

**CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, APRIL 4, 2017 – 7:00 P.M.  
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Council Members: Paul Bergley, Dan Collison, Ross Lorinser and Steve Lundeen

Members Absent: None

Staff Present: City Administrator Don Lorsung, City Engineer Brad DeWolf, Community Events and Parks Coordinator Katie Everett, Economic Development Director Sean Sullivan, Human Resources/City Clerk Lindsey Giese, and Police Chief Gene Hill

Others Present: A. Maxwell, C. Metz, K. Merrifield, J. Merrifield, M. Cameron, T. Zadnik-Klecker, S. Upton (Kurth), R. Gamble

**D. Adopt Agenda**

Administrator Lorsung explained the agenda was amended by removing Item K1. Discussion Regarding Conditional Use Permit to Operate Retreat Center (all K Business Items were renumbered accordingly) and adding Item L11. Resolution Approving Funding for Community Events & Parks Coordinator to Attend Marketing Strategy Training

Motion by Lundeen, second by Collison to approve the agenda with modifications listed above. Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

None

**F. Approve City Council Minutes**

1. March 21, 2017 – Regular Meeting of the City Council
2. March 21, 2017 – Closed Meeting of the City Council

Motion by Lundeen, second by Collison to approve. Motion carried unanimously.

**G. Citizens Input**

Commissioner Mike Warring, Business Owner, addressed the Mayor and Council. He expressed his appreciation and thanked Chief Hill and the Police Department for the quick response during a medical emergency with one of the Seniors at his establishment. They took control of the situation and did CPR. Warring stated that they did a wonderful job.

Chief Hill addressed the Council stating that it was a group effort with the Fire Department. Chief Hill, Deputy Sgt. Chad Meyer, Officer Adam Gau, Investigator Dustin Noreen, and Officer Dan Vandenheuvel were all there. The situation was that an individual went down, they were found to be pulseless, CPR was conducted, and they were able to bring him back. The individual was alive when they left Cambridge Medical Center, and was later flown to Abbott Northwestern Hospital, where he currently is. Chief Hill is pleased to state that the individual is still with us.

## H. Announcements

1. City Council Meeting Tuesday, April 18, 2017 at 7:00 p.m.
2. Planning Commission Meeting Tuesday, April 18, 2017  
(Immediately following City Council Meeting)
3. Parks, Recreation, and Culture Board Meeting Tuesday, April 25, 2017 at 6:00 p.m.

## I. Council Committee Reports

Mayor explained why the item to discuss a Conditional Use Permit for the Retreat Center was taken off the agenda. The Mayor and Economic Development Director Sean Sullivan met with the individuals today and they discussed a number of things. The applicants of the retreat center have withdrawn their application to the Isanti County. They are going to move forward with annexing another large chunk of property into the City of Isanti. Those projects will all go together which is why it was taken off the agenda.

Mayor Wimmer indicated he was disappointed with the Bike Isanti County process, which is to put together a comprehensive trail plan for the County. One of the items we were looking as the City was for was an East-West connection and Cambridge had been looking for a North-South connection. The group got the plans back and Cambridge ended up with a North-South and an East-West connection. The Mayor stated that we will still be looking into getting some help to get Isanti connected to North Branch so we can connect into the Sunrise Trail which is already part of the main Route 41 from the Twin Cities all the way up to Grand Portage.

The Mayor explained he, along with City Staff, met with the architects for the school. They are looking at some expansions with some of the schools, specifically over at the Primary school dealing with preschool and Community Ed. Their preschool program is “busting at the seams”, they are having to turn away kids each year. The School District is looking at ways to expand and the City shared some of the concerns with what they were basing their enrollment model on. The Mayor stated that we wanted to take a look at their numbers. The other concern was that the Primary School and how it is currently accessed is already a debacle, and what the expansion plans could do to that. There will be more discussions, as this is a long-term thing. Mayor Wimmer said he was not sure how far along the school is in the process, and we are trying to minimize any impact to the City.

## J. Public Hearings

## K. Business Items

- ~~1. Discussion Regarding Conditional Use Permit to Operate Retreat Center~~ (Item was removed from the agenda)
1. **Resolution 2017-095 Approving a Special Event Permit Request for Celebrate Isanti on August 12, 2017**

Motion by Lundeen, second by Bergley to approve Resolution 2017-095 as presented. Motion carried unanimously.

2. **Resolution 2017-096 Authorizing Consumption & Display Permit for Brushes & Boards**

Councilmember Lorinser requested clarification and asked if the customers would bring their own beverages? Owner Stacy Upton, 401 Dual Boulevard in Dual Square Mall, explained her request to the Council. Brushes and Boards is an instructor lead workshop in which customers paint their selected design onto wooden signs. The request for the Consumption & Display permit is so that

individuals can bring their own adult beverages with them when they attend the class. She stated many workshops like this in the Twin Cities allow wine or beer. The Mayor concurred with Ms. Upton that many similar businesses, for example wine and canvass, offer this option.

Motion by Collison, second by Bergley to approve Resolution 2017-096 as presented. Motion carried unanimously.

3. **Resolution 2017-097 to Approve a Conveyance Agreement with a supplemental Use and Maintenance Agreement between the City of Isanti and CSDCPC ASA, LLC for the property legally described as Lot 2, Block 1, Fairway Greens, Isanti County, Isanti, Minnesota**

Motion by Lorinser, second by Lundeen to approve Resolution 2017-097 as presented. Motion carried unanimously.

4. **Resolution 2017-098 Approving the Site Plan for a Park and Open Space Area on the property legally described as Lots 2 & 3, Block 1, Fairway Greens, as requested by CSDCPC ASA LLC**

Motion by Lundeen, second by Bergley to approve Resolution 2017-098 as presented. Motion carried unanimously.

5. **Resolution 2017-099 Approving the Final Plat of Fairway Greens Phase 10 as requested by CSDCPC ASA LLC, legally described as Lots 2 & 3, Block 1, Fairway Greens, Isanti County, Isanti, Minnesota**

Motion by Lundeen, second by Bergley to approve Resolution 2017-099 as presented. Motion carried unanimously.

6. **Ordinance 671 Approving a Map Amendment to Lot 3, Block 1, Fairway Greens, to Rezone from “H65” Highway 65 Corridor Overlay District to “POS” Parks and Open Space Overlay District**

Motion by Lorinser, second by Collison to approve Ordinance 671 as presented. Motion carried unanimously.

7. **Resolution 2017-100 Approving an Interim Use Permit to allow for a Farmer’s Market on the property located at 400 West Dual Boulevard NE as requested by the City of Isanti**

Motion by Bergley, second by Lundeen to approve Resolution 2017-100 as presented. Motion carried unanimously.

8. **Ordinance 672 Amending Ordinance No. 445 Zoning, Section 10, Article 1 “RC” Recreational Commercial District**

Motion by Lorinser, second by Collison to approve Ordinance 672 as presented. Motion carried unanimously.

9. **Resolution 2017-101 Approving Acceptance of Grant from Partners in Healthy Living for Additional Community Garden Equipment**

Motion by Collison, second by Lundeen to approve Resolution 2017-101 as presented. Motion carried unanimously.

10. **Resolution 2017-102 Authorizing Isanti Bucks and City Promotional Bag Marketing Program**

Mayor Wimmer explained that the City has run into a little “hitch”. The City cannot directly run the Isanti Bucks program. The Mayor has been having discussions with another organization to see if they would run this program through them which by Statute is allowed. We would like to move forward with the City putting the program together, as well as the City Promotional Bag Marketing Program. There are two important components to the Isanti Bucks program outside of getting the

retail establishments to buy into it. The first is to try to raise awareness of the different business in the City and the second is for the businesses to feel the impact of that awareness.

Motion by Lorinser, second by Collison to approve Resolution 2017-102 as presented. Motion carried unanimously.

11. **Resolution 2017-103 2017 Palomino Road SE Improvements – Pedestrian Alternatives –**

The two alternatives brought to the Council were a ten-foot path or a five-foot sidewalk. City Engineer Brad DeWolf explained that the location of the power poles need a two-foot clear zone from the back of the curb. If we do a five foot walk with a small boulevard, the poles can stay out towards the street which allows for less tree removal and less tree trimming over time. A ten-foot path would require the poles to be twelve feet back. The Mayor pointed out the ten-foot trail would require the loss of eight trees and more significant trimming. The five-foot sidewalk would only require the loss of three trees. The five-foot concrete sidewalk was found to have the least impact, and the best option.

Motion by Collison, second by Lorinser to approve the five-foot concrete sidewalk. Motion carried unanimously.

12. **Resolution 2017-104 Preliminary Analysis Results: TH 65 at Cajima Street NE Intersection Analysis**

City Engineer DeWolf explained this was a two-part proposal. Bolton & Menk was to do the traffic counts first, meet with MN DOT and make sure they were favorable before we went into a full study. The counts do reflect a four-hour warrant. There have been ten crashes at the intersection from the year 2013 through 2015. The delays on the side streets become unacceptable at peak hour times. With that data, they met with MN DOT and they recommend to the City to move forward if the City wants to look at putting in a signal or a different configuration of the intersection.

Motion by Lundeen, second by Bergley to move forward to the next step to conduct a full study. Motion carried unanimously.

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$154,868.69 and Payroll in the Amount of \$95,802.39 and First Quarter Payroll for Council Boards/Commissions in the Amount of \$11,512.38
2. Final Meeting Minutes of the February 28, 2017 Parks, Recreation and Culture Board Meeting
3. **Resolution 2017-105 Approving a Check Be Written to New Hope Community Church – Isanti for Volunteering at the Community Movie Night**
4. **Resolution 2017-106 Accepting the Resignation of Part Time Liquor Store Clerk Andrew Sammis**
5. **Resolution 2017-107 Approving Payment of Additional Design Hours to Ham Lake MinuteMan Press for City Newsletter Design**
6. **Resolution 2017-108 Offering the Seasonal Parks Maintenance Positions to Greg Rambow and Gene West**
7. **Resolution 2017-109 Offering Part Time Liquor Store Clerk Position to Jason Goetz**
8. **Resolution 2017-110 Approving Proposed 2017 Technology Budget Purchases**
9. **Resolution 2017-111 Authorizing Staff to Seek Help with Economic Development/Marketing Activities Through Providing a Paid Internship Opportunity and Accepting A \$1,000 Scholarship from The Minnesota Economic Development Foundation**
10. **Resolution 2017-112 Accepting the Resignation of Part Time Administrative Data Clerk Janice Lutterman**
11. **Resolution 2017-113 Approving Funding for Community Events & Parks Coordinator to Attend Marketing Strategy Training**

Motion by Lundeen, second by Bergley to approve Consent Agenda as presented. Motion carried unanimously.

**Adjournment**

Motion to adjourn by Lundeen, second by Bergley. Motion carried unanimously. The meeting was adjourned at 7:17 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Lindsey Giese".

Lindsey Giese  
Human Resources/City Clerk