

**AGENDA**  
**CITY OF ISANTI**  
**CITY COUNCIL MEETING**  
**TUESDAY, DECEMBER 4, 2018 – 7:00 P.M.**  
**CITY HALL**

**I. Citizens Input**

None.

**II. Agenda**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors: Paul Bergley, Steve Lundeen, and Ross Lorinser

Members Absent: Dan Collison

Staff Present: City Administrator Don Lorsung, Human Resources/ City Clerk Katie Brooks, City Attorney Clark Joslin, Finance Director Mike Betker, Public Services Director/ Assistant City Administrator Josi Wood, Police Chief Gene Hill, Community Development Director Ryan Kernosky, and Assistant City Engineer Jason Cook

Others Present: Mayor-Elect Jeff Johnson, Lisa Johnson, Rick Dassinger, Rebecca Waller, Jared Charles, Elizabeth Anderson, and George Hemen

**D. Adopt Agenda**

Addendum:

Add J.1 Resolution 2018-266 Approval for Boxes of Coats for Kids-Donation to Police Department

Add K.10 Resolution 2018-279 Resignation of Liquor Store Clerk Nicholas Hovik

Add K.11 Resolution 2018-280 Resignation of Community Development Director Ryan Kernosky

Motion by Lorinser, second by Lundeen to approve the agenda with modifications listed above. Motion Carried.

**E. Proclamations/Commendations/Certificate Awards**

1. City of Isanti - Recipient of MDH 2017 Water Fluoridation Quality Award

Mayor Wimmer shared that this is the second year in a row that the City of Isanti has been recognized for this award with anticipation recognition again in the future.

**F. Approve City Council Minutes**

1. November 20<sup>th</sup>, 2018 – Regular Meeting of the City Council

Motion by Lundeen, second by Lorinser to approve minutes as presented. Motion carried.

**G. Announcements**

1. City Council Meeting

Tuesday, December 18, 2018 at 7:00 p.m.

2. Planning Commission Meeting

Tuesday, December 18, 2018 at 7:00 p.m.

*(Immediately following City Council Meeting)*

**H. Council Committee Reports**

None.

## **I. Public Hearings**

None.

## **J. Business Items**

1. Resolution 2018-266 Approval for Boxes of Coats for Kids-Donation to Police Department  
Police Chief Gene Hill shared that with the help of Rick Dassinger and the Knights of Columbus from St. Elizabeth Seton church they were able to donate jackets to the school district for children in need of winter jackets. Rick Dassinger also shared that the program is worldwide and the coats are at discount prices from the manufacturer.

Motion by Lorinser, second by Lundeen to approve coat donation as presented. Motion carried.

### **Community Development Director Ryan Kernosky**

2. Resolution No. 2018-267 Conditional Use Permit and Site Plan Approval for Knife River on PID 050201803

Community Development Director Ryan Kernosky shared that this property is just outside the City limits; however, the City has zoning jurisdiction. Ryan continued to share that staff concerns and conditions have been addressed.

Motion by Bergley, second by Lundeen to approve resolution with conditions as presented. Motion carried.

3. Resolution No. 2018-268 Extending Sac and Wac Deferral Program to December 31, 2019

Council discussed whether the program should be renewed for 2019. The use of the incentive program was down from previous years and was used by a limited number of builders. Concern over the need for the program as an incentive, as well as merit of keeping it in place was discussed.

Motion by Bergley, seconded by Lundeen to approve resolution extending the SAC and WAC Deferral Program for 2019. The motion passed, 3-1, with Lorinser voting nay.

### **Finance Director Mike Betker**

4. Consider Resolutions Relating to the 2019 Budget

- a. Resolution No. 2018-269 Adopting the 2019 Final Budget
- b. Resolution No. 2018-270 Adopting the Final 2018 Tax Levy, Collectible 2019
- c. Resolution No. 2018-271 Adopting the Final 2019 Enterprise Fund Budgets
- d. Resolution No. 2018-272 Approving a Cost of Living Adjustment (COLA) for Non-Union Employees

Finance Director Mike Betker shared that there is a general decrease in Public Works and debt. He further shared there has been increases in Public Safety and Parks and Recreation. Mayor Wimmer added that in 2009 the City was not in charge of the Community Center resulting in a significant portion of the increase. Mike Betker continued to share notable expenditures for 2019 proposed budget such as a 3% Cost of Living Adjustment as well as a 15.8% increase to health insurance premiums, nearly \$45,000 of funding to replace the 2006 Silverado squad car that was a forfeiture vehicle, nearly \$138,000 for special projects to be completed by current City Administrator Don Lorsung such as a 10-year comprehensive plan. Finance Director Mike Betker continued to share that hiring an outside consultant can potentially exceed \$100,000 and City staff doing a large share of work. Mayor Wimmer added that when the comprehensive plan was done in 2006 and finalized in 2009 it was almost \$100,000 alone just for hiring outside support. Mike Betker continued to further share notable expenditures for 2019 including \$30,000 for a new City website, and \$30,000 for a new hot patch trailer. Mike also shared change in 2019 Revenues compared to 2018 is the use of excess fund balance, making up 6% of budgeted revenues. The City's Fund Balance policy states that excess cash above 50% of the next years budgeted expenditures must be used to reduce taxes. Mike continued to share that this is compliant with that policy. Mike Betker continued to share that the proposed tax levy totaled \$2,649,852 a decrease of nearly \$110,000 or 4% from the prior year. As a result, Mike shared that the City's property tax rate is projected to decrease by 13.24% and the Taxable Market Value increased by nearly 11% after increasing more than 14% for the

2018 budgeted year and the proposed Levy and budget will reduce the General Fund balance to 50% as prescribed by City policy.

Motion by Lorinser, second by Bergley to approve the resolutions relating to the 2019 Final Budget as presented. Motion carried.

**Assistant City Engineer Jason Cook**

**5. Resolution No. 2018-273 2019 Storm System Maintenance Proposal**

Assistant City Engineer Jason Cook shared that this is the storm system maintenance program that was put into place 2 years ago. Mayor Wimmer added that this is what was discussed previously with Councilmember Collison questioning if the work could be done in house. However, it was determined that it could not be done by Public Works because the cost for equipment did not save significant funds and would cut into Public Works' other duties.

Motion by Lundeen, second by Lorinser to approve resolution as presented. Motion carried.

**K. Approve Consent Agenda**

1. Consider Accounts Payable in the amount of \$185,266.81 and Payroll in the amount of \$94,074.50
2. Final Minutes of the October 16<sup>th</sup>, 2018 Planning Commission Meeting
3. Final Minutes of the October 23<sup>rd</sup> Park, Recreation and Culture Board Meeting
4. Contractor's Pay Request No. 3 for the 2018 Street and Utility Improvements Project in the Amount of \$29,892.11
5. Resolution No. 2018-274 Resignation of Liquor Store Clerk Ryan VanderVenter
6. Resolution No. 2018-275 Declare Certain Property as Surplus and Authorize its Sale by Public Auction
7. Resolution No. 2018-276 Approving a Check Be Written to Isanti Scouts BSA Troop 523 for Volunteering at the Community Movie Night
8. Resolution No. 2018-277 Authorizing the Written Policy Language Change as it Relates to the Domestic Abuse Policy within its Police Department
9. Resolution No. 2018-278 Approving 2019 Farmer's Market Rules and Regulations and 2019 Vendor Form
10. Resolution No. 2018-279 Resignation of Liquor Store Clerk Nicholas Hovik
11. Resolution No. 2018-280 Resignation of Community Development Director Ryan Kernosky

Motion by Lorinser, second by Bergley to approve Consent Agenda as presented. Motion carried.

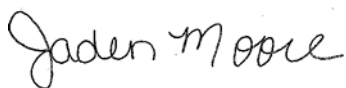
**L. Other Communications**

1. Draft Minutes of the November 20<sup>th</sup>, 2018 Planning Commission Meeting
2. Draft Minutes of the November 27<sup>th</sup>, 2018 Meeting of the Park, Recreation and Culture Board
3. Liquor Store Heartland Credit Card Processing Analysis Discussion

**Adjournment**

Motion to adjourn by Lundeen, second by Lorinser. Motion carried. The meeting was adjourned at 7:18 p.m.

Respectfully Submitted,



Deputy City Clerk/Human Resources