

**CITY OF ISANTI  
CITY COUNCIL MEETING  
Tuesday, March 15, 2016  
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors: Paul Bergley, Dan Collison and Steve Lundeen

Members Absent: Adam Johnson

Staff Present: City Administrator Don Lorsung, City Attorney Clark Joslin, Human Resources/City Clerk Karissa Henning, Police Chief Gene Hill and Assistant City Engineer Jason Cook

**D. Adopt Agenda**

Motion by Lundeen, second by Collison to approve the agenda as presented. Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

None

**F. Approve City Council Minutes**

1. March 2, 2016 – Regular Meeting of the City Council

Motion by Lundeen second by Bergley to approve the Regular City Council Meeting Minutes of March 2, 2016 as presented

**G. Citizens Input**

None

**H. Announcements**

Announcements were read

**I. Council Committee Reports**

Bergley stated that he, Lorsung and Sullivan had attended the Icicle Committee Meeting where the GIS system was discussed. He remarked that it sounded as though Cambridge would go ahead and do their own updating. Having conferred with Lorsung, Achman, and Wood, Bergley reported that the consensus was that the City is not ready to move forward on its own. Lorsung stated that the County has layers that the City does have information on; however, the County will not be updating those layers for the cities anymore. Lorsung recognized that it would take additional resources for the County to do

so. Lorsung re-stated that Cambridge has decided to go at it alone and at some point in the future the City of Isanti may be impelled to either go at it alone or, perhaps, look at a partnership. The Mayor observed that what the County needs in terms of a GIS system is very limited compared to the requirements of the cities where infrastructure, etc. would want to be included. The Mayor remarked that one of options that had been discussed was doing a web-based GIS and indicated that discussions would continue into the summer on this. The Mayor stated that this is an item that would have to be addressed in the budget; acknowledging that it is something that the city needs, but it is a cost issue.

Bergley noted the second item of importance discussed at the meeting was the CDI videos, reporting that, per the County Administrator, the City would not be allowed to put the video on its website. Bergley did note that a link to the video could be placed on the City's website; however, it was unfortunate in his opinion. The Mayor agreed with Bergley's opinion, indicating that the details for the videos were still being determined.

The Mayor shared that Human Resources/City Clerk Karissa Henning has accepted a position with Lino Lakes. The Mayor stated that Henning has done a great job for the City and that the City supports her completely in her decision. He noted that along with a significant increase in pay, the position is a good opportunity for Henning. The position is with a larger community and will allow her to advance her career while focusing on what she loves to do, Human Resources. Her departure underscores what had been discussed previously with regards to department head salaries. Henning intends to remain with the City for another month and will continue to help out after that date.

#### **J. Public Hearings**

1. **Resolution 2016-077 Approving a Conditional Use Permit for the Installation of a Fence Greater than Six (6) Feet in Height to be Placed Around the Community Garden in River Bluff Preserve**

The Public Hearing was opened at 7:08 p.m. There were no respondents. The Public Hearing was closed at 7:09 p.m.

Motion by Lundeen second by Bergley to approve Resolution 2016-077 as presented. Motion carried unanimously

#### **K. Business Items**

1. **Resolution 2016-078 Declaring a Vacancy on the City Council**

The Mayor noted that the City would not actually be able to declare a vacancy until the first meeting in May to comply with the State Statute for 90 days; however, Johnson's absence does violate City policy by having missed three, and now four, consecutive meetings. Also provided to the Council members was the process for accepting applications from people who might be interested in fulfilling the vacancy. The position could potentially be filled in the middle of June with the selected applicant attending their first Council meeting in July. The Mayor noted that the Council has had members resign; however, the City has never really run into this situation before, where it has had to prepare to declare a vacancy. Generally, the Council looks for someone who does have experience as it can take between three to six months for a new Council member to get up to speed. That appointment to fill Johnson's seat would run until the end December, 2016. If the situation of Council Johnson's absence continues, this would

be the process going forward and the prepared resolution approves the declaration of vacancy contingent upon 90 days passing and the steps moving forward from there.

Motion by Bergley second by Collison to approve Resolution 2016-078 as presented. Motion carried unanimously

**2. Resolution 2016-079 Approving a Pawnshop License Renewal to Northern Pawn, Inc.**

Motion by Lundeen second by Bergley to approve Resolution 2016-079 as presented. Motion carried unanimously

**3. Consider Changes to City Code Chapter 233 Pertaining to Pawn Shops**

- a. Ordinance 634 Amending the Code for the City of Isanti, Chapter 233 Pawnshops Amending Article 13, Redemption Period**
- b. Ordinance 635 Amending the Code for the City of Isanti, Chapter 233 Pawnshops Amending Article 14, Holding Period**

The Mayor noted that there had not been any issues as there is currently a great tracking system in place for redemption and holding periods. In review with the Chief of Police, there are no seen issues moving forward with the requested changes to the redemption and holding periods. The Mayor remarked that Joe Niles is a fantastic owner and there have been no issues at all with Northern Pawn.

Motion by Collison second by Bergley to approve Ordinance 634 and Ordinance 635 as presented. Motion carried unanimously

**4. Resolution 2016-080 Approving a Conditional Use Permit to Allow Outdoor Volleyball Courts at Wintergreen's Golf and Grill**

Motion by Lundeen second by Bergley to approve Resolution 2016-080 as presented. Motion carried unanimously

**5. Resolution 2016-081 Approving a Preliminary Study to Connect the Sidewalk on Whiskey Rd SW between Birch St SW to South of Dogwood St SW**

Motion by Lundeen second by Bergley to approve Resolution 2016-081 as presented. Motion carried unanimously

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$329,095.03 and Payroll in the Amount of \$89,298.48
2. Final Meeting Minutes of the February 2, 2016 Economic Development Authority Meeting
3. Final Meeting Minutes of the February 9, 2016 Planning Commission Meeting
4. **Resolution 2016-082** Offering the Position of Part-Time Police Officer to: Brian Saba, Eric Baumgart and John McCarty
5. **Resolution 2016-083** to Join WEX NJPA Fleet Fuel Card Program
6. **Resolution 2016-084** Awarding the Contract for IT Services to TR Computer Sales, LLC
7. **Resolution 2016-085** Approving a Donation Box Request for MMBA “Help Our Local Animals” Supplies Drive Promotion
8. **Resolution 2016-086** Approving Funding for Wi-Fi Service for the Building Official’s and Code Enforcement/Zoning Technician’s Tablets
9. Consider Bids for Animal Control and Kennel Services
  - a. **Resolution 2016-087** Awarding Quote and Authorizing Entry into a Contract for Animal Control Services
  - b. **Resolution 2016-088** Awarding Quote and Authorizing Entry into a Contract for Kennel Services
10. **Resolution 2016-089** Approving Partnership with Partners in Healthy Living
11. **Resolution 2016-090** Authorizing Purchase and Placement of Neighborhood Watch Signs
12. **Resolution 2016-091** to Declare Certain Property as Surplus and Authorize its Disposal
13. **Resolution 2016-092** Awarding Quote and Authorizing to Enter into a Contract for Portable Toilet Services
14. **Resolution 2016-093** Adopting an Addendum to the City Purchasing Policy-Environmental Sustainability
15. **Resolution 2016-094** Offering the Part-Time Liquor Store Clerk III Position to Emily Cavallaro

Motion by Bergley, second by Lundeen to approve the consent agenda. Motion carried unanimously

Motion by Lundeen, second by Bergley to adjourn. Motion carried unanimously. Meeting adjourned at 7:13 p.m.

Respectfully Submitted,

Carla Scharber  
Administrative Data Clerk