

**CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, FEBRUARY 21, 2017 – 7:00 P.M.
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Council Members: Paul Bergley, Dan Collison, Ross Lorinser and Steve Lundeen

Members Absent: None

Staff Present: City Administrator Don Lorsung, City Attorney Clark Joslin, City Engineer Brad DeWolf, Community Development Director Roxanne Achman, Human Resources/City Clerk Lindsey Giese, Police Chief Gene Hill, Public Services Director/Asst. City Administrator Josi Wood

Others Present: B. Ford, Representative B. Johnson, J Kennedy, J. Miller

D. Adopt Agenda

Motion by Collison, second by Lorinser to approve the amended agenda with the addition of item L.11 Ordinance 669 Appointing City Administrator as Interim City Treasurer. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

None

F. Approve City Council Minutes

1. February 7, 2017 – Regular Meeting of the City Council

Motion by Lorinser, second by Bergley to approve the minutes. Motion carried unanimously.

G. Citizens Input

None

H. Announcements

1. Parks, Recreation and Culture Board Meeting Tuesday, February 28, 2017 @ 6:00 p.m.
2. City Council Meeting Tuesday, March 7, 2017 @ 7:00 p.m.
3. EDA Meeting Tuesday, March 7, 2017
(Immediately following City Council Meeting)

I. Council Committee Reports

Councilor Bergley gave a brief summary of the progress on the liquor store building goal which was last brought up at Goal Setting. Bergley stated that at the Liquor Committee meeting, Manager John Jacobi came up with a hard number of what the ‘limit of per square foot’ in the industry typically is. The figure he came up with is \$600 per square foot, and he is well exceeding that at around \$800 per square feet. Bergley said and the item will be brought before the Finance Committee.

J. Public Hearings

None.

K. Business Items

1. Resolution 2017-043 Acknowledging Process for EDA Marketing/Work Plan Updates

Motion by Lundeen, second by Collison to approve Resolution 2017-043 as presented. Motion carried unanimously.

City Administrator Don Lorsung

2. Resolution 2017-044 to Enter into Contract with Group C Media to Advertise in Business Facilities

Motion by Lorinser, second by Bergley to approve Resolution 2017-044 as presented. Motion carried unanimously.

City Engineer Brad DeWolf

3. Palomino Road Improvement Project

City Engineer Brad DeWolf explained to Council that Palomino Road is the worst road in their pavement rating system. The scope of the project includes reclaiming the roadway, re-pavement, spot curb repair, 10-foot trail on the North side and replacing the substandard watermain from a 6-inch water main to a 10-inch watermain. The total project cost is estimated at \$787,900. A portion of that road project segment will need to be assessed at \$3,656 per parcel in accordance with our assessment policy. The watermain will have to be paid outside of state aide. State aid will cover the City share of the road and all of the cost for the trail improvements. The watermain is estimated at \$261,500. Mayor explained what will most likely happen is an inter-fund loan from the sewer fund to the water fund. DeWolf also noted they did not schedule an open house, but that could still be scheduled. The Mayor indicated he thought it would be important to do in an informal setting. DeWolf stated he would schedule it with staff.

a. Resolution 2017-045 Receiving Feasibility Report and Calling Hearing on the 2017 Palomino Road Street and Utility Improvement Project

Motion by Bergley, second by Collison to approve Resolution 2017-045 as presented. Motion carried unanimously.

b. Resolution 2017-046 Authorizing Preparation of Plans on the 2017 Palomino Road Street and Utility Improvement Project

Motion by Bergley, second by Collison to approve Resolution 2017-046 as presented. Motion carried unanimously.

4. Resolution 2017-047 Approving Postponement of Infill Project to Connect Sidewalk on Railroad Avenue SE From Palomino Road SE to Main Street

Motion by Lundeen, second by Lorinser to approve Resolution 2017-047 as presented. Motion carried unanimously.

Mayor explained that one of the things the city has looked at doing is an extension of 5th Avenue to Main Street. He would like to get together with the property owners to discuss it to see if we could get that road punched through. It is a very small section. If we could do it with this project, we could save \$5,000 – \$10,000. It is one of the goals carried over from last year. This is difficult because the property that is developed now is not where the road would be, they've already put in their road. Councilor Lorinser questioned if it would go behind Allina. The Mayor explained it would be a continuation of that road. He stated that from an economic development standpoint it would be a benefit to the Main Street properties, the Anlauf Development, plus the other two undeveloped

properties. The Mayor questioned how much a feasibility study would cost. DeWolf stated it would be \$3,000 or less.

Motion by Lundeen, second by Bergley to move forward with a Feasibility Study on Fifth Avenue NE to Main Street with a cost not to exceed \$3,000.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$215,448.71 and Payroll in the amount of \$92,039.17.
2. Final Minutes of the January 3, 2017 Economic Development Authority Meeting
3. **Resolution 2017-048 Authorizing Entering into a Construction Contract and Energy and Maintenance Agreement with Connexus Energy for the 2017 Phase III Street Lighting Infill Program**
4. **Resolution 2017-049 Accepting State Bid for Public Works Service Vehicle**
5. **Resolution 2017-050 Accepting State Bid for Public Works Utility Service Vehicle**
6. **Resolution 2017-051 Hiring of Seasonal Public Works Staff and Resolution 2017-052 for the Operation of the Compost Site**
7. **Resolution 2017-053 Accepting State Bid Pricing for Public Works Side by Side Utility Vehicle**
8. **Resolution 2017-054 Offering the Position of Utility Billing/Accounting Clerk to Ms. Tabitha Peltier**
9. **Resolution 2017-055 Accepting the Resignation of Finance Director Jackie Fisher**
10. **Resolution 2017-056 Accepting the Resignation of Part Time Liquor Store Clerk Ashley Dutcher**
11. **Ordinance 669 Appointing City Administrator as Interim City Treasurer**

Motion by Lundeen, second by Bergley to approve Consent Agenda as presented. Motion carried unanimously.

M. Other Communications

1. Draft Minutes of the February 7, 2017 Economic Development Authority Meeting
2. January Police Department Report
3. January Code Enforcement Report
4. January Building Permit Report
5. February Engineering Report

N. Closed Session

Mayor Wimmer announced that the Council would go into a brief recess to clear out the Chambers. The Wimmer stated that the City Council would then go into closed session to discuss a confidential personnel matter.

At approximately 7:15 p.m. the City Council went into closed session.

1. Discussion Regarding Confidential Personnel Matter

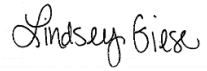
At 7:19 p.m. council came out of closed session. The Mayor explained that he closed the session pursuant to Minnesota State Statute 13D.05 subdivision 2a2 to discuss active criminal investigative data.

Motion by Lundeen, second by Lorinser to approve a paid administrative leave for an employee as recommended by the City Administrator. Motion carried unanimously.

Adjournment

Motion to Adjourn by Lundeen, second by Bergley. Motion carried unanimously. The meeting was adjourned at 7:20 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Lindsey Giese". The signature is written in a cursive, flowing style.

Lindsey Giese
Human Resources/City Clerk