agreement to Everpine Land Holdings, LLC. Odyssey Homes has also requested because the development is complete per the Development Agreement, the City has 10% of the original letter of credit they are requesting a warranty bond in place of a letter of credit which has been reviewed with the City Attorney and City Engineer and the money being held is sufficient the City can release it and get a warranty bond for the exact amount.

Motion by Lundeen, second by Collison to approve the Amendment to the Development Agreement for Legacy Pines-Phase 1. Motion passed 5-0. Motion carried.

**L. Approve Consent Agenda**

1. Accounts Payable in the Amount of \$362,100.30 Payroll in the Amount of \$214,468.20 and First Quarter Payroll for Council/ Boards/ Commissions in the Amount of \$9,063.35
2. **Resolution 2020-077** Offering Seasonal Maintenance Worker Position to Gene West
3. **Resolution 2020-078** Awarding Quote and Authorizing to Enter into a Contract for Portable Toilet Services
4. **Resolution 2020-079** Awarding Quote and Authorizing to Enter into A Contract for Rug & Uniform Services for All City Departments
5. Approving Request for Proposals for Refuse Services
6. **Resolution 2020-080** Accepting Full-Time Assistant City Administrator/ Special Projects Coordinator Letter of Resignation for Donald Lorsung
7. **Resolution 2020-081** Awarding Quote for Outsourcing the Mowing of Nuisance Weed/Grass Abatement Lots
8. **Resolution 2020-082** Awarding Quote and Authorizing to Enter into a Contract for Automated Pawn Systems
9. **Resolution 2020-083** Specifying Automated Pawn System for Reporting
10. **Resolution 2020-084** Authorizing a Fireworks Display

Councilmember Gordon shared that when the fireworks were first talked about it was estimated at \$13,000 and now it is \$6,000 which he believes is pretty reasonable. Gordon continued to share that he had heard that North Branch cancelled their summer days and asked when the fireworks have to be purchased by and does the City have to commit to that if unsure if it will be going on at that time.

City Administrator Josi Wood shared that if cancelled or postponing any time prior to the scheduled date of the fireworks display the City will pay 5% of \$6,000.

Councilmember Steve Lundeen stated that if the pandemic pushes out until then they will not be able to show up. Lundeen further stated that this pandemic is unusual circumstances.

Wood stated that staff would have to reach out to Pyrotechnic Display, Inc to receive their thoughts.

Councilmember Dan Collison stated that even if the rodeo did not go on people could still watch the fireworks.

Wood suggested that City Council can approve the resolution but staff can hold off with executing and signing the contract until staff has determined moving forward with Summer events. Wood further suggested going through the month of April before having the contract signed.

Motion by Collison, second by Bergley to approve the Consent Agenda. Motion passed 5-0. Motion carried.

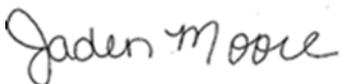
**M. Other Communications**

None

**Adjournment**

Motion to adjourn by Lundeen, second by Collison. Motion passed 5-0. Motion carried. The meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jaden Moore". The signature is written in a cursive style and is contained within a thin black rectangular border.

Jaden Moore  
Deputy City Clerk/ Human Resources