

**MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, APRIL 6, 2021 – 7:00 P.M.
CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon (via Zoom), Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, City Clerk Jaden Strand, Community Development Director Sheila Sellman, City Engineer Jason Cook and Chief of Police Travis Muyres

Others Present: Josh Robinson

D. Public Comment

None

E. Adopt Agenda

Motion by Lundeen, second by Bergley to approve agenda as presented. Motion passed 5-0. Motion carried.

F. Proclamations/Commendations/Certificate Award

1. Week of the Young Child- April 10 through April 16, 2021

Mayor Johnson proclaimed that April 10th, 2021 through April 16th, 2021 will be recognized as the *Week of the Young Child* and encouraged all citizens to make an investment in early childhood in Isanti, MN.

G. Approve City Council Minutes

1. March 19, 2021- Special City Council Meeting
2. March 16, 2021- Regular Meeting of the City Council
3. March 16, 2021- Committee of the Whole Meeting
4. January 19, 2021- Planning Commission Meeting
5. March 2, 2021- Planning Commission Special Meeting
6. February 23, 2021- Parks, Recreation and Culture Board Meeting

Motion by Bergley, second by Collison to approve minutes as presented. Motion passed 5-0. Motion carried.

H. Announcements

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| 1. Special City Council Meeting | Tuesday, April 13, 2021 at 5:00 p.m. |
| 2. Committee of the Whole | Tuesday, April 20, 2021 at 5:00 p.m. |
| 3. Special Economic Development Authority | Tuesday, April 20, 2021 at 6:30 p.m. |
| 4. City Council Meeting | Tuesday, April 20, 2021 at 7:00 p.m. |

5. Planning Commission Meeting

Tuesday, April 20, 2021

(Immediately following the City Council Meeting)

I. Council Committee Reports

Councilor Collison shared that BMX is back up and running as normal.

Councilor Gordon shared that restrooms were vandalized at Neighborhood Park and Bluebird Park and asked for city staff to be on the lookout for such activity.

J. Public Hearings

None

K. Business Items

City Administrator Josi Wood

1. **Resolution 2021-055** Approving a Special Event Permit Request for the Race for Life, DK Gold Cup Qualifier & MN State Qualifier

City Administrator Josi Wood shared that an application has been received from Rum River BMX Association to hold Race for Life, DK Gold Cup Qualifier and MN State Qualifier events. Josh Robinson from Rum River BMX was in attendance if there were any questions. Wood further shared that Rum River BMX has submitted all the required information and staff is recommending approval of the event.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

Robinson shared that the Race for Life is a charity event where all the proceeds go to the Leukemia and Lymphoma Society. A membership is not needed for that day so anyone that wants to try the sport has the ability. Robinson continued to share that the Gold Cup Qualifier is a regional series. A large turnout is expected as the Gold Cup Finals will be held in Minnesota near St. Cloud.

Community Development Director Sheila Sellman

2. **Resolution 2021-056** Approving a Site Plan, Conditional Use Permit for a Caribou Coffee with a Drive-Thru Located at 260 5th Ave NE

Community Development Director Sheila Sellman shared that the Planning Commission held a public hearing on March 16th for the Conditional Use Permit for Caribou Coffee with drive-thru and Site Plan. The proposal that was presented to the Planning Commission meets city requirements. The Planning Commission recommended approval.

Motion by Lundeen, second by Collison to approve as presented. Motion passed 5-0. Motion carried.

3. **Resolution 2021-057** Approving a Variance to the Rear Setback for 511 Blue Bird Court

Community Development Director Sheila Sellman shared that the Planning Commission held a public hearing on March 16th and no one from the public spoke. Staff gave the report and concluded that not all of the practical difficulties used in connection with granting a variance could be made; therefore, recommended denial. After the Planning Commission reviewed the report, they recommended approval with a 6-1 vote.

Motion by Bergley, second by Collison to approve resolution as presented. Motion passed 4-1 with Mayor Johnson voting nay. Motion carried.

4. Resolution 2021-158 Approving the Final Plat for Fairway Greens

Community Development Director Sheila Sellman shared that at the January 19, 2021 City Council meeting, the Council approved the Preliminary Plat and Planned Unit Development for Fairway Greens North with conditions. The applicant Home Pride, Inc has applied for Final approvals. At this time only the final plat will be considered. The applicant and staff are still working on final plans for the development including phasing layout and development agreement. This approval will be for the final plat of the first addition and will contain 56 lots. The development agreement will be considered for approval at a different meeting once all plans and agreements are completed.

Motion by Lundeen, second by Bergley to approve resolution as presented. Motion passed 5-0. Motion carried.

City Engineer Jason Cook

5. Resolution 2021-059 Accepting Plans and Specifications and Authorizing Request for Quote for the 2021 Storm System Maintenance Project

City Engineer Jason Cook shared that this is to finalize the 2021 Storm System Maintenance Project. After the last round of the Main Street study, the storm sewer pipe has been added along Whiskey Road. Cook continued to share that he was recently in that location and the entire sidewalk is under water and this would resolve the problem. The estimated cost is below the requirement to go out for formal public bids, it is requested for direction to move forward with asking for quotes with a deadline by the end of the month to bring back to the May 4th meeting.

Motion by Collison, second by Lundeen to approve resolution as presented. Motion passed 5-0. Motion carried.

L. Approve Consent Agenda

1. Payroll in the Amount of \$116,440.85, Accounts Payable in the Amount of \$488,771.14 and First Quarter Payroll for Council/ Boards/ Commissions in the Amount of \$9,278.65
2. **Resolution 2021-060** Approving Application for Exempt Gambling Permit for Rum River BMX 50/50 Raffle
3. **Resolution 2021-061** Accepting Resignation for Liquor Store Clerk Emily Nelson
4. **Resolution 2021-062** Accepting Parks, Recreation and Culture Board Member Michael Becker's Resignation
5. **Resolution 2021-063** Approving a Water Shutoff Policy for Non-Payment During Cold Weather Months
6. **Resolution 2021-064** Approving IAJOFD Lease Payment for 2020
7. **Resolution 2021-065** Amending the 2021 Sewer Budget
8. **Resolution 2021-066** Authorizing an Additional Generator Monitoring Alarm
9. **Resolution 2021-067** Approving Donation Box at Liquor Store
10. **Resolution 2021-068** Approving the Re-Hire of Part-Time Public Works Seasonal Joel Bazey
11. **Resolution 2021-069** Approving the Re-Hire of Sarah Bjork for the Position of Administrative Assistant Internship
12. **Resolution 2021-070** Authorizing the Purchase of an Employee Assistant Program (EAP)

13. Resolution 2021-071 Approving the Hire of Part-Time Liquor Store Clerk II for Kalee Springer

Councilor Gordon asked for confirmation if the cost of \$312 annually is for all employees or for each employee.

City Administrator Josi Wood confirmed it is for all employees.

Motion by Lundeen, second by Collison to approve consent agenda as presented. Motion passed 5-0. Motion carried.

M. Other Communications

1. Draft Minutes for the March 23, 2021 Parks, Recreation and Culture Board Meeting

Adjournment

A motion was made by Bergley, seconded by Lundeen to adjourn. Motion passed 5-0. Motion carried.

Meeting adjourned at 7:18 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jaden Strand".

Jaden Strand
City Clerk