

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL MEETING  
WEDNESDAY, NOVEMBER 4, 2020 – 7:00 P.M.  
CITY HALL**

Mayor Johnson called the meeting to order at 7:01 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, Chief of Police Travis Muyres, Finance Director Mike Betker, City Engineer Jason Cook and Community Development Director Sheila Sellman

**D. Public Comment**

None

**E. Adopt Agenda**

Revised Agenda:

**Add K.1 Compensation Study**

Motion by Lundeen, second by Gordon to approve agenda with the revision listed above. Motion passed 5-0. Motion carried.

**F. Proclamations/Commendations/Certificate Award**

None

**G. Approve City Council Minutes**

1. October 20, 2020- Regular Meeting of the City Council
2. October 20, 2020- Committee of the Whole Meeting
3. August 18, 2020- Planning Commission Meeting
4. August 25, 2020- Parks, Recreation and Culture Board Meeting

Motion by Lundeen, second by Bergley to approve minutes as presented. Motion passed 5-0. Motion carried.

**H. Announcements**

- |                                |   |
|--------------------------------|---|
| 1. Committee of the Whole      | Tuesday, November 17, 2020 at 5:00 p.m. |
| 2. City Council Meeting        | Tuesday, November 17, 2020 at 7:00 p.m. |
| 3. Planning Commission Meeting | Tuesday, November 17, 2020              |
- (Immediately following the City Council Meeting)*

**I. Council Committee Reports**

Mayor Johnson shared his concerns about the article that was published in the Isanti-Chisago Star regarding the discussion that was held at the October 6<sup>th</sup> City Council meeting concerning the projected 4-way intersection by Minnco Credit Union.

Mayor Johnson congratulated Councilor Steve Lundeen and Councilor Jimmy Gordon on their reelection to the City Council.

## **J. Public Hearings**

### **1. Resolution 2020-198 Adopting Assessment for the 6<sup>th</sup> Avenue Rehabilitation Project**

City Engineer Jason Cook shared that this is the final assessment hearing for the 6<sup>th</sup> Avenue SW Rehabilitation Project. There were a couple open houses before the rehabilitation project began as well as an improvement hearing. Cook continued to share that the construction process is wrapping up and it is time to finalize the assessments. The rehabilitation project is from 6<sup>th</sup> Avenue SW to South Brookview Lane to South of Dogwood Street. The existing street has been reclaimed, replaced failed sections that needed to be repaired, installed the new sidewalk on the West side and enlarging the watermain size while maintaining the existing storm and sanitary sewer. The assessments for the project are based on 25% of the assessable street cost in accordance with City code 276 with the total amount assessable of \$74,279.13. The watermain was not assessed as the work was performed to improve city wide water distribution by enlarging the watermain size. The sidewalk was also not assessed as it was a new sidewalk not petitioned for by the residents. The final assessments, based on the amount bid and quantities constructed, is \$32.55 per assessable front footage. This is an average of \$2,751.08 per parcel. The previous assessment project completed in Isanti had an average of \$3,298.20 per parcel. The average assessment on this project is \$547.12 less per parcel on average. It is proposed to do a 10-year payment schedule levied on the property taxes with a 1.71% interest rate beginning in 2021. This comes out to an average parcel cost per year of approximately \$300.

Mayor Johnson opened the public hearing at 7:16 p.m.

Nicholas Izzo, 1107 Maplewood Ave SW, asked if the assessment is only assessed to those on 6<sup>th</sup> Avenue or is it to all residents within the City of Isanti.

City Engineer Jason Cook responded by affirming that only those on 6<sup>th</sup> Avenue would be assessed.

Megan Olson, 501 6<sup>th</sup> Avenue, asked for clarification to how she is being assessed.

Finance Director Mike Betker stated that for those living on a corner lot, the assessment has been calculated the full length of the short side of the property owners' lot and half of the long portion of the lot.

Megan Olson asked who is responsible for shoveling the sidewalk.

Mayor Johnson responded that the city will shovel it but it is the property owner's responsibility to maintain it.

Marilyn Pelz, 523 Dogwood Street, asked how the assessment will affect her.

City Engineer Jason Cook responded that she is a corner lot and she has been assessed for the full length of the short side of her lot and half of the long portion of the lot.

Levi Klande, 601 Cedar Street SW, shared his frustration and concerns for the failure of maintaining 6<sup>th</sup> Avenue.

Mayor Johnson closed the public hearing at 7:59 p.m.

Motion by Lundeen, second by Bergley to approve the resolution as presented.

## **K. Business Items**

### **1. Compensation Study Presentation (*Leah Davis*)**

Information was shared with City Council.

### **City Administrator Josi Wood**

#### **2. Resolution 2020-199 Approving Purchase of Property Owned by Kristine L. Yerigan Trust**

City Administrator Josi Wood shared that the council has discussed a potential new liquor store many times with the potential for the relocation and where that facility would be. Held a closed session with negotiations for consideration of purchase price for the two parcels. The purchase price was negotiated to be \$425,000.000 and has already been

accepted by Kristine and Bruce Yerigan. The purchase price does include all demolition of buildings, removal of debris, capping of any wells on site, decommissioning of the septic on site and restoring the site to matching grade of the topography.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

**Community Development Director Sheila Sellman**

**3. Ordinance-739** Amending the City Code, Chapter 253 Rental Dwellings

Community Development Director Sheila Sellman shared that the Planning Commission reviewed the proposed ordinance amendment at the October 20<sup>th</sup> meeting and no one from the public spoke on this item. Sellman stated that the amendment is removing the residency requirements so that owners, landowners and agents are allowed to live wherever. Currently, City Code requires owners or their designee to live within Isanti County or an adjacent county. Additionally, the amendment includes a sliding scale where currently in City Code, it is written that applicants have a 30-day window to get their paperwork and fees in to City Staff. In 2019, only 40% of applicants submitted their application and fees on time for renewal of a rental license. Sellman further shared that this will give an incentive to the applicant for getting their stuff submitted in a timely manner.

Motion by Lundeen, second by Collison to approve ordinance as presented. Motion passed 5-0. Motion carried.

**4. Ordinance-740** Amending the City Code, Chapter 536 Subdivision

Community Development Director Sheila Sellman shared that this ordinance amendment is proposing to update the Subdivision ordinance by removing City Planner and Zoning Administrator and replacing with "Community Development Director or designee" and to remove final plat review for the Planning Commission. The final plat should only be reviewed by the City Council since the Council is the only body of approval, in addition adding a planning commission review of the final plat add one month on to the development process. The Planning Commission held a public hearing at their October 20, 2020 meeting and no one from the public spoke on this item. The Planning Commission recommends approval as drafted.

Motion by Collison, second by Lundeen to approve ordinance as presented. Motion passed 5-0. Motion carried.

**L. Approve Consent Agenda**

1. Accounts Payable in the Amount of \$1,720,329.80 Payroll in the Amount of \$110,888.22
2. **Resolution 2020-200** Accepting Liquor Store Clerk III Letter of Resignation for Danyette Phelps
3. **Resolution 2020-201** Approving Survey of Parcels Identified as 16.029.2100 and 16.209.2400
4. **Resolution 2020-202** Offering the Position of Building Official to Steven Thorp

Motion by Lundeen, second by Gordon to approve the consent agenda as presented. Motion passed 5-0. Motion carried.

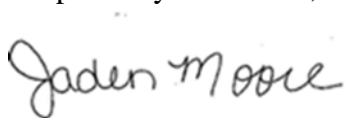
**M. Other Communications**

1. Draft Minutes from the October 27, 2020 Parks, Recreation and Culture Board Meeting

**Adjournment**

Motion to adjourn by Bergley, second by Lundeen. Motion passed 5-0. Motion carried. The meeting was adjourned at 9:08 p.m.

Respectfully Submitted,



Jaden Moore  
Deputy City Clerk/ Human Resources