

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL  
OCTOBER 16, 2012  
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Sue Larson, Steve Lundeen and Michael Streiff

Members Absent: None

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Finance Director Sarah Cotton, Human Resources/Deputy City Clerk Karissa Henning, Police Chief Ron Sager, Economic Development Director Sean Sullivan, Planning and Parks Director Lisa Wilson and City Engineer Brad DeWolf

**D. Adopt Agenda**

1. Addendum - Add L.9 Resolution Approving Use of Water Tower for Training by Isanti Fire District

Motion by Larson, second by Kennedy to approve the agenda with the addendum as presented. Motion carried unanimously.

**E. Proclamations/Commendations/Certificate Awards**

None.

**F. Approve City Council Minutes**

Motion by Kennedy, second by Lundeen to approve the minutes of the October 2, 2012 regular meeting of the City Council. Motion carried unanimously.

**G. Citizens Input**

None.

**H. Announcements**

Announcements were read.

**I. Council Committee Reports**

Councilor Larson reported on:

- **Anoka Ramsey Advisory Committee**
  - Exercise room scheduling
- **Friends of the Isanti Library**

- **Upcoming Activities**
  - Take a kid fishing day
  - Santa days
  - Breakfast with Santa
  - Home for the Holidays
- **East Central Regional Library Board**
  - All 6 counties supported the budget
  - Computer use in libraries averages 41 minutes per hour
    - Use is mostly for job searching
- **Isanti Community Center Task Force**
  - Marketing
  - Community center use
    - Use estimate: around 50% are residents, and 50% are outside of the City
- **ICICLE Meeting**
  - Review of 911 emergency systems
  - Discussions on dispatching
  - Updates on which Cities have addressing issues
    - Braham needs to do work on 8<sup>th</sup> and 413<sup>th</sup>
    - Cambridge is working on 16<sup>th</sup>
    - CR 5 has many issues with addresses
  - Review of Options - Potential re-naming of CSAH 5 in City limits

Mayor Wimmer stated there needs to be a comprehensive fix and that the City is willing to work around doughnut holes. There are concerns about the costs to businesses and residents for the change. The question also remains regarding the number of businesses and residences involved and why not just change the City addresses that have duplicate addresses in the County.

Larson noted that the County stated they need to have the re-addressing done by the end of the year. Larson also noted that all the issues and costs should be laid out so everyone can review and figure out what would work best and what would be most cost effective.

Upon Council consensus, Mayor Wimmer directed staff to generate a letter to the County stating the current concerns and requesting the costs and options to be laid out for the City and County in regards to fixing the addressing issues.

## **J. Public Hearings**

### **1. Resolution 2012-240 Denying the Vacation of a Portion of Spirit Brook Drive SW**

Wilson reported that this is the last of the vacation hearings. This hearing was delayed because it required a different process, whereas the vacation had to be reviewed by the Commissioner of Natural Resources. Also, at least 60 days before the hearing on the matter, notice had to be served by certified mail upon the Commissioner of Natural Resources. Wilson continued that a letter was received back from the Department of Natural Resources opposing the proposed vacation of Spirit Brook Drive because it is not in the public interest and would negatively impact public waters.

Mayor Wimmer opened the public hearing at 7:25 p.m.

With no public comment, Mayor Wimmer closed the public hearing at 7:25 p.m.

Mayor Wimmer asked the Council if they had any questions. There were no questions of the Council.

Motion by Larson, second by Lundeen to approve Resolution No. 2012-240 as presented.  
Motion carried unanimously.

**K. Business Items**

**1. Resolution 2012-241 Approving Funding of Site Improvements for Lot 6, Block 1, Isanti Centennial Complex 1<sup>st</sup> Rearrangement from TIF District No. 8 and Associated Cost Estimate from Bolton and Menk**

Sullivan reported that staff obtained cost estimates to improve site conditions with Isanti Centennial Complex. The complex includes two TIF districts (No. 8 & 10). In looking at funds for the improvements, it was found that the existing fund balance for TIF District No. 8 is sufficient to complete the work needed within TIF District No. 8 in 2012. Upon review for the fund balance for TIF District No. 10, it appears there will not be sufficient funds to complete the work in 2012. Consultation with the State TIF Auditor clarified that un-funded costs for TIF District No. 10 are TIF eligible expenses except for the proposed items defined as maintenance; such as mowing. Bolton and Menk provided a quote for the two separate district projects and those items not TIF eligible will be removed.

The Finance Committee recommended the acceptance of the cost estimate from Bolton and Menk and to authorize City Staff to execute the documents necessary to get the work done in 2012.

Motion by Larson, second by Lundeen to approve Resolution No. 2012-241 as presented.  
Motion carried unanimously.

**2. Resolution 2012-242 Accepting Quote from Bjorklund Companies for Ancillary Snow Removal for the Liquor Store Parking Lot**

There was discussion on public works employees' availability to plow the Liquor Store's parking lot and requests for clarification on the costs of having the public works employees come back in and paying call back time, versus paying Bjorklund to come plow. Bjorklund had placed a \$300.00 retainer in the quote provided.

Mayor Wimmer stated during a snow emergency the City does not have the resources or enough employees to plow the Liquor Store parking lot and that if public works has the ability to plow the Liquor Store lot they will.

Cotton stated it costs just as much to have public works employees called back in to plow as it does to have Bjorklund come in to plow.

Lorsung clarified the retainer Bjorklund quoted would go down \$20.00 each time Bjorklund's plowing services were used. Lorsung made comment that having Bjorklund plow, versus calling employees back in, ensures the public works employees are rested and not driving tired during snow emergencies.

Strieff stated the Liquor Committee recommends moving forward and accepting the quote from Bjorklund.

Motion by Kennedy, second by Larson to approve Resolution No. 2012-242 as presented.  
Motion carried unanimously.

3. **Resolution 2012-243 Authorizing Approval of Associated Financial Group for Commercial Liability Insurance Services and for Staff to Prepare a Contract for Services**

Motion by Kennedy, second by Streiff to approve Resolution No. 2012-243 as presented.  
Motion carried unanimously.

**L. Approve Consent Agenda**

1. Consider Accounts Payable in the Amount of \$282,696.65 and Payroll in the Amount of \$70,081.94
2. Legacy Park Trail Project Pay Estimate No. 2 in the Amount of \$39,959.82
3. 2011 Street & Utility Improvements Project Final Pay Estimate No. 6 in the Amount of \$59,624.13 and Change Order No. 3 in the Amount of \$5,061.36
4. Final Minutes of the September 11, 2012 Planning Commission Meeting
5. **Resolution 2012-244 to Accept Planning Commission Member Chris McDonald's Resignation**
6. **Resolution 2012-245 to Approve an Exempt Gambling Permit for St. Elizabeth Catholic Church - Raffle**
7. **Resolution 2012-246 to Approve an Exempt Gambling Permit for St. Elizabeth Catholic Church - Bingo**
8. **Resolution 2012-247 Approving a Local Gambling Permit to Knights of Columbus: Holy Rosary Council - Bingo**
9. **Resolution 2012-248 Approving Use of Water Tower for Training by Isanti Fire District**

Motion by Kennedy, second by Lundeen to approve the Consent Agenda as presented. Motion carried unanimously.

**Adjournment**

Motion by Larson, second by Lundeen to adjourn. Motion passed unanimously. Meeting adjourned at 7:30 p.m.

Respectfully Submitted,

Karissa Henning  
Human Resources/Deputy City Clerk