

**CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, DECEMBER 19, 2017 – 7:00 P.M.  
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Council Members: Paul Bergley, Dan Collison, Steve Lundeen, and Ross Lorinser

Members Absent: None.

Staff Present: City Administrator Don Lorsung, Human Resources/City Clerk Katie Brooks, City Attorney Clark Joslin, Police Chief Gene Hill, Community Development Director Ryan Kernosky, and Assistant City Engineer Jason Cook

Others Present: George Hemen, Elizabeth Anderson, Kandis Hanson, Scott Qualle, Carla Lydon, Dwight McCullough, Brian McCullough, Brian Larson, Jim Maloney, Lisa Maloney

**D. Adopt Agenda**

Administrator Lorsung explained the agenda was amended by adding Items K. 7 – Resolution Approving a Contract for Interim Building Inspection Services with MNSPECT, LLC and L.11 – Resolution Approving an Extension of the Site Use Agreement Between the City of Isanti and Catholic Charities

Motion by Lorinser, second by Collison to approve the agenda. Motion carried.

**E. Proclamations/Commendations/Certificate Awards**

1. Employee Recognition – Jim Maloney was recognized for Ten Years of Service to the City of Isanti

**F. Approve City Council Minutes**

1. December 5, 2017 - Regular Meeting of the City Council

Motion by Collison, second by Lorinser to approve minutes as presented. Motion carried.

**G. Citizens Input**

None.

**H. Announcements**

**1. CITY OFFICES CLOSED**

Friday, December 22, 2017 (Beginning at Noon)  
Monday, December 25, 2017 (All day)  
*(In observance of the Christmas holiday)*

**2. CITY OFFICES CLOSED**

Monday, January 1, 2018  
*(In observance of New Year's Day)*

**3. City Council Meeting**

Tuesday, January 2, 2018 at 7:00 p.m.

**4. Economic Development Authority Meeting**

Tuesday, January 2, 2018  
*(Immediately following the City Council Meeting)*

## **I. Council Committee Reports**

Mayor Wimmer mentioned that recently there were two incidents with the power outage and the water-main break by the Isanti Middle School. Mayor Wimmer pointed out that City of Isanti staff, the Police Department, Public Works, and the Isanti Fire District all responded to the incidents incredibly well. It was a really great job with two incidents that could have gone poorly.

## **J. Public Hearings**

None.

## **K. Business Items**

### **1. Report on Library Outreach Stop and Extension of Agreements**

#### **a. Resolution 2017-303 Approving Partnership Agreements Between the City of Isanti and the East Central Regional Library and the Isanti Area Friends of the Library**

Carla Lydon, the new Executive Director for the East Central Regional Library, reported on the library outreach service. She said they appreciate the support provided by the City of Isanti for the last eight years. The site provides a link to the library services that are offered by ECRL and brings those services closer to the people of Isanti one day a week. The outreach librarian, Tim Olson, provides those services in Isanti once a week along with Braham, Onamia, and a route to the northern Counties of Aitkin and Pine area. Ms. Lydon said the outreach stop is a prime example of wonderful inter-governmental cooperation. The county and state provide services through ECRL, the City provides space, and the citizen volunteer group of "The Friends" provides additional support.

The partnership agreement specifies that an annual evaluation be done for continued service. The most recent evaluation shows an increase of use over last year. Through the end of November, the site has been open 48 days with just over 1,600 people for an average of 35 people per day, which is up about 37% since last year. That increase is attributed to more school and daycare visits to the outreach site. In addition, there has been an 8% increase of materials that have been borrowed through the outreach site which equals about 3,400 materials borrowed over the last year. Ms. Lydon said they appreciate the continued support of the library service in the City and would like to renew the partnership agreement for 2018.

Mayor Wimmer agreed that this has been a good relationship. Councilmember Lundeen said he believes outreach librarian Tim Olson is the right person to have in the position and he has heard nothing but good things about him.

Motion by Lorinser, second by Lundeen to approve the resolution. Motion carried.

### **2. Resolution 2017-304 Amending and Extending SAC and WAC Deferral Program to December 31, 2018. This program allows Builders working on projects in the City of Isanti to have 120 days, or until the home/building is sold, to pay the fees. This makes building in Isanti more attractive and the City still receives the same amount owed.**

Motion by Bergley, second by Lorinser to approve the resolution. Motion carried.

### **City Administrator Don Lorsung**

#### **3. Resolution 2017- 305 Approval of Storm-water Pollution and Spill Response Plan. Assistant City Engineer Jason Cook reported that the Spill Response Plan addresses what spills are, who reports it, the chain of command for who addresses which item, and the protocol for each type of spill.**

Mayor Wimmer remarked that it is surprising what accounts for a spill and how small some of those items are. He also said this plan is part of the MS4 requirements. Councilmember Lundeen wanted it known that the City Council must do this as part of the Pollution Control Agency's wellhead protection plan for safe and potable water. The Council further discussed the guidelines and expenses that come with being an MS4 City, and how the City of Isanti tried to be proactive in putting measures in place before the State assigned the designation to the City.

Councilmember Bergley asked what types of spills the plan addresses. Mr. Cook said any type, from a paint bucket being emptied into the gutter to somebody using too much chemical product on their yard. Large spills, such as a tanker truck tipping over, are already being addressed by Federal Agencies. This plan is to make everyone aware as to what a spill is.

After continued discussion by the Council about what would constitute a spill, a Motion was made by Lundeen to approve the resolution, second by Lorinser. Motion carried.

4. **Resolution 2017-306** Approve Joint Resolution in the Matter of the Amendment to the Orderly Annexation Between the City of Isanti, Minnesota and Isanti Township, Minnesota Pursuant to Minnesota Statutes § 414.0325 SUBD 1. This is what Isanti Township approved and sent to the City as part of the ongoing negotiations regarding the annexation. It outlines a five-year plan with a sliding scale fee and reimbursement amounts for access to City utilities.

Motion by Lorinser, second by Collison to approve the joint resolution. Motion carried.

5. **Resolution 2017-307** Adopting Fees, Consider Amendments to the Fee Schedule

Motion by Lundeen, second by Bergley to approve the resolution. Motion carried.

6. **Resolution 2017-308** Approving Activation of Deferred Assessments for the 2006 Street and Utility Improvement Project. City Administrator Don Lorsung explained that these were properties that were deferred for 10 years at which time they would be reviewed to see if they were developable. It was determined by both the previous and current Community Development Directors that the parcels could be developed. Notification has been made to the property owners to apply the assessments if approved by the Council.

Motion by Lorinser, second by Bergley to approve the request as presented. Motion carried.

7. **Resolution 2017-309** Approving a Contract for Interim Building Inspection Services with MNSPECT, LLC. Mayor Wimmer explained that the City of Isanti Building Official has accepted a position in the Cities and the purpose of this contract is to have someone in place to handle things currently and to augment the Building Official position in the future.

Scott Quale, a designated Inspector, introduced himself saying he currently works to provide Building Official services or back-up, supplementary services to 17 different communities through MNSPECT. He said they would start off acting as the Building Official, and after someone is hired for the position, they would become a mentoring role with them and provide back-up services. The Council discussed that this would provide time to make the correct hiring decision and the origin of MNSPECT.

Motion by Lorinser, second by Lundeen to approve the contract with MNSPECT for interim services. Motion carried.

#### **L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$171,129.53 and Payroll in the amount of \$90,395.82
2. Final Meeting Minutes for the November 7, 2017 Economic Development Authority
3. **Resolution 2017-310** Approving a Check Be Written to New Hope Community Church for Volunteering at the Community Movie Night

4. **Resolution 2017- 311** Accepting Proposal for Isanti Indoor Arena Radiant Heater Repair
5. **Resolution 2017- 312** Approving 2018 ASCAP Music License
6. **Resolution 2017-313** Authorizing Reimbursement of RLF Payments to Enterprise Avenue Properties and to Execute Satisfaction of Mortgage
7. **Resolution 2017-314** Approving Permanent Hire of Finance Director Michael Betker
8. **Resolution 2017-315** Offering the Position of Part-Time Liquor Store Clerk II to Greg Fauskee
9. **Resolution 2017-316** Approving the Emergency Repair of a Watermain Break on Centennial Drive NW
10. **Resolution 2017-317** Amending Maintenance Technician I to Include Working Rotating On-Call in the Job Description
11. **Resolution 2017-318** Approving an Extension of the Site Use Agreement Between the City of Isanti and Catholic Charities

Motion by Lundeen, second by Lorinser to approve Consent Agenda as presented. Motion carried.

#### **M. Other Communications**

1. Draft Meeting Minutes for the December 5, 2017 Economic Development Authority Meeting
2. November Building Permit Report
3. November Police Department Report
4. November Code Enforcement Officer's Report
5. December Engineering Project Status Report

#### **Adjournment**

Motion to adjourn by Lundeen, second by Bergley. Motion carried. The meeting was adjourned at 7:24 p.m.

Respectfully Submitted,



Jeannifer Anderson  
Administrative Data Clerk