

**MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING**

**TUESDAY, DECEMBER 20, 2022 – 7:00 P.M.
CITY HALL**



Mayor Johnson called the meeting to order at 7:01 pm.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilmembers: Jimmy Gordon, Paul Bergley, Steve Lundeen (arrived at 7:14 pm)

Members Absent: Dan Collison

Staff Present: City Administrator Josi Wood, City Clerk Jaden Strand, Community Development Director Stephanie Hillesheim, Finance Director Mike Betker, Community Development Specialist Ryan Saltis and Chief of Police Travis Muyres

D. Public Comment

None

E. Adopt Agenda

Motion by Bergley, seconded by Gordon to adopt agenda as presented.

F. Proclamations/Commendations/Certificate Award

1. Years of Service Awards

5 Years: Donald Hansen, Michael Betker, Katie Grotte, Tabitha Peltier, Keith Lusk

30 Years: Penelope "Penny" Anderson

Mayor Johnson recognized the above staff for their service to Isanti followed by a photo.

2. Remembering Fallen Officer Marshal Frank Dahlin

Chief of Police Travis Muyres shared that 95 years ago Officer Marshal Frank Dahlin was killed in the line of duty at the Potato Warehouse when he interrupted a robbery and was shot twice during an exchange of gunfire. He succumbed to his wounds two days later.

Mayor Johnson requested a moment of silence for fallen Officer Marshal Frank Dahlin.

G. Approve City Council Minutes

- 1. December 6, 2022- Regular Meeting of the City Council**
- 2. December 6, 2022- Canvass Board Meeting**

Motion by Bergley, seconded by Gordon. Motion carried 3-0.

H. Announcements

1. CITY OFFICES CLOSED

*Friday, December 23, 2022 and
Monday, December 26, 2022
(In Observance of Christmas)*

2. City Council Meeting

Monday, January 9, 2023 at 7:00 p.m.

3. Economic Development Authority Meeting

Monday, January 9, 2023

(Immediately following the City Council Meeting)

I. Council Committee Reports

None

J. Public Hearings

1. Resolution 2022-219 Approving the Sale of EDA and City Owned Land to Midcontinent Communications

Community Development Director Stephanie Hillesheim shared that this is a public hearing for City and EDA owned land. The parcel is part of the newly platted Railview North Industrial Park.

Mayor Johnson opened the public hearing at 7:11 pm.

Mike Eklund, 29836 Jackson St, asked for clarification of which parcel.

CDD Hillesheim clarified it is for lot 4 and that lot 1 was written in the documents was a typo.

Mayor Johnson closed the public hearing at 7:15 pm.

Motion by Bergley to move forward with sale of lot 4, development agreement and resolution. Gordon seconded the motion. Motion carried 4-0.

K. Business Items

City Administrator Josi Wood

1. ORD-781 An Ordinance Amending Chapter 256; Residential Property Maintenance Standards

City Administrator Josi Wood shared this ordinance amendment is a request from staff to change rental license expiration date from December 31st every other year to June 1st of every other year.

Motion by Lundeen, seconded by Gordon. Motion carried 4-0.

City Engineer Jason Cook

2. Resolution 2022-220 Authorizing Engineering Services for the 2023 Pavement Management Project

City Engineer Jason Cook shared is to continue the regular maintenance program. This year it includes Isanti Meadows, Isanti Trail, Whisper Ridge 2nd Addition, Deerhaven and South Park developments.

Motion by Lundeen, seconded Bergley to approve resolution as presented. Motion carried 4-0.

3. Resolution 2022-221 Authorizing Engineering Services for the Water Tower Coating Improvements

City Engineer Jason Cook shared that this was discussed at the last Committee of the Whole meeting about water tower coatings and the direction Council would like to go. This is a proposal to bid the

two different options that were discussed. Full replacement of the coating on the exterior of the tower versus spot replacement. Both options would include the full removal of the interior wet surfaces and partial coating and replacement of the interior dry surfaces.

Councilmember Bergley asked for clarification on the bidding process.

Cook stated the City bids both options and how dramatically different they are and whether one is more cost effective and determine which option to pursue.

Motion by Bergley, seconded by Lundeen to approve resolution as presented. Motion carried 4-0.

4. Resolution 2022-222 Authorizing Engineering Services for the Wellhead Protection Plan- Part 2

City Engineer Jason cook shared that this is a required 10-year update to the Wellhead Protection Plan (WHPP). Part 1 has just been completed by City Staff and the Minnesota Department of Health. Part 1 is to determine what needs to be updated in Part 2.

Engineer Cook's memo consists of major task items required for the WHPP update.

Motion by Gordon, seconded by Lundeen to approve resolution as presented. Motion carried 4-0.

Mayor Johnson requested to add an item following the conclusion of the Business Agenda. Mayor Johnson stated he would like to redact his vote for resolutions approved at the last [December 6th] Council meeting which were Resolutions # 210 and # 211 now that he has more information and was flustered at the meeting. He made the motion and asked for a second.

Administrator Wood clarified and asked Mayor Johnson if his motion was to rescind the resolutions and request a re-vote.

Mayor Johnson stated yes.

There was discussion from Councilmember Lundeen regarding the budget and also the Mayor re-voting on the resolutions. He was in support of Mayor Johnson re-voting and stated that he would not vote since he was not in attendance at the budget meeting.

Councilmember Gordon shared that he did not agree with opening the resolutions for a re-vote and that because there was only four Councilmembers present there was a potential for the budget to be rediscussed, not just a re-vote.

There was no second motion therefore it did not carry.

Mayor Johnson stated on the record that he would have voted Nay on the two resolutions.

L. Approve Consent Agenda

- 1.** Payroll in the Amount of \$163,779.14 and Accounts Payable in the Amount of \$501,535.32
- 2. Resolution 2022-223** Approving Entering into an Agreement with the Commissioner of Transportation
- 3. Resolution 2022-224** Authorizing the Replacement of Lift Station Pumps

4. Personnel Policy Update
5. **Resolution 2022-225** Approving Accounts Receivable Write-Offs
6. **Resolution 2022-226** Authorizing the Closing of Debt Service Fund 930
7. **Resolution 2022-227** Accepting Donation Proceeds From MMBA Food Drive to Family Pathways Food Shelf
8. **Resolution 2022-228** Accepting Donation from Cambridge Culvers
9. **Resolution 2022-229** Acceptance of Minnesota First Responder AED Project
10. **Resolution 2022-230** Acceptance of 2021 State Homeland Security Program Grant
11. Approving Request for Proposals for IT Services

Motion by Bergley, seconded by Gordon to approve consent agenda as presented. Motion carried 4-0.

M. Other Communications

1. November Police Department Report
2. November Code Enforcement Report
3. November Building Inspector Report
4. December Engineering Project Status Report

Adjournment

A motion was made by Bergley, seconded by Gordon to adjourn. Motion carried 4-0.

Meeting adjourned at 7:36 p.m.

Respectfully Submitted,



Jaden Strand
City Clerk