

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING  
TUESDAY, DECEMBER 15, 2020 – 7:00 P.M.  
CITY HALL**

**This meeting was held virtually via Zoom.**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, Community Development Director Sheila Sellman, Finance Director Mike Betker, City Engineer Jason Cook and Chief of Police Travis Muyres

**D. Public Comment**

None

**E. Adopt Agenda**

Motion by Collison, second by Bergley to approve agenda as presented. Motion passed 5-0. Motion carried.

**F. Proclamations/ Commendations/ Certificate Awards**

**1. Years of service Awards**

Mayor Johnson recognized those who have served 10 years, 15 years and 20 years starting with Scot Klersy; 10 years, Josh Becker; 10 years, Noah Buecksler, 10 years, Brandon Oliver; 10 years, Jim Mager; 15 years, Adam Gau; 15 years and Dusten Noreen; 20 years

**G. Approve City Council Minutes**

- 1. December 1, 2020- Regular Meeting of the City Council**
- 2. November 4, 2020- Economic Development Authority Meeting**
- 3. October 27, 2020- Parks, Recreation and Culture Board Meeting**

Motion by Lundeen, second by Collison to approve minutes as presented. Motion passed 5-0. Motion carried.

**H. Announcements**

**CITY OFFICES CLOSED**

Thursday, December 24, 2020

*(In Observance of Christmas Eve)*

Friday, December 25, 2020

*(In Observance of Christmas Day)*

Friday, January 1, 2021

*(In Observance of New Year's Day)*

City Council Meeting

Tuesday, January 5, 2021 at 7:00 p.m.

**I. Council Committee Reports**

None

**J. Public Hearings**

None

**K. Business Items****City Administrator Josi Wood****1. City Council and Commission Meeting Dates for 2021**

City Administrator Josi Wood shared that the meeting dates follow suit with the first and third Tuesdays of each month for City Council meetings, third Tuesday of each month at 5:00 p.m. for Committee of the Whole meetings, third Tuesday of each month for Planning Commission, the first Tuesday of each month for EDA meetings and Parks, Recreation and Culture Board meetings the fourth Tuesday of each month except no meeting in December. Wood further shared that there is one shift to Wednesday in August to observe National Night Out (Night to Unite.) The City Council and EDA meetings will be on Wednesday, August 4<sup>th</sup>.

Motion by Lundeen, second by Collison to approve dates as presented. Motion passed 5-0.  
Motion carried.

**2. Ordinance-746 Amending City Code, Chapter 160, Fees**

City Administrator Josi Wood shared that this Ordinance is the fee schedule that is updated annually to reflect any changes proposed by City Council, staff and to accurately reflect costs incurred. This was reviewed by Committee of the Whole and nothing has changed except for reduced fees at the athletic facilities and park shelters to 50% fee for non-profits.

Motion by Lundeen, second by Collison to approve Ordinance as presented. Motion passed 5-0.  
Motion carried.

**3. Ordinance-747 Amending City Code Chapter 262, Sewer and Water Service Charges**

City Administrator Josi Wood shared that as discussed at Committee of the Whole it was to keep sewer and water rates flat or have a reduction which have been reflected in this Ordinance.

Motion by Lundeen, second by Bergley. Motion passed 5-0. Motion carried.

**Community Development Director Sheila Sellman****4. Ordinance-748 Amending the City Zoning Ordinance, Section 2: Definitions and Section 15: Fencing, Screening, and Landscaping**

Community Development Director Sheila Sellman stated that this was shared at the Planning Commission's November meeting and that it is to update section 2 and a landscaping definition to take out the specific standard that MNDOT puts for the soil and leave it say "MNDOT specifications" because the number could change and the Ordinance would have to be amended every year. Sellman further shared that Zoning Administrator was removed and replaced with Community Development Director or his or her designee.

Motion by Lundeen, second by Gordon to approve Ordinance as presented. Motion passed 5-0. Motion carried.

**5. Subsidy Agreement for Light the Lamp LED**

Community Development Director Sheila Sellman shared that this is the Subsidy Agreement to sell Light the Lamp/LED Wolf River Electric two parcels for a \$1 each. The 15-acre parcel is being split into 3 parcels and the City is selling Light the Lamp LED two parcels. This went to EDA and there was a Public Hearing on it as well.

Motion by Collison, second by Bergley to approve agreement as presented. Motion passed 5-0. Motion carried.

**City Engineer Jason Cook**

**6. Resolution 2020-215 Authorizing 2021 Pavement Management Engineering Services**

City Engineer Jason Cook shared that this is to stay on schedule with the Pavement Management Engineering Plan that is in the Capital Improvement Plan in the budget. This year will be central and northern parts of the City including all of Bluebird Park parking lots and trails as well as Credit Union Drive area and Main Street.

Motion by Lundeen, second by Gordon to approve as presented. Motion passed 5-0. Motion carried.

**7. Resolution 2020-216 Authorizing 2021 Storm System Maintenance Engineering Services**

City Engineer Jason Cook shared that this is to wrap up the program that has been in place for 5 years now. Cook continued to share that last year was switched with the 2021 maintenance area to allow more time to coordinate work along the Whiskey Road County ditch. This year, it is now proposed to complete the 2020 maintenance area work.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$303,970.06 Payroll in the Amount of \$146,165.83
2. Development Agreement Amendment Legacy Pines
3. **Resolution 2020-217** Removing Part-Time Peace Officers from Roster
4. **Resolution 2020-218** Finalizing the Payment for the 2020 Pavement Management Project
5. **Resolution 2020-219** Authorization to Terminate an Employee
6. **Resolution 2020-220** 6<sup>th</sup> Avenue Rehabilitation Partial Payment No. 2
7. **Resolution 2020-221** Amendment to the 2020 Budget

Motion by Lundeen, second by Collison to approve consent agenda as presented. Motion passed 5-0. Motion carried.

**M. Other Communications**

1. November Police Department Reports
2. November Code Enforcement Officer Report
3. November Building Inspector Report
4. December Engineering Project Status Report

5. Draft Minutes from the November 24<sup>th</sup>, 2020 Parks, Recreation and Culture Board Meeting

**Adjournment**

Motion by Bergley, second by Lundeen to adjourn. Motion passed 5-0. Motion carried.

Meeting adjourned at 7:21 p.m.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Jaden Strand".

Jaden Strand  
Deputy City Clerk/ Human Resources