

**MINUTES
CITY OF ISANTI
CITY COUNCIL
NOVEMBER 20, 2012
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Sue Larson, Steve Lundeen and Michael Streiff

Members Absent: None

Staff Present: City Attorney Clark Joslin, Finance Director Sarah Cotton, Human Resources/Deputy City Clerk Karissa Henning, Lieutenant Gene Hill, Economic Development Director Sean Sullivan, Planning and Parks Director Lisa Wilson and City Engineer Brad DeWolf

D. Adopt Agenda

1. Addendum - Remove K.1 Citizen Concern (James Harris);
Renumber remaining items K.2 through K.12 to K.1 through K.11

Motion by Larson, second by Kennedy to approve the agenda with the addendum as presented.
Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

None.

F. Approve City Council Minutes

Motion by Larson, second by Kennedy to approve the minutes of the November 7, 2012 Regular Meeting and the November 13, 2012 Canvass Board Meeting of the City Council. Motion carried unanimously.

G. Citizens Input

None.

H. Announcements

Announcements were read.

I. Council Committee Reports

Councilor Larson reported on:

- **Isanti Community Center Task Force**
 - Looking for volunteers and donations
 - Doing fundraising for improvements

- Would like to see the City pay for repairs to the sprinkler system and paving of the parking lot
- **Isanti Senior Citizen Social**
 - \$324 collected from the event
- **Community Education Board**
 - Drivers education
 - Regional community education concept
- **Liquor Store Committee**
 - 26.74% gross profit
 - Coupons
 - 2012 goals
- **Friends of the Isanti Library**
 - President has stepped down
 - Readings and breakfast with Santa
- **Highway 65 Coalition**
 - Audit
 - Area events
 - New website

Mayor Wimmer stated the City does not have any money budgeted for repairs to the Community Center's sprinkler system and parking lot; and would not be able to provide funds for these improvements.

Mayor Wimmer updated the Council about the County Road 5 re-addressing issue. Mayor and County Sheriff had discussed the possibility of changing the name of the road within the system, which would allow the current addresses along County Road 5 to remain the same and no costs be incurred to the businesses or homeowners.

Larson inquired how the name of the road could be changed within the system.

Mayor Wimmer stated he was not sure how it would be done, but his assumption is that it would be coded a special way. With that said, Mayor Wimmer noted if the name of County Road 5 is to be changed in the system an appropriate name would need to be found for the road. The naming of the road will be placed back on the next Council agenda for discussion.

J. Public Hearings

None.

K. Business Items

1. CR 5 Sidewalk Improvements - Easement Acquisition City of Isanti, MN

DeWolf stated to construct the proposed sidewalk along County Road 5, one permanent sidewalk easement is required. This easement is needed at the corner of Credit Union Drive and County Road 5 to construct the pedestrian ramp at that intersection. DeWolf thanked MinnCo Credit Union for their approval to place this sidewalk on their property and help make the sidewalk possible.

Motion by Larson, second by Kennedy to approve the easement for the proposed sidewalk on County Road 5. Motion carried unanimously.

2. South Passage Trail Options

DeWolf stated there are two layout options being considered for the trail along South Passage.

Option A: install the trail on the south side of South Passage from Railroad Avenue to west of Deerhaven Drive, where it would then cross South Passage and run along the north side of the road to the existing trail near Cimarron Trail. This option minimizes the costs (total cost estimate \$128,125.00) and connects the proposed trail to existing concrete walk in the Deerhaven development. With having the trail on the south side though, trail users would have to cross South Passage two times and permanent easements must be obtained from two separate land owners.

Option B: install the proposed trail along the north side of South Passage the entire length from the existing trail to Railroad Avenue. However, the cost to do this is higher (total cost estimate \$168,125.00), it does require a large amount of fill material to meet intersection elevations, and requires more storm sewer to properly drain ditches. This option also would require the trimming of trees along the front yard of the property at the corner of South Passage and Railroad Avenue. The benefit of this option though, is that it allows the trail users to not cross South Passage and continue on the trail from Railroad Avenue to the existing trail. Only one easement would need to be obtained for this option.

Larson stated option A is more feasible.

Mayor Wimmer stated he understands that option A is \$40,000.00 less but Railroad Avenue is a fairly busy intersection.

Lundeen stated he believes placing the trail on the north side of the road is safer.

Mayor Wimmer noted that his biggest concern with Option B is safety.

Larson asked how much this would cost the City.

DeWolf stated this is funded by State aid and would not cost the City any money.

Motion by Lundeen, second by Kennedy to approve option B, placing the trail on the north side of South Passage. Motion carried unanimously.

3. Resolution 2012-256 Approving the Engagement Letter for the 2012 Audit

Motion by Kennedy, second by Larson to approve Resolution No. 2012-256 as presented. Motion carried unanimously.

4. Resolution 2012-257 Authorizing Staff to Complete the Optum Health Claim Funding Information Form and Select the Imprest Funding With Payment Card Option

Motion by Kennedy, second by Larson to approve Resolution No. 2012-257 as presented.
Motion carried unanimously.

5. Zoning Amendment to Include Provisions for Home Occupations

- a. **Ordinance 541 Amending Ordinance No. 445 Zoning; Section 2 Definitions, Section 16 Signs, Subdivision 8 Sign Provisions (A); Section 13 Use Regulations, Article 1, Subdivision 3 Home Occupations; Section 6 Residential Districts; Section 10 Special Purpose Districts, Article 2 “CBT” Central Business Transitional District; and Section 12 Tier One Zoning Districts, Article 1 “T1-R” Tier One Residential Districts and Other Associated Sections to Amend and Include Provisions for Home Occupations**

Motion by Kennedy, second by Larson to approve Ordinance No. 541 as presented. Motion carried unanimously.

6. Zoning and City Code Amendments for Residential/ Commercial Kennels

- a. **Ordinance 542 Amending Zoning Ordinance No. 445 Zoning; Section 2 Definitions; Section 6 Residential Districts; Section 7 Business Districts, Article 2 “ B-2” General Business District; Section 10 Special Purpose Districts, Article 2 “CBT” Central Business Transitional District; and Section 12 Tier One Zoning Districts, Article 1 “TR-R” Tier One Residential District and Other Associated Sections to Amend and Include Provisions for Residential and Commercial Kennels**
- b. **Ordinance 543 Amending the Code for the City of Isanti, Chapter 87 Animals, Article II Dogs**

Motion by Larson, second by Kennedy to approve Ordinance No. 542 and Ordinance No. 543 as presented. Motion carried unanimously.

7. Resolution 2012-258 Approving a Service Contract and Appointing an Agent of Record for Commercial Liability Insurance Services

Motion by Kennedy, second by Streiff to approve Resolution No. 2012-258 as presented.
Motion carried unanimously.

8. Ordinance 544 Amending the Code for the City of Isanti, Chapter 8 City Council, Article I Advisory Boards and Article III Rules of Organization

Motion by Kennedy, second by Larson to approve Ordinance No. 544 as presented. Motion carried unanimously.

9. Professional Engineering Services

Mayor Wimmer stated that all professional services go through a five year cycle. After five years the City goes out for bids to ensure it is receiving the best services for a fair price. Mayor Wimmer informed the Council that for Engineering Services five years has passed, and that Bolton and Menk offered a credit of \$7,500.00 to the City, if the City were to retain Bolton and Menk for engineering services for another five years. Mayor Wimmer mentioned Bolton and Menk does a great job and noted that the City did stray from the current policy for attorney services. The Council elected not to go out for bids for attorney services, and to remain with our

current attorney, a few months back. Mayor Wimmer asked the Council which direction they would like to take and if they would like to try to remain consistent with requesting proposals for services after a five year cycle.

Motion by Kennedy, second by Larson to bid out a request for proposal for engineering services. Motion carried unanimously.

10. Resolution 2012-259 Accepting Quote for IT Services and Authorizing Staff to Prepare a Contract with TR Computer Sales

Motion by Lundeen, second by Larson to approve Resolution No. 2012-259 as presented. Motion carried unanimously.

11. Ordinance 545 Amending the Code for the City of Isanti, Chapter 233 Pawn Shops

Motion by Kennedy, second by Larson to approve Ordinance No. 545 as presented. Motion carried unanimously.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$120,753.01 and Payroll in the Amount of \$72,960.11
2. Final Minutes of the October 9, 2012 Planning Commission Meeting
3. **Resolution 2012-260 Accepting of Donation of 23 Gallons of Paint for Isanti Community Center**

Motion by Kennedy, second by Larson to approve the Consent Agenda as presented. Motion carried unanimously.

Adjournment

Motion by Kennedy, second by Lundeen to adjourn. Motion passed unanimously. Meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Karissa Henning
Human Resources/Deputy City Clerk