

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL  
APRIL 1, 2014  
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Sue Larson, Steve Lundeen and Dan Collison

Members Absent: Adam Johnson

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Finance Director/Assistant City Administrator Sarah Cotton, Human Resources/Deputy City Clerk Karissa Henning, Acting Police Chief Lt. Gene Hill, Economic Development Director Sean Sullivan, Community Development Director Roxanne Achman, and City Engineer Brad DeWolf

**D. Adopt Agenda**

**Addendum:**

**Add New K.10** Resolution to Move Park, Recreation and Culture Ex-Officio Lynn True to Fill the Vacant Member Seat on the Park, Recreation and Culture Board, and to Hereby Amend Resolution 2014-002  
(*Community Development Director Achman*)

**Add New K.11** Resolution Authorizing the Execution of Repayment Agreement with J Robinson Construction, LLC on Lot 17, Block 1, Villages on the Rum Third Addition, Phase Three (*Economic Development Director Sullivan*)

Motion by Larson, second by Collison to approve the agenda with the addendum as presented.  
Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

**1. Recognition of Officer Rod Barrows**

Mayor Wimmer gave recognition to Police Officer Rod Barrows; he is one of four students who will be receiving recognition as an exemplary student in the Criminal Justice BA Degree Program at Concordia University.

**2. Recognition of Officer Adam Gau**

Mayor Wimmer gave recognition to Adam Gau for being appointed to the Board of Directors for the MN Juvenile Officers Association for the second year in a row. Mayor Wimmer also noted

that Gau did a great job with his presentation last week at the Isanti schools on drugs and that he is proud of the rapport Gau has with the students

Mayor Wimmer noted that both Barrows and Gau exemplify some of the great work Isanti's police officers do.

#### **F. Approve City Council Minutes**

Motion by Lundeen, second by Larson to approve the minutes of the March 18, 2014 regular meeting of the City Council. Motion carried unanimously.

#### **G. Citizens Input**

None.

#### **H. Announcements**

Announcements were read.

#### **I. Council Committee Reports**

Councilor Larson reported on:

- **Isanti Area Joint Operating Fire Board**
  - Joint Powers Agreement Review
  - Cost Formula Unfair to Isanti
- **GPS 45:93**
  - Rain Fund
  - Economic Gardening
- **Upcoming Events**
  - Business Expo
  - Bluebird 5K and Kids Run
  - City Wide Clean-Up
  - Farmers Market
  - Pet Clinic
  - Street Dances
- **Trunk Highway 65 Coalition**
  - Congestion Issues on Highway 65
- **Northern Lights Express (NLX) Meeting**
  - Financials
  - Survey
- **ICICLE**
  - Makers Space
- **Cambridge College Advisory Board**
  - High Meeting Attendance
- **Arena Board**
  - High Water Bill
  - New Employee

#### **J. Public Hearings**

None.

**K. Business Items**

**1. Interview Applicant for the Vacant Seat on the Planning Commission**

Mr. Wayne Traver was present and the City Council asked questions of Mr. Traver relating to the Planning Commission seat.

- a. **Resolution 2014-055** Appoint Candidate to Fill the Open Planning Commission Seat and Hereby Amend Resolution No. 2014-002 Designating Appointments and Representatives for the City Commissions and Advisory Boards for Year 2014

Motion by Larson, second by Lundeen to approve Resolution 2014-055 appointing Wayne Traver to fill the vacant Planning Commission seat as presented. Motion carried unanimously.

**2. Consider Appointment of Lt. Gene Hill as Chief of Police**

- a. **Resolution 2014-056** Offering the Position of Police Chief to Lt. Gene Hill

Motion by Larson, second by Lundeen to approve Resolution 2014-056. Motion carried unanimously.

- b. **Oath of Office**

Mayor Wimmer conducted the oath of office appointing Gene Hill to the Office of Police Chief for the City of Isanti.

Mayor Wimmer stated Hill has been with the City for quite some time and that he has done an outstanding job within his positions; the Council is very supportive of Hill stepping into the Police Chief position. Mayor Wimmer thanked Hill for his past service and continued service to the City of Isanti.

**3. Evercat Fuels Conditional Use Permit**

Mayor Wimmer advised Council direction for the Planning Commission to take a look at the existing conditional use permit (CUP) with Evercat Fuels, to see if there is anything that needs to be changed or modified within the CUP, and to make sure everyone knows what the expectations are.

Motion by Larson, second by Lundeen to call a public hearing and to have the Planning Commission review the existing CUP with Evercat Fuels. Motion carried unanimously.

**4. Resolution 2014-057 Approving the Special Event Application for Downtown Street Dances**

Motion by Larson, second by Lundeen to approve Resolution 2014-057. Motion carried unanimously.

**5. Resolution 2014-058 Approving the Special Event Application for Vendor Fair**

Motion by Lundeen, second by Larson to approve Resolution 2014-058. Motion carried unanimously.

**6. Resolution 2014-059 Authorizing the Execution of Repayment Agreement with J Robinson Construction LLC on Lot 5, Block 1, Villages on the Rum, Third Addition, Phase Three**

Motion by Collison, second by Lundeen to approve Resolution 2014-059. Motion carried unanimously.

**7. Resolution 2014-060 Authorizing the Execution of Repayment Agreement with J Robinson Construction LLC on Lot 25, Block 1, Villages on the Rum, Third Addition, Phase Three**

Motion by Collison, second by Lundeen to approve Resolution 2014-060. Motion carried unanimously.

**8. Administrative Citations**

- a. Ordinance 576 Amending the City Code Adding Chapter 65, Administrative Penalties**
- b. Ordinance 577 Amending the Code for the City of Isanti, Chapter 160 Fees**
- c. Resolution 2014-061 Adopting Fees within the City of Isanti**
- d. Resolution 2014-062 Approving a MOU with the City of Cambridge for Administrative Citation Hearing Officer Services**

Motion by Larson, second by Collison to approve Ordinances 576 and 577 and Resolutions 2014-061 and 2014-062. Motion carried unanimously.

**9. Engineering Proposal to Develop a Pavement Management System**

Mayor Wimmer stated that this will be a big change from what the City has done in the past. This will implement that the City looks at pavement management on an as-needed basis and budgets according to which roads need to be done first, and which ones can wait to be repaved.

DeWolf reported the evaluations will be done based on the conditions of the roadway through a rating system. Public Works employees will work on identifying the roadway conditions and be a part of the pavement management process.

Motion by Larson, second by Lundeen to approve the proposal to develop a pavement management system as presented. Motion carried unanimously.

**10. Resolution 2014-063 to Move Park, Recreation and Culture Ex-Officio Lynn True to Fill the Vacant Member Seat on the Park, Recreation and Culture Board, and to Hereby Amend Resolution 2014-002**

Motion by Larson, second by Lundeen to approve Resolution 2014-063. Motion carried unanimously.

**11. Resolution 2014-064 Authorizing the Execution of Repayment Agreement with J Robinson Construction, LLC on Lot 17, Block 1, Villages on the Rum Third Addition, Phase Three**

Motion by Lundeen, second by Collison to approve Resolution 2014-064. Motion carried unanimously.

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$107,192.20 and Payroll in the Amount of \$75,196.79
2. Final Minutes of the February 25, 2014 Parks, Recreation and Culture Board Meeting
3. **Resolution 2014-065** Authorizing the Appointment of Liquor Store Manager John Jacobi to Sit on the MMBA Board of Directors
4. Approval for Councilor Larson to Attend the LMC 2014 Annual Conference
5. **Resolution 2014-066** Authorizing a Pet Clinic Sponsored by the Isanti Police Department
6. Animal Control and Kennel Services
  - a. **Resolution 2014-067** Awarding Quote and Authorizing to Enter into a Contract for On-Call Dog Catcher Services
  - b. **Resolution 2014-068** Awarding Quote and Authorizing to Enter into a Contract For Kennel Services

Motion by Lundeen, second by Collison to approve the Consent Agenda as presented. Motion carried unanimously.

**Adjournment**

Motion by Lundeen, second by Larson to adjourn. Motion passed unanimously. Meeting adjourned at 7:27 p.m.

Respectfully Submitted,

Karissa Henning  
Human Resources/Deputy City Clerk