

**MINUTES
CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, OCTOBER 6, 2020 – 7:00 P.M.
CITY HALL**

Mayor Johnson called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor Jeff Johnson, Councilors: Jimmy Gordon (arrived at 7:02 p.m.), Paul Bergley, Steve Lundeen and Dan Collison

Members Absent: None

Staff Present: City Administrator Josi Wood, Human Resources/ City Clerk Katie Brooks, Chief of Police Travis Muyres, Finance Director Mike Betker, City Engineer Jason Cook and Community Development Director Sheila Sellman

D. Public Comment

None

E. Adopt Agenda

Addendum:

Remove L.14. Resolution 2020-XXX Authorizing a Reduction in the Letter of Credit for Heritage Estates

Motion by Bergley, second by Lundeen to approve agenda with the modifications listed above. Motion passed 4-0. Motion carried.

F. Proclamations/Commendations/Certificate Award

1. Mayors Proclamation- MN Manufacturer's Week
2. IRIS Infants Remembered in Silence

Mayor Johnson read each proclamation.

G. Approve City Council Minutes

1. September 15, 2020- Regular Meeting of the City Council
2. September 15, 2020- Committee of the Whole Meeting

Motion by Lundeen, second by Bergley to approve minutes as presented. Motion passed 5-0. Motion carried.

H. Announcements

- | | |
|------------------------------------------------|----------------------------------------|
| 1. City Hall Closed Observance of Columbus Day | Monday, October 12, 2020 |
| 2. Committee of the Whole | Tuesday, October 20, 2020 at 5:00 p.m. |
| 3. City Council Meeting | Tuesday, October 20, 2020 at 7:00 p.m. |
| 4. Planning Commission Meeting | Tuesday, October 20, 2020 |

(Immediately following the City Council Meeting)

I. Council Committee Reports

Councilmember Lundeen shared that the fire district had their budget session which consisted of discussion of a 3% COLA increase and purchasing the fire station. Lundeen further shared that the new fire truck was at the meeting for people to see.

Councilmember Collison shared that last weekend's event at Rum River BMX was very successful and busy. Collison also shared that there was some camping but the National event had more camping

J. Public Hearings

None

K. Business Items

City Administrator Josi Wood

1. Discussion on Study of CSAH 5 Intersections with East Dual Blvd and Credit Union Drive

City Engineer Jason Cook shared 4 potential alternative intersection designs. Option one; a stoplight on East Dual Blvd, option two; a stoplight on East Dual with a reroute, option three; two mini roundabouts at East Dual Blvd and Credit Union Drive and option 4; single roundabout at East Dual with a reroute.

Councilmembers Bergley, Gordon and Collison recommended option 3 and Mayor Johnson and Councilmember Steve Lundeen recommended option 1.

2. Isanti Business Relief Grant Program Update and Small Business Coaching Discussion (Steve Fredlund)

City Administrator Josi Wood shared that the \$77,377.00 that city council allocated to the Small Business Relief grant program had great feedback and people were appreciative. Wood continued to share that there were 17 recipients that received funds through the program. The recipients received anywhere from \$1,000 to \$5,000. Wood further shared that there were only a few applicants who were turned away and all the funds that were allocated to the grant program were used.

Wood stated that there are still some things in the works from the Cares Act funding. Everything has been purchased except two things. One is potentially adding accessibility to the Community Center as there is currently no automatic door openers which would fit into the Cares Act funding. Wood shared that automatic door openers would lower touch points with an approximate cost of \$6,500. Also, purchasing air filters for city facilities for \$1,700 to enhance air quality. Wood stated the remaining balance after purchasing automatic door openers and air filters is approximately \$7,700.

Councilmember Collison stated a lot of places are installing touch free sinks.

Wood stated that city facilities do not have any touchless soup dispensers either and other cities have installed a grab bar to open doors with an individual's foot for bathrooms instead of grabbing a handle.

Councilmember Lundeen stated that touchless faucets and soup dispensers should be looked into for city facilities.

Collison asked Fredlund if businesses could reach out to him directly.

Fredlund confirmed that businesses can reach out to him directly.

Wood stated that the Small Small Business Coaching information can be shared on the covid page on the city's website.

Recommendation from council is for the remaining Cares Act funding to go towards touchless sinks, soap dispensers and grab bar for doors.

3. Resolution 2020-178 Approving a Special Event Permit Application for Rum River BMX for MN State Series Finals (*Larry Merchlewitz*)

Larry Merchlewitz from Rum River BMX shared that the state series final is an accumulation of what has happened since the first race earlier this year. The rider that gets a state plate will go to Tulsa, Oklahoma and will represent Minnesota.

Merchlewitz shared that Detroit Lakes thanked Isanti for holding the Qualifier event.

Motion by Lundeen, second by Collison to approve resolution as presented. Motion passed 5-0. Motion carried.

City Engineer Jason Cook

4. Resolution 2020-179 Declaring Cost to be Assessed, Ordering Preparation of Proposed Assessment, and Ordering Hearing on Proposed Assessment – 6th Avenue SW Rehabilitation Project

City Engineer Jason Cook shared the final step to the project is to hold the public hearing to finalize the assessments. At the public hearing, residents would have the opportunity to challenge the assessments or get them officially levied on their tax record for the next 10 years at an interest rate of 1.71%.

Motion by Lundeen, second by Gordon to approve resolution as presented. Motion passed 5-0. Motion carried.

L. Approve Consent Agenda

1. Accounts Payable in the Amount of \$441,464.48 Payroll in the Amount of \$211,027.77 and Q3 Council Pay in the Amount of \$8,605.82
2. **Resolution 2020-180** Accepting New Contract for Regional Safety Group 2021
3. **Resolution 2020-181** Offering the Position of Part-Time Liquor Store Clerk to Meghan Glassel
4. **Resolution 2020-182** Accepting Parks, Recreation and Culture Board Member Brian Thum's Resignation
5. **Resolution 2020-183** Accepting Part-Time Liquor Store Clerk Termination for Elizabeth Kerr
6. **Resolution 2020-184** Approving Snow Plowing Policy and Operational Guidelines
7. **Resolution 2020-185** Execution of Repayment Agreement on Lot 6, Block 3 Villages on the Rum
8. **Resolution 2020-186** Recognizing National Pregnancy and Infant Loss Remembrance Day
9. **Resolution 2020-187** Declaring Metal as Scrap and Authorizing its Disposal
10. **Resolution 2020-188** Authorizing to Enter into an Agreement with Civic Systems for Caselle Connect Software Modules
11. **Resolution 2020-189** Approving Donation Box at Liquor Store
12. **Resolution 2020-190** Awarding Quote and Authorizing to Enter into a Contract for Codification Services

13. Resolution 2020-191 Approving Application for an Exempt Gambling Permit for Rum River BMX 50/50 Raffle

~~**14. Resolution 2020-XXX** Authorizing a Reduction in the Letter of Credit for Heritage Estates~~

Motion by Lundeen, second by Collison to approve Consent Agenda with the modification of removal of L.14. Motion passed 5-0. Motion carried.

M. Other Communications

None

N. Closed Session

Mayor Johnson announced the Council was going into closed sessions at 8:09 p.m. regarding consideration of sale of City owned Real Property pursuant to Minnesota Statutes Section 13D.05 Subd3 (c) for PID 16.040.1030 and 16.040.0960 and consideration of sale of City owned Real Property pursuant to Minnesota Statutes Section 13D.05 Subd3 (c) for PID 16.040.1030 and 16.040.0960.

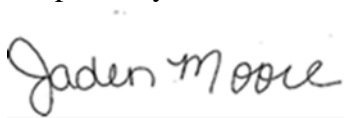
1. Closed Session for consideration of sale of City owned Real Property pursuant to Minnesota Statutes Section 13D.05 Subd3 (c) for PID 16.040.1030 and 16.040.0960.
2. Discussion Regarding Consideration to Purchase Real Property pursuant to Minn. Stat. 13D.05, subd. 3(c) for PID 16.029.2100 and 16.029.2400.

Upon reopening of the meeting, no further action was taken.

Adjournment

Motion to adjourn by Bergley, second by Lundeen. Motion passed 5-0. Motion carried. The meeting was adjourned at 9:09 p.m.

Respectfully Submitted,



Jaden Strand
Deputy City Clerk/ Human Resources