

**CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, DECEMBER 6, 2016 – 7:00 P.M.  
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilmembers: Paul Bergley, Dan Collison, Ross Lorinser and Steve Lundeen

Members Absent: None

Staff Present: City Attorney Clark Joslin, City Administrator Don Lorsung, Human Resources/City Clerk Lindsey Giese, City Engineer Brad DeWolf, Finance Director Jackie Fisher, Economic Development Director Sean Sullivan and Police Chief Gene Hill

Others Present: Kathy Rostberg, Alan Maxwell, James Harris, Melissa Bettendorf and John Bettendorf

**D. Adopt Agenda**

The agenda was amended to include L.8. - Resolution Terminating the Employment of Utility Billing/Accounting Clerk Bethany Bradley

Motion by Collison, second by Lundeen to accept the amended agenda. Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

1. Proclamation – Isanti Liquor Store – MMBA Support our Troops Winner – Presented a \$200 Contribution to Beyond the Yellow Ribbon
2. Certificate Award Presented by Mr. Frank Scherf on Behalf of the Department of Public Safety to City of Isanti Police Department for Outstanding Agency in Administering the Safe and Sober Grant
3. Commendation to Officer Gau for Award for Outstanding Youth Education Program Received at Towards Zero Death Conference

**F. Approve City Council Minutes**

1. November 15, 2016 – Canvass Board Meeting of City Council
2. November 15, 2016 – Regular Meeting of the City Council
3. November 15, 2016 – Closed Session Meeting of the City Council

Motion by Lundeen, second by Lorinser. Motion carried unanimously.

**G. Citizens Input**

**H. Announcements**

1. Planning Commission Meeting Tuesday, December 13, 2016 at 7:00 p.m.
2. City Council Meeting Tuesday, December 20, 2016 at 7:00 p.m.
3. **CITY OFFICES CLOSED** Friday, December 23, 2016 (*Beginning at Noon*)  
Monday, December 26, 2016 (*All day*)

*(In observance of the Christmas holiday)*

## **I. Council Committee Reports**

The Mayor informed the Council that we are up to 61 houses in 2016. The City had two permits that were pulled in the last week and a half and they are still trickling in. We look forward to more success in that area.

He also informed the Council that one of the statutory responsibilities for all Mayors and Councils in the State is that they are designated by law as the "Official Weed Inspectors". There continues to be more and more requirements and forms to fill out, specifically those for noxious weeds. The Mayor is allowed to designate that responsibility to someone else. He has designated our nuisance control person, Code Enforcement/Zoning Technician, therefore this requirement is being fulfilled. The Mayor just wanted to make sure the Council was aware.

## **J. Public Hearings**

## **K. Business Items**

### **1. Establishing a Date for the City Council Goal Setting Meeting**

The Mayor explained that this meeting, in the past, has typically been held the last Monday in January. We usually begin at 8:00am and continues until it is completed. This year, being that there are five Mondays in January, we will meet instead on the fourth Monday, which is January 23<sup>rd</sup>. The Mayor requested to the Council that if there are any items they wish to add to the discussion list, to please get those to City Administrator Lorsung by the end of the first week of January. This allows staff time to do any necessary research, and the necessary information will be available for the meeting.

Motion by Lundeen, second by Collison to approve January 23, 2017 as the Goal Setting Meeting date with such meeting beginning at 8:00am until completion. Motion carried unanimously.

### **2. Discussion of Use of City Property Adjacent to 12 West Main Street**

Mayor Wimmer explained this is the property where the City put in the connection from the alleyway out to Main Street. It has the gravel/stone area that is currently being parked on. Because it is not up to parking standards, and the City needs to fulfill the same obligations that are put on everybody else, it is being proposed to no longer allow parking there anymore. It's suggested that in the Spring we will grass it over and then mow it. The adjacent landowner, that is currently allowing parking, had been approached previously by the Railroad to see if they were interested in leasing it for parking and the City also offered to sell it to them at cost. The landowner declined both offers.

Motion by Lundeen, second by Bergley to no longer allow parking and in the Spring, grass the area. Motion carried unanimously.

## **Finance Director Jackie Fisher**

### **3. 2017 Final Budget and Levy Presentation**

Finance Director Fisher explained there have been no changes since the Fall presentation in September. She displayed some slides highlighting various items as outlined in the Final Budget proposal with Mayor Wimmer interjecting his thoughts as well. He also noted the Pavement Management Plan.

- a. **Resolution 2016-347 Adopting the Final Budget for Year 2017**
- b. **Resolution 2016-348 Adopting the Final 2016 Tax Levy, Collectible in 2017**
- c. **Resolution 2016-349 Adopting the Final Budget for the Enterprise Funds for Year 2017**
- d. **Resolution 2016-350 Approving a Cost of Living Adjustment (COLA) for Non-Union Employees**

Motion by Lundeen, second by Lorinser to approve Resolutions 2016-347, 2016-348, 2016-349 and 2016-350 as presented. Motion carried unanimously.

**City Administrator Don Lorsung**

4. **Ordinance 660 Lifting the Moratorium as Provided by Ordinance No. 652**

Motion by Lorinser, second by Collison. Motion carried unanimously.

5. **Resolution 2016-351 Approving 2017 Community Garden Handbook**

Motion by Lundeen, second by Bergley. Motion carried unanimously.

**City Engineer Brad DeWolf**

6. **Resolution 2016-352 Authorizing a Traffic Signal Study for the Intersection of Cajima Street NE and Minnesota Trunk Highway 65**

City Engineer DeWolf explained in order to put a traffic signal on a trunk highway you have to prove to MNDOT that there is adequate traffic to support it. Since so many people avoid that intersection, we are going to have to do turning count movements at six different intersections throughout the community. This will lead to a signal justification report, which if there is enough traffic, will lead to what is called an Intersection Control Evaluation or Phase Two of this process. This proposal has gone before the Finance Committee and they have recommended approval to the Council.

The Mayor explained the reasoning as to why this is being looked into. He stated the commercial and industrial traffic is foregoing the turn onto Hwy 65 from Cajima because they can't make that turn, and instead are going through the City to other controlled intersections. Also, the incident with the school bus earlier this year prompted all buses to be routed to the Heritage/65 signal. This study will help to see if the added signal light is justified. Mayor Wimmer also stated that the City does have the revenue for this purpose. This would be the first traffic signal the City will have completed over the last eight or nine years.

Councilor Bergley asked for clarification on how the City and MNDOT work together on this process. City Engineer DeWolf explained that to put a signal on a trunk highway system there is a list of warrants that MNDOT has. For example: peak hourly traffic, peak eight-hour traffic, pedestrian traffic, accident warrants, etc. The City will have to compile all of the different types of warrants and submit those to MNDOT for review and approval, with the explanation of how each warrant is met.

Motion by Lundeen, second by Lorinser. Motion carried unanimously.

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$537,705.71 and Payroll in the amount of \$218,172.66
2. Final Meeting Minutes for the October 25, 2016 Parks, Recreation and Culture Meeting.
3. **Resolution 2016-353** Authorizing Appointment of the Liquor Store Manager Jacobi to Sit on the MMBA Board of Directors
4. **Resolution 2016-354** Approving a Check Be Written to Friends of St. Scholastica for Volunteering at the Community Movie Night
5. **Resolution 2016-355** Acknowledging Permanent Employee Status for Part Time Administrative Data Clerk Janice Lutterman

6. **Resolution 2016-356** Approving an Agreement for Subordination of a Neighborhood Stabilization Program Loan
7. **Resolution 2016-357** Approving Installation of Isanti Indoor Arena Public Restroom and Warming House Door Handles and Occupancy Sensors
8. **Resolution 2016-358** Terminating the Employment of Utility Billing/Accounting Clerk Bethany Bradley

Motion by Lundeen, second by Bergley. Motion carried unanimously.

**M. Other Communications**

1. Draft Meeting Minutes for the November 22, 2016 Parks, Recreation and Culture Meeting

**Adjournment**

Motion by Lundeen, second by Bergley to adjourn. Motion carried unanimously. Meeting was adjourned at 7:24 p.m.

Respectfully Submitted,

Janice Lutterman  
Administrative Data Clerk