

**CITY OF ISANTI  
CITY COUNCIL MEETING  
Tuesday, November 17, 2015  
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors: Paul Bergley, Dan Collison, Adam Johnson, and Steve Lundeen

Members Absent: None

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Human Resources/ Deputy City Clerk Karissa Henning, Police Chief Gene Hill, Economic Development Director Sean Sullivan, and City Engineer Brad DeWolf

**D. Adopt Agenda**

**Addendum:** Add New L.7 Resolution Amending the Purchase and Development Agreement By and Between the City of Isanti and SnoBear USA, Inc.

Motion by Johnson second by Lundeen to approve the agenda with the addendum as presented. Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

None.

**F. Approve City Council Minutes**

1. November 3, 2015 - Regular Meeting of the City Council

Motion by Bergley, second by Johnson to approve the City Council Minutes of November 3, 2015 meeting as presented. Motion carried unanimously.

**G. Citizens Input**

None.

**H. Announcements**

Announcements were read.

**I. Council Committee Reports**

Mayor Wimmer noted that there will be a policy coming to Council on Code of Conduct for the public. There have been citizens being both rude and disrespectful to staff. This needs to be addressed through a policy when there are repeated issues with a particular individual.

Councilor Bergley stated that he had attended the latest ICICLE Meeting where GIS (Graphical Information Systems) was discussed. At this time the County appears to be servicing all of the City's needs; however, the number of layers was discussed (e.g. keeping track of everything underground: storm

sewers, water pipes, etc.) The City needs to determine its needs and then the County will determine how many layers they are willing to go. Lorsung had written this up in the Administrator's Memo. It is something that the Council should take a look at as it could affect the City in terms of finances, etc.

Lorsung added that he had included in the memo that the City had been asked to participate, along with Braham and Cambridge, by putting together a working group of the people who would utilize it. This will be reviewed by DOAC (Development and Operations Advisory Committee). Staff participating would likely include the City's Community Development Director and Public Service Director to put together what needs the City has from a GIS perspective.

#### **J. Public Hearings**

**1. Resolution 2015-274 Vacating a Drainage and Utility Easement Lying within Lots 4 & 5, Block 1, Anlauf Commercial Park**

The public hearing was opened at 7:30 p.m.

There were no respondents.

The public hearing was closed at 7:31 p.m.

Motion by Johnson second by Lundeen to approve Resolution 2015-274 as presented. Motion carried unanimously.

#### **K. Business Items**

**1. Resolution 2015-275 Certifying Delinquent Charges for City Services and Unpaid Nuisance Abatement Charges Collectible in 2016**

Motion by Johnson second by Bergley to approve Resolution 2015-275 as presented. Motion carried unanimously.

**2. Resolution 2015-276 Authorizing the Installation of a Monument Sign for the Isanti Indoor Arena**

Mayor Wimmer stated that the sign which was recommended was that of Crosstown Sign and LP Construction of Cedar, MN. This sign had the best combination along with safety features.

Motion by Johnson second by Lundeen to approve Resolution 2015-276 as presented. Motion carried unanimously.

**3. Resolution 2015-277 Approving the Release of Lots 4 & 5, Block 1, Anlauf Commercial Park from the Anlauf Commercial Park Development Agreement**

Mayor Wimmer stated that this approval will be tied to when the clinic project does move forward.

Motion by Lundeen second by Bergley to approve Resolution 2015-277 as presented. Motion carried unanimously.

**4. Resolution 2015-278 Extending the Filing Deadline for the Plat of Anlauf Commercial Park First Addition to June 1, 2016**

Mayor Wimmer noted that this was in response to the timing issue Allina has with their approval process.

Bergley inquired whether the fees associated with the recording of the final plat were to be charged back to the developer, to which Mayor Wimmer responded that all costs associated with the development are charged to the development.

Motion by Johnson second by Lundeen to approve Resolution 2015-278 as presented. Motion carried unanimously.

**5. Resolution 2015-279 Approving the Engagement Letter for the 2015 Audit**

Motion by Bergley second by Johnson to approve Resolution 2015-279 as presented. Motion carried unanimously.

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$1,248,769.27 and Payroll in the Amount of \$87,819.55
2. Final Minutes of the October 6, 2015 Economic Development Authority Meeting
3. Final Minutes of the October 13, 2015 Planning Commission Meeting
4. **Resolution 2015-280** Accepting Code Enforcement/ Zoning Technician Sean Stevens' Letter of Resignation
5. **Resolution 2015-281** Offering the Position of Finance Director to Ms. Brenda Frechette
6. Request for Proposals for a Water and Sanitary Sewer Rate Study
7. **Resolution 2015-282** Amending the Purchase and Development Agreement By and Between the City of Isanti and SnoBear USA, Inc.

Motion by Johnson second by Collison to approve the Consent Agenda as presented. Motion carried unanimously.

The Mayor invited Brenda Frechette to stand and be welcomed by the Council. Ms. Frechette will be starting as the City Finance Director on December 7<sup>th</sup>, 2015. After a period of transition, the interim contract the City has had with Ms. Cotton will be ended.

The Mayor then announced that Council would be going into a closed session to accomplish the City Administrator's performance review.

**N. Closed Session**

**City Administrator Performance Review**

At 7:10 p.m. the City Council went into a closed session.

At 7:31 p.m. the Council came out of a closed session and the Mayor reopened the City Council meeting. The City Attorney gave the following summation: As the City Administrator performance review was conducted; each Councilor had the opportunity to make their comments and receive responses from Administrator Lorsung. Comments were positive. There was a discussion of highlights and goals to be

attained and the consensus of the Council was that Administrator Lorsung continues to do an excellent job for the City.

**Adjournment**

Motion by Lundeen second by Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 7:32 p.m.

Respectfully Submitted,

Carla Scharber  
Administrative Data Clerk