

**CITY OF ISANTI  
CITY COUNCIL MEETING  
Wednesday, March 2, 2016  
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors: Paul Bergley, Dan Collison and Steve Lundeen

Members Absent: Adam Johnson

Staff Present: City Administrator Don Lorsung, Assistant City Attorney Pat Moore, Human Resources/City Clerk Karissa Henning, Police Chief Gene Hill, Economic Development Director Sean Sullivan, and City Engineer Brad DeWolf

**D. Adopt Agenda**

**Addendum:**

Add new K.1. Resolution Approving a Special Event Application for the Race for Life/Gold Cup Qualifier Event

Motion by Lundeen second by Collison to approve the agenda with addendum as presented.  
Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

None

**F. Approve City Council Minutes**

1. February 16, 2016 – Regular Meeting of the City Council

Motion by Lundeen second by Bergley to approve the Regular City Council Meeting Minutes of February 16, 2016 as presented.

**G. Citizens Input**

None

**H. Announcements**

Announcements were read

### **I. Council Committee Reports**

Mayor Wimmer stated that he had been contacted by the County Administrator, Kevin VanHooser, to participate in collecting materials for a marketing video for the County with other cities. The Mayor and Sullivan will be putting some things together from an economic development standpoint for the video. In addition, the city Mayors will be participating in the video; there will be more information forthcoming regarding content, etc.

The Mayor noted that Councilmember Johnson has been absent for three, consecutive City Council meetings. Neither the Mayor, nor staff, has had contact with Johnson for at least two weeks. The Mayor noted that he was aware that Johnson had been away from the City; however, he was uncertain whether Johnson had returned or would be returning. The situation is uncertain. However, per City Code, three absences in a row results in the forfeiture of one's position. The State has a statute requiring that 90 days must pass before the Council can declare a vacancy due to Johnson's absences, and remove Johnson from his seat. There was no agenda item prepared for the present meeting to address this issue as it was hoped that Johnson would be attending the meeting. Something will be put together for the next Council meeting, if nothing further is heard from Johnson, as the City cannot continue without a fifth Council member. The position will need to be filled.

### **J. Public Hearings**

None

### **K. Business Items**

#### **1. Resolution 2016-052 Approving a Special Event Application for the Race for Life/Gold Cup Qualifier Event**

The Mayor acknowledged that this is a great event; however, he remarked that this will be the last time the City will be preparing a special addendum for event permits. The Mayor noted that events such as these need to be reviewed by various staff within the City, as well as, the Fire District, etc. The Mayor was giving fair warning while observing that events such as this are planned sufficiently in advance to be added to the agenda within the scheduled deadlines.

Motion by Lundeen second by Collison to approve Resolution 2016-052 as presented. Motion carried unanimously.

#### **2. On-Sale and Sunday Liquor License Renewals**

##### **a. Resolution 2016-053 Approving a Liquor License Renewal for Rum River VFW 2735**

The Mayor had concerns to address with the representatives of Rum River VFW, noting that over the past two years 23 out of the 30 police incidents reported for Licensed Liquor establishments in the City of Isanti were associated with the VFW. Ten of those incidents occurred in 2014 and thirteen in 2015 indicating an escalation of instances which included fights, disorderly conduct and assault charges. The Mayor asserted that the VFW needs to monitor and contend with this situation; noting that if a similar number of incidents are reported next year, it will be a problem. The Mayor recommended working with Chief Hill and the Police Department

to address these issues. With that said, the Mayor recommended moving forward with licensing for this year.

Motion by Lundeen second by Collison to approve Resolution 2016-053 as presented. Motion carried unanimously

**b. Resolution 2016-054 Approving a Liquor License Renewal for Wintergreen's Golf & Grill**

The Mayor remarked that Wintergreen's Golf & Grill has been doing a great job and has plans to expand with a volleyball court this year. The Mayor noted there was only one incident reported associated with the establishment.

Motion by Lundeen second by Collison to approve Resolution 2016-054 as presented. Motion carried unanimously

**c. Resolution 2016-055 Approving a Liquor License Renewal for Junction Bowl and Whistle Stop Bar & Grill**

The Mayor remarked that Junction Bowl is also doing a great job.

Motion by Lundeen second by Collison to approve Resolution 2016-055 as presented. Motion carried unanimously

**d. Resolution 2016-056 Approving a Liquor License Renewal for The Green Table**

The Mayor stated that this establishment too, is doing a great job.

Motion by Lundeen second by Bergley to approve Resolution 2016-056 as presented. Motion carried unanimously

**3. Consider Resolutions for the Operation of the Compost Site and Hiring of Seasonal Public Works Spring Through Fall**

**a. Resolution 2016-057 Approving Operation of the Compost Site**

**b. Resolution 2016-058 Approving Seasonal Workers for Public Works for Spring Through Fall (2016)**

The Mayor stated that operations at the compost site will run from spring through fall and that the seasonal workers to be hired are the employees staffing the gate of the compost site ensuring that only city residents are using the site and dropping off appropriate material. Bergley asked for clarification regarding the overall number of days staff will be employed at the site. Lorsung clarified that, per the union contract, student employees could work 100 days with non-students limited to 67 days; noting that additional hiring may be necessary to keep the compost facility manned through the season. Bergley asked if the opening and closing dates were vague due to weather constraints; to which the Mayor confirmed that it was. The Mayor stated if the site needed to be closed early due to weather, City staff will work to get the word out to everyone. Lundeen noted that re-opening the site was important for city residents.

Motion by Lundeen second by Bergley to approve Resolutions 2016-057 and 2016-058 as presented. Motion carried unanimously

**4. Resolution 2016-059 Approving Additional Marketing Funds for the Economic Development Authority and Amending the 2016 Budget**

Bergley asked if there were plans for the budgeted \$20,000. The Mayor responded that the EDA budget has allowed the City to do things like the street dances, farmers market, etc; noting that these activities cannot be funded just through the general fund as it involves marketing the community and the City must follow state statute guidelines. As activities are added, along with more traditional economic development marketing the funds, funds have drained down. The Mayor noted that there have been periods over the years when the City has not needed to add funds to the EDA marketing budget. Now, the City will have dollars designated specifically for economic development marketing and dollars designated for community marketing activities. These will all be EDA budget dollars, but they will be separated. In summary, the Mayor responded that the amount specified had not been budgeted in 2015 for the 2016 budget; and that is why the amount specified was being pulled from the General Fund to replenish the EDA marketing budget, which was to ensure that the funds needed to cover scheduled economic development and community marketing activities would be available. The Mayor stated that he did not anticipate spending the full amount in 2016. Bergley asked if the requested monies were to cover the activities discussed in the goal-setting session to which the Mayor expressed agreement. Lundeen stated that the Economic Development Board has accomplished a great deal and he has heard from surrounding communities that the City of Isanti “has it going on.”

Motion by Lundeen second by Bergley to approve Resolution 2016-059 as presented. Motion carried unanimously

**5. Resolution 2016-060 Authorizing a Pet Clinic Sponsored by the City of Isanti Police Department**

The Mayor commented that the location is being changed from the Community Center over to an actual pet clinic in town. This was recommended by Public Services Director Wood in response to concerns from some community members that the clinic was being held in a location where events are being held and food is being served.

Motion by Bergley second by Collison to approve Resolution 2016-060 as presented. Motion carried unanimously

**6. Resolution 2016-061 Authorizing the Chief of Police to Apply for the AAA Traffic Safety Grant**

Motion by Collison second by Bergley to approve Resolution 2016-061 as presented. Motion carried unanimously

**7. Resolution 2016-062 Approving Plans and Authorization to Advertise for Bids – Wastewater Treatment Improvements Project**

DeWolf addressed the Council stating the project was per the Capital Improvement Plan with a

bid opening scheduled for May 3<sup>rd</sup>, 2016.

Motion by Lundeen second by Bergley to approve Resolution 2016-062 as presented. Motion carried unanimously

**8. Resolution 2016-063 Approving Plans and Authorization to Advertise for Bids – School Watermain Loop Improvements Project**

DeWolf stated that this project was also per the Capital Improvement Plan with a bid opening scheduled for May 3<sup>rd</sup>, 2016. He noted that both project bids (waste water treatment improvements and school watermain loop improvements) would be brought back before the Council on May 17<sup>th</sup>, 2016 for review and approval if in order. The Mayor reiterated that these projects were part of the City's Capital Improvement Plan and has been included in the long-term budgeting.

Motion by Collison second by Lundeen to approve Resolution 2016-063 as presented. Motion carried unanimously

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$149,721.55 and Payroll in the amount of \$86,528.66
2. Final Meeting Minutes of the January 26, 2016 Parks, Recreation and Culture Board Meeting
3. **Resolution 2016-064** Amending Resolution 2014-259 Authorizing Additional Compensation for Appointed Key Holders at the Liquor Store
4. **Resolution 2016-065** Extending Vacation Hours for Economic Development Director Sean Sullivan
5. **Resolution 2016-066** Extending Vacation Hours for Liquor Store Manager John Jacobi
6. **Resolution 2016-067** Authorizing Staff to Seek Help with Economic Development/Activities through Providing a Paid Intern Opportunity and Accepting a \$1,000 Scholarship from the Minnesota Economic Development Foundation
7. **Resolution 2016-068** Authorizing the Sale of the 2008 Honda CRF250R Dirt Bike
8. **Resolution 2016-069** Authorizing the Sale of the ATV Coolster 125cc
9. **Resolution 2016-070** Authorizing the Execution of Repayment Agreement with J Robinson Construction, Inc for Lot 11, Block 1, Villages on the Rum Third Addition Phase Three
10. **Resolution 2016-071** Authorizing the Execution of Repayment Agreement with J Robinson Construction, Inc for Lot 12, Block 1, Villages on the Rum Third Addition Phase Three
11. **Resolution 2016-072** Authorizing the Execution of Repayment Agreement with J Robinson Construction, Inc for Lot 13, Block 1, Villages on the Rum Third Addition Phase Three
12. **Resolution 2016-073** Authorizing the Chief of Police to Accept and Sign the Agreement for Access to Minnesota Court Data Services
13. **Resolution 2016-074** Authorizing the Designation of Fund Balances for 2015

14. **Resolution 2016-075** Authorizing Entering into a Construction Contract and Energy and Maintenance Agreement with Connexus Energy for the 2016 Phase II Street Lighting Infill Program
15. **Resolution 2016-076** Approving the Purchase of Monthly InDesign Subscription for Parks, Recreation and Culture

Motion by Lundeen, second by Bergley to approve the consent agenda. Motion carried unanimously

Motion by Lundeen, second by Bergley to adjourn. Motion carried unanimously. Meeting adjourned at 7:16 p.m.

Respectfully Submitted,

Carla Scharber  
Administrative Data Clerk