

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL  
MARCH 6, 2012  
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Sue Larson, Steve Lundeen and Ross Lorinser

Members Absent: None.

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Finance Director Kristi Smith, Human Resources/Deputy City Clerk Karissa Henning, Economic Development Director Sean Sullivan, Planning and Parks Director Lisa Wilson, City Engineer Brad DeWolf and Police Chief Ron Sager

Motion by Larson, second by Kennedy to approve the agenda as presented. Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

Mayor Wimmer recognized Finance Director Kristi Smith for exemplary service to the City of Isanti from October 27, 2008 – March 16, 2012. Mayor Wimmer thanked Kristi Smith for her hard work and dedication to the City of Isanti and its residents.

**F. Approve City Council Minutes**

Motion by Larson, second by Lundeen to approve the minutes of the February 21, 2012 City Council Meeting. Motion carried unanimously.

**G. Citizens Input**

None.

**H. Announcements**

Announcements were read.

**I. Council Committee Reports**

Councilor Larson reported on:

- **Isanti Chamber**
  - Community Expo Saturday, March 17, 2012 from 10:00 a.m. to 4:00 p.m.
  - Spring Fling is planned for Saturday, April 28, 2012
- **Arena Board**
  - Ice Rink is busy

- **GPS/Economic Development Committee**
    - Strategic Planning
  - **GPS 45-93 Executive Board**
    - Consultant's Contract
    - Affiliate Meetings
  - **East Central Regional Development Commission**
    - Transportation Advisory Committee
    - Law Day is on April 7<sup>th</sup> from 9:00 a.m. to 12 noon; it will be hosted at Spectacular Events (Spirit River Community Center)
      - All citizens can ask questions regarding legal matters
      - There will be 10 attorneys present
  - **Isanti Community Center Task Force**
    - First meeting - Thursday, March 8, 2012 at 7:00 p.m. at Isanti Community Center
- Mayor Wimmer reported on:
- **Polar Plunge**
    - 161 jumpers this year
    - Polar Plunge Banquet is Friday, April 20, 2012

## **J. Public Hearings**

None.

## **K. Business Items**

### **1. Ordinance No. 525 to Amend the Code for the City of Isanti, Chapter 216 Nuisances**

The Development Advisory Committee reviewed and recommends the amended ordinance. The amended ordinance adds the zoning ordinance as a nuisance violation within Chapter 216 of the City Code, allowing the City to go through the abatement process faster; skipping over a second legal action which would be otherwise required.

Motion by Kennedy, second by Lundeen to approve Ordinance No. 525 as presented. Motion carried unanimously.

### **2. Resolution 2012-047 Authorizing City Staff to Prepare a Use/Lease Agreement with 10k Wakes LLC for the Construction of a Cable Wake Board Park Within Bluebird Park and to Call for a Public Hearing for Site Plan/Building Appearance Approval Upon Submittal of a Complete Application**

Mayor Wimmer mentioned that Joslin found there is a possibility of an issue with the tax exempt status of the park land with it being a for profit business. Mayor Wimmer stated that if there are any tax consequences that Joslin will write this into the contract and that 10K Wakes would pick up the cost. Joslin made comment that he has provided the County with his research regarding the tax status of the land. The County will look into this matter and inform the City whether or not 10K Wakes will be interpreted as tax exempt. Lorinser asked how long it will take back to hear from the County. Joslin suspects it should not take a great length of time for the County to look into the matter as he has provided them with his research.

Larson stated that the age use for this wake board park is four years of age and up. Additionally, Larson noted that she was very pleased with 10K Wakes, as they took the time to provide responses to all of her inquiries regarding the wake board park.

Mayor Wimmer made comment that he looks forward to having a business relationship with 10K Wakes.

Motion by Kennedy, second by Larson to approve Resolution No. 2012-047 as presented.  
Motion carried unanimously.

**3. Resolution 2012-048 Rejecting Bids received for Window Washing Services**

The lowest bid received was provided by two different vendors – identical in pricing. Approval of the proposed resolution allows the City to reject bids received and go back out for bids to seek window washing services.

Motion by Kennedy, second by Lundeen to approve Resolution No. 2012-048 as presented.  
Motion carried unanimously.

**4. Resolution 2012-049 Awarding Portable Toilet Services**

Jimmy's Johnnys Inc. was the lowest and most responsible bidder for portable toilet services.

Motion by Lorinser, second by Lundeen to approve Resolution No. 2012-049 as presented.  
Motion carried unanimously.

**5. Resolutions Awarding Animal Control Services**

**a. Resolution No. 2012-050 Awarding Quote and Authorizing to Enter Into a Contract for On-Call Dog Catcher (Animal Control) Services**

One quote was received from Marline Skinner for on-call dog catcher services.

**b. Resolution 2012-051 Awarding quote and Authorizing to Enter Into a Contract For Kennel Services**

One quote was received from Marline Skinner for kennel services.

Motion by Lorinser, second by Larson to approve Resolution No. 2012-050 and 2012-051 as presented. Motion carried unanimously.

**6. Ordinance No. 526 Combining the Offices of City Clerk and City Treasurer**

With the resignation of Finance Director Smith, there needs to be a staff designation for the City Treasurer position. Finance Committee reviewed this matter and is recommending designation of City Administrator/ City Clerk Lorusung as interim City Treasurer. To move forward with the interim designation, the City Council must adopt an Ordinance combining the offices of the City Clerk and City Treasurer as required by State Statute 412.591, Sub. 2.

Motion by Kennedy, second by Lundeen to approve Ordinance No. 526 as presented. Motion carried unanimously.

**7. Resolution 2012-052 Approving the Plans and Specifications for the 2012 Legacy Park Trail Project and Ordering Advertisement for Bids**

The City Engineer has prepared plans and specifications for the Legacy Park Trail Project. City Staff has contacted the representatives from Premier Bank and has received verbal acceptance of the City's request to obtain a temporary access easement along the future ROW of Blossom Blvd NW/Bellaire Blvd NW.

Motion by Kennedy, second by Lundeen to approve Resolution No. 2012-052 as presented.  
Motion carried unanimously.

**8. Resolution 2012-053 Authorizing the Replacement of Police Department Locks**

The Isanti Police Department back door lock is broken yet again and is in need of repair. It seems the Police Department is in need of repair or replacement of the lock around every four years. The resolution allows for the Police Department to replace the broken lock with a keyless entry system.

Motion by Larson, second by Kennedy to approve Resolution No. 2012-053 as presented.  
Motion carried unanimously.

**9. Resolution 2012-054 Awarding Bid for Historic Downtown Directional Sign to KJD Signs**

The proposed resolution awards the Historical Downtown Directional sign to KJD signs with a City contribution not to exceed \$1,251.21 to be coded to EDA Marketing. It was agreed that the Historic Downtown Directional Sign will be a white sign with black lettering.

Motion by Kennedy, second by Larson to approve Resolution No. 2012-054 as presented with the inclusion that the Historic Sign will be a white sign with black lettering. Motion carried unanimously.

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amounts of \$125,089.08 and Payroll in the Amount of \$69,035.67
2. Consider Pay Estimate 5 for Well House No. 1 in the amount of \$12,587.50
3. Approval of February 14, 2012 Planning Commission Minutes
4. Approval of January 24, 2012 Economic Development Authority Minutes
5. Resolutions Approving On-Sale and Sunday Liquor License Renewals to the following:
  - a. **Resolution No. 2012-055** Junction Bowl/Whistle Stop Bar & Grill
  - b. **Resolution No. 2012-056** Rum River VFW Post 2735
  - c. **Resolution No. 2012-057** Wintergreens Golf & Grill
  - d. **Resolution No. 2012-058** The Place To Be & Spectacular Events
  - e. **Resolution No. 2012-059** Sanbrook Golf Course
6. **Resolution No. 2012-060** Approving Pawnshop License to Northern Pawn, Inc.
7. **Resolution No. 2012-061** Approving Renewal of Consumption and Display Permit to Isanti Lions Club
8. **Resolution No. 2012-062** Approving Temporary On-Sale Liquor License and Exempt Gambling Permit for St. Elizabeth Catholic Church

9. Approval of the Neighborhood Stabilization Subordination Request
10. **Resolution No. 2012-063** Reestablishing Precincts and Polling Places
11. **Resolution No. 2012-064** Approving Amended Job Descriptions and Job Title
12. **Resolution No. 2012-065** Approving Motor Carrier Resources aka “Trust In Us” for Post-Accident DOT Drug and Alcohol Testing Services
13. **Resolution No. 2012-066** Authorizing City Staff to Prepare Documentation for a Stateside Count Question Resolution (CQR) Challenge for the 2010 US Census
14. **Resolution No. 2012-067** Authorizing Staff to Apply to the Office of Community Oriented Policing Services for the COPS Hiring Grant

Motion by Lorinser, second by Kennedy to approve the Consent Agenda as presented. Motion carried unanimously.

### **Adjournment**

Motion by Lorinser, second by Kennedy to adjourn. Motion passed unanimously. Meeting adjourned at 7:18 p.m.

Respectfully Submitted,

Karissa Henning  
Human Resources/Deputy City Clerk