

**MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, MARCH 5, 2019 – 7:00 P.M.
CITY HALL**

II. Agenda

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Member Present: Mayor Jeff Johnson, Councilors: Paul Bergley, Ross Lorinser, Steve Lundeen (left at 7:45 p.m.) and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Assistant City Administrator/ Special Projects Don Lorsung, Human Resources/ City Clerk Katie Brooks, City Attorney Clark Joslin and Assistant City Engineer Jason Cook

Others Present: Shari Harker, Joe Niles, Karen Klund, Larry Merchlewitz, Ronald Stawski, Dustin Peterson, Rod Barrows, George Hemen, Elizabeth Anderson, Mark Reller, Jim Rostberg and Phyllis Harmon

A. Adopt Agenda

Addendum:

Add J.10 Resolution 2019-065 Authorizing Staff to Obtain Proposals for Community Development Director Recruitment Search

Add K.9 Resolution 2019-072 Authorizing the Emergency Repair of the Watermain Leak on 285th Ave SE
Motion by Dan Collison, second by Lundeen to approve the agenda modifications listed above. Motion carried.

B. Proclamations/Commendations/Certificate Awards

None

F. Approve City Council Minutes

1. February 19, 2019 -Regular Meeting of the City Council
2. January 15, 2019- Committee of the Whole Meeting
3. February 19, 2019- Committee of the Whole Meeting
4. February 19, 2019- Planning Commission Meeting
5. January 22, 2019- Parks, Recreation, and Culture Board Meeting

Motion by Bergley, second by Collison to approve minutes as presented. Motion passed unanimously 5-0.
Motion carried.

G. Announcements

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| 1. Committee of the Whole | Tuesday, March 19, 2019 at 5:00 p.m. |
| 2. City Council Meeting | Tuesday, March 19, 2019 at 7:00 p.m. |
| 3. Planning Commission Meeting | Tuesday, March 19, 2019
(Immediately following the City Council Meeting) |
| 4. Park, Recreation, & Culture Board Meeting | Tuesday, March 26, 2019 at 6:00 p.m. |

H. Council Committee Reports

Mayor Johnson updated City Council that Park board would like to put up two signs and a trash receptacle at the entrance of the dog park. Councilmember Lorinser addressed that a sign that the dog park is a privilege and citizens must clean up after their dog should also be discussed at the park board meeting.

I. Public Hearings

None

J. Business Items

1. Interview Applicant for Vacant Economic Development Authority Board Seat and Vacant Planning Commission Board Seat

a. Resolution 2019-055 to Appoint Candidate to Fill Vacant Economic Development Authority Seat
Applicant Rod Barrows was interviewed by Mayor Johnson for the open Economic Development Authority seat. Mr. Barrows was asked questions specific to Economic Development Authority. Motion by Bergley, second by Lundeen to approve and appoint the applicant to the seat. Motion passed 4-1 with Lorinser voting nay. Motion carried.

2. Deferred Assessment Discussion (Mayor Johnson)

City Council, George Hemen and City Attorney Clark Joslin discussed letters and documentation that was received regarding PID Deffered Assessment on PID 16.032.01200.

Motion by Bergley, second by Collison to abate the assessment from the February 19, 2019 City Council meeting and move forward with a reassessment procedure. Motion passed 5-0. Motion carried.

3. Snow Storage Discussion (Ross Lorinser)

Councilmember Lorinser shared that a resident had shared concern about snow storage and the lack of room left. City Administrator Wood shared that she has received phone calls from contractors and other businesses in the past questioning if the City has a site for snow storage. Mrs. Wood continued to share that this particular item had been brought to a previous committee and did not move forward. City Council continued to discuss this matter and potential places for storage and the cleanup that a snow storage site would entail.

City Administrator Josi Wood

4. Resolution 2019-056 New Information Regarding 1991 Deferred Assessment on PID 16.032.1200
City Administrator Josi Wood shared that this is the same item that was discussed and voted on previously in J.2.

5. Informational Letter to Residents with Abutting Sidewalks

City Administrator Josi shared that this is being brought back to Council. She continued to share that staff has worked to create an informational letter that included hydrant clearing because the City receives a fair number of calls. There are approximately 804 parcels/ properties that are abutting sidewalk. The estimated cost including paper, postage, envelopes and printing would be \$638.94 to send to the 804 parcels. Administrator wood said an alternative would be to get the same information out in a way that it is able to get out to everyone often potentially in the Isantian, newsletters and website. Councilmember Collison questioned the cost of getting the information out in this manner. Administrator Wood responded that the approximate estimation was \$1,700.

Motion by Bergley, second by Collison to send out informational letter to residents. Motion passed 4-0. Motion carried.

6. Resolution 2019-057 Approving a Special Event Application for BMX 2019 Race for Life and DK Gold Cup Qualifier

Larry Merchlewitz shared that all the proceeds from Race for Life will be donated to leukemia and lymphoma to help find a cure. Larry continued to share that the Gold Cup Qualifier is a qualifying race with an approximation of 850 attendees and people traveling to Isanti from other states to try and qualify for the gold cup.

Motion by Bergley, second by Lorinser to approve Special Event Permit. Motion passed 4-0. Motion carried.

7. Resolution 2019-058 Providing Approval from City of Isanti to Purchase Blower for Cambridge-Isanti Bike/Walk Trail Maintenance

Motion by Collison, second by Bergley to approve resolution. Motion passed 4-0. Motion carried.

8. Resolution 2019-059 Authorizing Advertisements for Bids for the Refurbishment of the Bluebird Park Playground

City Administrator Josi Wood shared that this is to have the structure at Bluebird Park disassembled, stripped down, and re-powder coated. Josi Wood continued to share that this is to revive the structure and is much less costly alternative to buying a brand-new structure.

Motion by Bergley, second by Collison to approve resolution. Motion passed 4-0. Motion carried.

9. Resolution 2019-060 Approving Pawnshop License Renewal to Northern Pawn, Inc.

On-Sale and Sunday Liquor License Renewals

- a. Resolution 2019-061 Approving a Liquor License Renewal for Junction Bowl and Whistle Stop Bar & Grill
- b. Resolution 2019-062 Approving a Liquor License Renewal for Wintergreen's Golf & Grill
- c. Resolution 2019-063 Approving a Liquor License Renewal for Rum River VFW 2735
- d. Resolution 2019-064 Approving a 3.2 Malt Liquor License for Patlok Design Inc. DBA Sanbrook Golf Course

Motion by Lorinser, second by Collison to approve license renewals. Motion passed 4-0. Motion carried.

10. Resolution 2019-065 Authorizing Staff to Obtain Proposals for Community Development Director Recruitment Search

City Administrator Josi Wood shared that the Economic Development Director position has been vacant since August 2018 and the Community Development Director position has been vacant since January 2019. Administrator Wood continued to share that it is on Council Agenda tonight to combine both positions with revised pay scale and revised job description. City staff will be posting position again as the position was not successfully filled and this is an alternative option if the position were to go unsuccessfully filled again.

Motion by Lorinser, second by Bergley to approve resolution. Motion passed 4-0. Motion carried.

K. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$275,327.24 and Payroll in the Amount of \$ 96,261.71
2. Resolution 2019-066 Approving Snow Plowing Policy and Operational Guidelines
3. Resolution 2019-067 Approving Goals for Year 2019
4. Resolution 2019- 068 Approving the Hire of Part-Time Police Officer Tanner Hagen
5. Resolution 2019-069 Approving Exempt Gambling Permit for Rum River BMX Raffle 50/50
6. Resolution 2019-070 Accepting Quote for Cleaning Services and Authorizing Entering into a Contract for Cleaning Services
7. Resolution 2019-071 Approving Community Development Director Position- Revised Points, Salary, and Job Description
8. Resolution 2019-072 Approving the Public Services Director Position with Revised Job Description, Points, and Salary Range
9. Resolution 2019-073 Authorizing the Emergency Repair of the Watermain Leak on 285th Ave SE

Motion by Bergley, second by Lorinser to approve consent agenda as presented. Motion passed 4-0.
Motion carried.

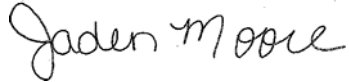
L. Other Communications

1. Draft Minutes from the February 26, 2019 Parks, Recreation, and Culture Board Meeting

Adjournment

Motion to adjourn by Bergley, second by Lorinser. Motion passed 4-0. The meeting was adjourned at 8:08 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jaden Moore". The signature is written in a cursive, flowing style.

Jaden Moore
Deputy City Clerk/ Human Resources