

**MINUTES
CITY OF ISANTI
CITY COUNCIL
March 16, 2010
Isanti City Hall**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Jeffery Kolb, and Sue Larson. Council Ross Lorinser arrived at 7:02 p.m.

Members Absent: none.

Staff Present: City Administrator Don Lorsung, Assistant City Administrator/City Clerk Irene Bauer, City Attorney Clark Joslin, Finance Director Kristi Smith, Police Chief Ron Sager, City Planner Lisa Krause, and City Engineer Brad DeWolf.

Motion by Larson, second by Kolb to approve the agenda as amended. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

1. Presentation of Water Plant Presentation Board

City Engineer Brad DeWolf presented the Water Plant Presentation Board for display at City Hall. DeWolf stated that a Water Plant Presentation Board is also on display at the Water Treatment Plant.

F. Approve Minutes

Motion by Larson, second by Lorinser to approve the minutes of the March 2, 2010 Regular meeting and the March 10, 2010 Special meeting of the City Council as presented. Motion carried unanimously.

G. Citizens Input – There was none.

H. Announcements - Announcements were read.

I. Council Committee Reports

Mayor Wimmer reported on the following:

- That he and Councilor Kolb met with the School District and discussed the following:
 - o Traffic issues
 - o Unity Park Parking Lot
 - Consider Memorandum of Understanding on cost sharing relating to the use of the lot for School staff
- Isanti County EDA meeting
 - o Cambridge to have bridges replaced
 - Possible detour of traffic through Isanti on County Road 5
- Ever Cat Fuels
 - o Employees seventeen people

- Average annual pay including benefits is \$50,000
- Arctic Plunge
 - Organization raised \$24,000
 - \$2,000 was donated to Isanti Senior Dining

Councilor Larson reported on the following meetings she had attended:

- Census 2010 Committee
 - Assistance Center has been set up at Isanti City Hall
 - Display census information at various booths at the Home Show
- Human Rights Commission
 - Fair Booth with the Sheriff's Department
 - Pie Day
 - Snow Flake Parade
- Friends of the Library
 - Isanti Library Link Site
 - Lisa is the new Librarian at the site
 - Farmer's Market – Starts April 17th – will have a booth and giving away books
 - Fundraiser at Wintergreens – April 21st – 4-7 p.m.
- Liquor Store Committee
 - Floor Set
 - Looked at Coolers
- Arena Board
 - Compressor
 - City Wide Garage Sale at the Arena
 - Pet Clinic is scheduled for April 24th at the Arena
- District 911 Forum
 - Scheduled for April 18th
- Historic Downtown Committee
 - Flowers
 - Farmers Market starts April 17th
- Community Involvement Team
 - Old Tyme Dance was held on the 13th and 40 people attended
 - Pet clinic – April 24th at the Arena
 - No Late Charges for dog licenses pending Council Action later at this meeting
 - Circus at the Arena – May 3rd
 - Take a Kid Fishing – June 5th
 - Rum River Float – June 27th

Councilor Lorinser reported on the safety issue with traffic at County Road 5 and 8th Avenue SE. Lorinser stated that he was at a County work session when there was discussion on this matter and that he expressed the importance of the school zone at the Intermediate School location. Lorinser stated that this matter was not on the Commissioner's current meeting agenda and expressed that concerned citizens should contact their Commissioner on the importance of safety in this area.

City Engineer DeWolf gave a brief update on the Intermediate School zone matter. That the shoulders of the road will be widened and the school zone speed is to be posted at 40 mph; that this is contingent on final action by the County Board.

J. Public Hearings. There were none.

K. Business

1. Ordinance No. 479, an Ordinance Amending Zoning Ordinance No. 445, Section 2 – Definition of Terms and Section 10 – Special Purpose District

Krause gave a staff report whereas the Planning Commission held a public hearing on March 9, 2010 on the text amendment of the 2008 Comprehensive Plan. The amendment provides for a new definition for limited light industrial uses. The Central Business Transitional District 'CBT' has been divided into two sub-districts. The CBT-1 would permit a mix of residential and commercial uses and the CBT-2 would permit the CBT-1 uses and limited light industrial uses. The Planning Commission recommended approval of the amendment to Zoning Ordinance No. 445.

Motion by Kennedy, second by Larson to adopt Ordinance No. 479 as presented. Motion carried unanimously.

2. Ordinance No. 480, an Ordinance Amending Zoning Ordinance No. 445, Section 2 – Definition of Terms, Section 7 – Business Districts, and Section 13 – Use Regulations

Motion by Kennedy, second by Larson to adopt Ordinance No. 480 as presented. Motion carried unanimously.

3. Ordinance No. 481, an Ordinance to Amend the Code, Chapter 227-4, Winter Parking; Snow Emergency Parking

Sager gave a staff report whereas the Police Committee has reviewed concerns regarding winter parking regulations and parking on City streets.

An amendment to City Code, Chapter 227-4 was prepared to address this matter and provides that the City Council or the Police Department have the authority to permit parking during the time period that winter parking regulations are in effect. The code amendment also includes language to clarify that the Police Department has the authority to order vehicles in violation of parking requirements to be towed.

Motion by Kennedy, second by Larson to adopt Ordinance No. 481 as presented. Motion carried unanimously.

4. Resolution No. 2010-064, a Resolution Adopting a Capital Improvement Plan for Years 2010-2020

DeWolf presented the final draft of the City of Isanti 2010-2020 Capital Improvement Plan (CIP). The Capital Improvement Plan includes input from the City Council, Planning Commission and City Staff to ensure the projects meet the needs of the City. The following 5 sections were considered and included in the CIP and the components of each were reviewed by DeWolf:

- a. Multi Modal and Transportation Corridor Enhancements
- b. Street and Stormwater Management System
- c. Sanitary Sewer Collection and Treatment System
- d. Water Supply and Distribution System
- e. Public Works Equipment
- f. Police Department and City Hall Vehicles

At its March 9, 2010 meeting, the Planning Commission recommended approval of the CIP.

The CIP will be reviewed and updated annually to review projects and all components of the plan.

Motion by Larson, second by Lorinser to approve Resolution No. 2010-064 as presented. Motion carried unanimously.

5. Resolution No. 2010-065, a Resolution Approving the Construction Plans for the Walk-Bike Trail

DeWolf gave a staff report whereas Bolton & Menk received a copy of the construction plans for the Cambridge Isanti Regional Trail on January 26, 2010. DeWolf stated that they have reviewed the plans and recommend the City Council approve the plans contingent the plan design modifications as recommended by the City Engineer be incorporated into the plan; that the plans are ready for the Mayor's signature.

Motion by Kennedy, second by Lorinser to approve Resolution No. 2010-065 as presented. Motion carried unanimously.

6. Resolution No. 2010-066, a Resolution Approving the County Road 5 Lift Station Plans and Authorizing Advertisement to Bid

DeWolf gave a staff report whereas the final plans and specifications have been prepared for the County Road 5 Lift Station and Forcemain project. The next step is to advertise for bids; the bids are proposed to be opened on April 15, 2010 and are proposed to be awarded at the April 20, 2010 City Council meeting.

Motion by Lorinser, second by Larson to approve Resolution No. 2010-066 as presented. Motion carried unanimously.

7. Update on Land Rent to Wayne Calander

Smith reported that the payment that was due on February 20, 2010 from Mr. Calander was received on March 5, 2010. The next payment is due on March 20, 2010. There was brief discussion on this matter and Council was in consensus to give direction to Staff that if the next payment is late and/or is not received that this matter is brought back to City Council for consideration.

8. Resolution 2010-067, a Resolution Approving the Subordination Agreement between the City of Isanti and Ever Cat Fuels, LLC

Lorsung gave a staff report whereas the final project costs for the Ever Cat Fuels, LLC project have been certified for lending purposes. The SBA portion of the loan is now being funded for the real estate involved in the transaction. Lorsung stated that the proposed subordination agreement between the City of Isanti and Ever Cat Fuels, LLC subordinates a portion of the City's interest in the Development Agreement but does not subordinate the Minimum Assessment Agreement or the City assessments associated with the project. That Twin Cities-Metro Certified Development Company is requesting the subordination of the City Development Agreement.

Motion by Larson, second by Kennedy to approve Resolution No. 2010-067 as presented. Motion carried unanimously.

9. Resolution No. 2010-068, a Resolution Amending the Personnel Policy

Lorsung gave a staff report whereas based on a grievance filed by an employee pertaining to military pay, Section 10. Leaves – Military of the Personnel Policy has been reviewed by Staff and the Personnel Committee. It was determined that this section of the Personnel Policy was misstated and did not interpretation of the State Statute per the Attorney General's opinion. The section on military leave has been redrafted and has been reviewed by the City Attorney.

Motion by Kennedy, second by Lorinser to approve Resolution No. 2010-068 as presented. Motion carried unanimously.

10. Resolution No. 2010-069, a Resolution Withdrawing from the East Central Cable Commission Joint Powers Agreement

Lorsung gave a staff report whereas the East Central Cable Commission (ECCC) has asked member cities to consider if they desire to continue membership in the Commission. The Commission has requested that member cities to let them know at the March 17, 2010 meeting what their position is. If the City of Isanti were to opt out of the joint powers agreement, it would not become effective until January 1, 2011. The City may also need to adopt a separate cable ordinance. Another consideration is that the City would be entering into Cable Franchise negotiations within the next few years, so this is an opportunity to look at any changes the City would individually want in the agreement. Should the City choose to move forward, the City would have to stand the costs for the franchise renewal alone.

Lorsung reported that Mayor Wimmer, Councilmember Kolb and he met with Cambridge's City Administrator Woulfe regarding Cambridge's decision. It was discussed that the large regional Joint Powers Commission was originally formed because each member was a much smaller community and that by joining together as a group it was more effective and attractive to cable companies. Lorsung stated that this is really no longer the case. That the large regional make up may make less sense now and maybe either individual or smaller alignments that make sense geographically may be better. The need for the large Joint Powers Board, as well as their recent decisions and costs the Commission has incurred were considered as a part of Cambridge's decision to opt out.

There was brief discussion on opting out and working with Cambridge. There was comment that there are efforts being made if franchising of cable services can be done with phone companies. Lorsung also shared that the city of Isanti is responsible for the day to day management of the cable system in the City's corporate boundaries.

Motion by Kolb, second by Larson to approve Resolution No. 2010-069 as presented and to direct staff to seek more information as it relates to this matter. Motion carried unanimously.

11. Resolution No. 2010-070, a Resolution Approving Library Link Book Drop Relocation

Lorsung gave a staff report whereas staff has been working with East Central Regional Library (ECRL) staff, Friends of the Isanti Area Library and Development Advisory Committee (DAC) on a proposed location to move the Library Book Drop. The proposed location for the book drop is on the City Hall parking lot sidewalk, just west of the first parking lot light standard. The drop box would be positioned so that it would be accessed

on the sidewalk with the opening to the west. DAC has reviewed this location and is recommending approval. Public Works will assist in the moving of the book drop.

Motion by Lorinser, second by Larson to approve Resolution No. 2010-070 as presented. Motion carried unanimously.

L. Consent Agenda

1. Accounts Payable in the Amount of \$169,314.28 and Payroll in the Amount of \$67,113.10
2. Approval of the February 9, 2010 Planning Commission Meeting Minutes
3. **Resolution No. 2010-071**, a Resolution Approving Neighborhood Stabilization Program Item
4. **Resolution No. 2010-072**, a Resolution Renewing Gambling Premise Permits for the Isanti Lions and Authorizing Lease of the Community Center to the Isanti Lions for Lawful Gambling Activity
5. **Resolution No. 2010-073**, a Resolution Approving Local Gambling Permit to the Isanti Area Chamber of Commerce
6. **Resolution No. 2010-074**, a Resolution Authorizing the Issuance of Dog Licenses at a Dog Clinic Sponsored by the Isanti Community Involvement Team and to Waive the Late Penalty Fee
7. Approve Bill for Compressor Replacement – Community Center Sprinkler System
8. Requests for Quotation - Nuisance Weed Abatement on Private Property

Motion by Larson, second by Lorinser to approve the Consent Agenda items as presented. Motion carried unanimously.

Adjournment

Motion by Lorinser, second by Larson to adjourn. Motion passed unanimously. Meeting adjourned at 7:47 p.m.

Respectfully Submitted,

Irene J. Bauer
Assistant City Administrator/City Clerk