

**MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, NOVEMBER 17, 2020 – 7:00 P.M.
CITY HALL**

This meeting was held virtually via Zoom.

Mayor Johnson called the meeting to order at 7:02 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon, Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, Community Development Director Sheila Sellman, Chief of Police Travis Muyres, City Engineer Jason Cook and Finance Director Mike Betker

E. Adopt Agenda

Motion by Collison, second by Lundeen to approve agenda as presented. Motion passed 5-0. Motion carried.

F. Proclamations/ Commendations/ Certificate Awards

None

G. Approve City Council Minutes

1. November 4, 2020- Regular Meeting of the City Council
2. October 6, 2020- Economic Development Authority

Motion by Lundeen, second by Bergley to approve minutes as presented. Motion passed 5-0. Motion carried.

H. Announcements

CITY OFFICES CLOSED

Thursday, November 26 and Friday November 27

(In Observance of Thanksgiving and Day After

Thanksgiving)

1. Park, Recreation, & Culture Board Meeting
2. City Council Meeting
3. EDA Meeting

Tuesday, November 26, 2020 at 6:00 p.m.

Tuesday, December 1, 2020 at 7:00 p.m.

Tuesday, December 1, 2020

(Following the City Council Meeting)

I. Council Committee Reports

None

J. Public Hearings

None

K. Business Items

Finance Director Mike Betker

1. **Resolution 2020-203** Approving Certification of Delinquent Charges for City Services Collectible in 2021
Finance Director, Mike Betker, shared that this is the annual assessment for delinquent utilities and this year is a longer list and a higher dollar amount than in the past due to no shutoffs and penalty fees. Betker shared that even if council approves the list for certification payable in 2021, a fair number of people will pay theirs before it

goes to the County or before the end of the year. He will update the County and the charges would not show up on their property tax statement.

Motion by Lundeen, second by Lundeen to approve resolution as presented. Motion passed 5-0. Motion carried.

Community Development Director Sheila Sellman

2. Sale of EDA and City Land PID 16.029.1400 and 16.053.0151 to UPS

Community Development Director, Sheila Sellman, shared that the Economic Development Authority (EDA) reviewed the purchase agreement at their last meeting and recommended approval. Per the City Attorney, the City is looking to sell two parcels of land to UPS so they can expand. During that process, EDA will need to deed land to the City and the City will do the land combination with UPS and sell it to them for their expansion.

Motion by Lundeen, second by Bergley to approve the sale of EDA and City land PID 16.029.1400 and 16.053.0151 to UPS. Motion passed 4-0. Motion carried. (Councilmember Collison exited room prior to Council action)

City Engineer Jason Cook

3. Liquor Store Engineering & Architectural Services Proposal

City Engineer Jason Cook shared that this is the next step in the Liquor Store process now that the land is purchased and it has began being surveyed. This proposal is for the site design and construction of the new store at 10- 6th Avenue SE. Bolten & Menk proposes for them to perform the site design, project management, construction surveying and construction inspection needed to facilitate the completion of the proposed parking lot and utility extension for the new liquor store. Cook further shared at the last meeting it was discussed to have a pitched roof and the cost estimate from Brunton Architects for a pitched roof is roughly \$150,000, but with a pitch the HVAC system cannot sit on the roof and has to move into the building and changes the site and all the engineering that goes with it is for an approximate \$250,000-\$300,000.

Councilmember Lundeen addressed his concerns regarding a flat roof in Minnesota. He also addressed his concern for the cost regarding the HVAC being put in a different location other than the roof due to a pitched roof.

Councilmember Collison stated that in the cities they put HVAC systems on the roof to reduce theft but he did not see the need for that in Isanti.

Motion by Lundeen, second by Collison to postpone to December 1st meeting for further discussion and for Bolten-Menk to bring proposal for RFP to the December 1st meeting. Motion passed 5-0. Motion carried.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$466,656.57 Payroll in the Amount of \$116,584.10
2. **Resolution 2020-204** Approving the Engagement Letter for the 2020 Audit
3. **Resolution 2020-205** Offering the Position of Part-Time Liquor Store Clerk to Jennafer Horgen
4. **Resolution 2020-206** Approval of Promotion for Liquor Store Clerk III to Christy Bonczek
5. Accepting 2020 Position Classification and Compensation Study Report Presented 11.4.2020

Motion by Lundeen, second by Bergley to approve the consent agenda as presented. Motion passed 5-0. Motion carried.

M. Other Communications

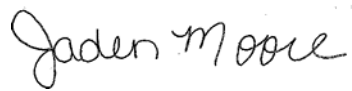
1. October Police Department Reports
2. October Code Enforcement Officer Report
3. October Building Inspector Report
4. November Engineering Project Status Report

Adjournment

Motion by Lundeen, second by Collison to adjourn. Motion passed 5-0. Motion carried.

Meeting adjourned at 7:30 p.m.

Respectfully Submitted,

A handwritten signature in black ink that reads "Jaden Moore". The signature is written in a cursive, flowing style.

Jaden Moore
Deputy City Clerk/Human Resources