

**MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, FEBRUARY 18, 2020 – 7:00 P.M.
CITY HALL**

- A. Call to Order**
- B. Pledge of Allegiance**
- C. Roll Call**
- D. Public Comment**

Stephanie Burton 3554 249th Ave NE, shared that the Girls Scouts are a non-profit organization and that it is challenging for the organization to pay the peddler fee as the organization itself is not a money holding entity.

Mayor Johnson stated that the peddler ordinance is a modification to the agenda.

- E. Adopt Agenda**

Addendum:

Add K.1.a. Ordinance-XXX An Ordinance Repealing and Replacing Ordinance No. 485, Adopted on May 5, 2010, and Titled Peddlers, Solicitors, and Transient Merchants
Add L.10 Resolution 2020-041 Appointing Election Judges for the 2020 Presidential Primary Election

Motion by Bergley, second by Collison to accept the agenda with the modifications listed above. Motion passed 5-0. Motion carried.

- F. Proclamations/Commendations/Certificate Awards**

None

- G. Approve City Council Minutes**

1. February 4, 2020- Regular Meeting of the City Council
2. January 7, 2020- Economic Development Authority

Motion by Lundeen, second by Collison to approve minutes as presented. Motion passed 5-0. Motion carried.

- H. Announcements**

1. Park, Recreation, & Culture Board Meeting Tuesday, February 25, 2020 at 6:00 p.m.
2. City Council Meeting Wednesday, March 4, 2020 at 7:00 p.m.
3. EDA Meeting Wednesday, March 4, 2020

(Following the City Council Meeting)

- I. Council Committee Reports**

None

- J. Public Hearings**

None

K. Business Items

1. a. Ordinance-XXX An Ordinance Repealing and Replacing Ordinance No. 485, Adopted on May 5, 2010, and Titled Peddlers, Solicitors, and Transient Merchants

City Administrator Josi Wood shared that the intent from City Council at the December Committee of the Whole meeting is that non-profit organizations would not be charged. Wood continued to share that with the new ordinance solicitors do not get charged the fee as there is no fee for solicitors in the fee schedule. Wood further shared that it is recognized that some organizations may be bringing good to a home it may be considered a peddler and there is a license fee but it would be waived. The original exemption in the original ordinance was ambiguous and created liability for the City which is why that statement was removed. The original ordinance only listed non-profits and did not list out tax-exempt organizations and entities which school districts are not non-profits.

Council member Steve Lundeen shared that he would like to see it that non-profit and tax-exempt organizations do not need to apply for a permit if under the age of 18 years old.

Council member Dan Collison that typically the organizations are out as groups where adults will be there working with them and he does not see a need for them to pull a permit.

Andrea Koukol 201 4th Ave shared that the Boy Scouts do a tree lot in the Coborns parking lot and have been charged in the past for a permit to sell the trees in the Coborns lot. Koukol asked if Non-Transient sitting still opportunities for the youth non-profit organizations will be included.

Council member Dan Collison asked if the Boy Scouts used to be charged when the activity was performed at Reichels.

Koukol responded that they were not charged.

Trent Koukol 201 4th Ave shared that he is the scout master for Isanti and the last 4 years Boy Scouts have been selling trees and when the Boy Scouts sold corn at the Co-Op they had to apply for a permit to sell corn.

Wood stated that this would be an exact example of an administrative permit at Committee of the Whole with the deer hide boxes were non-profits.

Mayor Johnson stated that they would be asked to fill out permit but the fee would be waived.

Motion by Mayor Johnson, second by Lundeen to post ordinance for 10 days as presented. The verbiage was clarified to state "Disseminating religious, political, social or ideological beliefs, including pamphleteering and canvassing for non-commercial purposes, or soliciting for, or selling, merchandise on behalf of a tax-exempt and non-profit organizations." The intent for this addition was to clarify excluding charging fees for tax exempt and non-profit organizations. Motion passed 5-0. Motion carried.

1. Resolution 2020-030 Interview Applicant for Vacant Economic Development Authority Board Seat and Accepting Resignations for Board Members Jill Reller and Luke Merrill

Applicant Justin Nielsen was interviewed by Mayor Johnson for the open Economic Development Authority Seat. Johnson asked questions specific to Economic Development Authority.

Motion by Lundeen, second by Bergley to approve resolution as presented. Motion passed 5-0.
Motion carried.

City Administrator Josi Wood

2. City Code Chapter 276, Special Assessments and Special Assessment Policy

- a. Ordinance-724** an Ordinance Repealing and Replacing Ordinance 161 Adopted on February 19, 1991 and Amended by Ordinance 257 on April 16, 2002, and Titled Special Assessments

Assistant City Administrator/ Special Projects Don Lorsung shared that this is a revised and updated Special Assessments policy that includes the funding options that had been discussed with City Council, use of MSA Funds and how it relates to special assessment process and the financing of City projects. Lorsung continued to share that this policy matches current practices to make sure it is up to date. Lorsung further shared that the City Engineer has looked at 3 different policies from other cities in preparing the policy. Lorsung stated staff and the City Attorney have reviewed.

Motion by Collison, second by Gordon to approve Ordinance as presented. Motion passed 5-0.
Motion carried.

b. Resolution 2020-031 To Establish a Special Assessment Policy

Assistant City Administrator/ Special Projects Don Lorsung shared that this resolution and Ordinance go hand in hand. Lorsung continued to share that a lot of the areas from the old Ordinance and moved them to become a policy under resolution. Lorsung further shared that the ordinance contains what it has to for legal purposes and the rest of the policy items became a resolution so it is readily to review in the future for any other updates.

Motion by Lundeen, second by Bergley to approve the resolution as presented.

City Engineer Jason Cook

3. Resolution 2020-032 Accepting Plans and Specifications and Authorizing Advertisement for Bid for the 2020 Pavement Management Project

City Engineer Jason Cook shared that this is to continue moving the project forward. Cook continued to share that the design and specifications and has come to almost the estimated bid amount for the project in the budget. Cook further shared that it is recommended to put out advertisement for bids and see what contractors come in at.

Motion by Lundeen. Second by Bergley to approve resolution as presented. Motion passed 5-0.
Motion carried.

L. Approve Consent Agenda

- 1.** Consider Accounts Payable in the Amount of \$220,442.10 Payroll in the Amount of \$105,221.41
- 2. Resolution 2020-033** Authorizing the Purchase of a Wide Area Mower
- 3. Resolution 2020-034** Authorizing the Purchase of a Mosquito Fogging Unit

4. **Resolution 2020-035** Approving Exempt Sidewalk from Snow Removal
5. **Resolution 2020-036** Adopting Ordinance Notification Policy
6. **Resolution 2020-037** Accepting Quote from Dirtworks for WWTP Filter Repairs
7. **Resolution 2020-038** Accepting Quote from Vessco for WWTP Filter Repairs
8. **Resolution 2020-039** Authorizing the Closing of Utility Franchise Fund 225
9. **Resolution 2020-040** Amending the Adopt a Park Program Policy
10. **Resolution 2020-041** Appointing Election Judges for the 2020 Presidential Primary Election

Motion by Bergley, second by Lundeen to approve the Consent Agenda. Motion passed 5-0.
Motion carried.

M. Other Communications

1. January Police Department Reports
2. January Code Enforcement Officer Report
3. January Building Inspector Report
4. February Engineering Project Status Report

N. Closed Session

Adjournment

Motion to adjourn by Bergley, second by Collison. Motion passed 5-0. Motion carried. The meeting was adjourned at 7:34 p.m.

Respectfully Submitted,



Jaden Moore
Deputy City Clerk/ Human Resources