

**MINUTES  
CITY OF ISANTI  
CITY COUNCIL  
OCTOBER 4, 2011  
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Jim Kennedy, Sue Larson, Steve Lundeen and Ross Lorinser

Members Absent: None

Staff Present: City Administrator Don Lorsung, City Attorney Clark Joslin, Finance Director Kristi Smith, Human Resources/Deputy City Clerk Karissa Henning, Economic Development Director Sean Sullivan, Police Lieutenant Gene Hill, and City Engineer Brad DeWolf

Motion by Kennedy, second by Larson to approve the agenda as presented. Motion carried unanimously.

Councilor Lorinser joined the meeting at 7:05 p.m.

**E. Proclamations/Commendations/Certificate Awards**

None.

**F. Approve City Council Minutes**

Motion by Kennedy, second by Larson to approve the minutes of the September 20, 2011 City Council Meeting. Motion carried unanimously.

**G. Citizens Input**

None.

**H. Announcements**

Announcements were read.

**I. Council Committee Reports**

Councilor Larson reported on:

- **Big 3 Meeting**
  - The members for this meeting are top officials from three different areas: The League of Minnesota Cities, School Board Association and the County Association. The meeting addressed collaboration and what to work on with the legislature.

- **Arena Board**
  - Annual meeting
  - Elections and reappointments
- **GPS 4593**
  - Strategic planning
- **Highway 65 Coalition**
  - 3<sup>rd</sup> meeting that Legislators did not show up
  - Mayor Wimmer asked how effective the Coalition meetings are and if City staff needs to be present at these meetings. Currently the Planning and Parks Director attends these meetings. This will be looked at after the next Coalition meeting.
  - Mayor Wimmer also reported disappointment in the Legislature and Senator's attendance at City Council and ignoring of the area. Larson reported that this seems to be common within the region.
  - Lorinser made comment that our representation from the state has left and feels that state does not want to be involved.
  - Larson discussed inviting more people to attend the Coalition meetings.
- **Isanti Area Fire District**
  - FEMA storm damage grant has not received a good response
  - Station 3
  - There will be an open house Sunday October 16<sup>th</sup>, 2011 at Station 1
- **Chamber Representation Meetings**
  - Santa days
  - Christmas village

Mayor Wimmer reported on:

- **Cambridge-Isanti Bike/Walk Trail**
  - Cambridge made a significant change to the Joint Powers Agreement between itself and the City of Isanti on naming rights. Cambridge proposed having potentially two different names for the trail and possibly the bridge as well. Mayor Wimmer made comment that the purpose of the Joint Powers Agreement was to have input on, and manage the Bike/Walk Trail together. Mayor Wimmer noted if this trail is not going to be managed together with the two communities involved on decisions, there is not much of a point to have a Joint Powers Agreement; it makes no sense if everything is going to be divided up between the two cities.
  - There was discussion that both communities worked together to create this path to join the two cities together, two separate names for the path does not show a sense of unity.
  - Larson asked Mayor Wimmer if trail names were passed through the Bike/Walk Trail Committee, for the Mayor attends the Committee meetings regarding this trail. Mayor Wimmer stated name changes have not ran through the Committee. Larson suggested to call for a meeting for Cambridge and Isanti and to vote on changes, if so desired, at the meeting.
  - Staff was directed to place this item on the agenda for the next City Council Meeting and to inform Cambridge Officials it would be reviewed.

**J. Public Hearings**

None were scheduled.

**K. Business Items**

**1. Resolution No. 2011-234 Approving Submittal of 2011 Comprehensive Economic Development Strategy (CEDS) to East Central Regional Development Commission (ECRDC)**

Sullivan reported that there have been updates made to the demographic information and narrative. The priorities identified on the survey remain the same as those previously submitted in 2010 with the exception of a hotel being added. The projects to be considered for 2011 include: Rail Served Industrial Park, Downtown Redevelopment, Development of a Medical Clinic, and a 30-50 unit hotel. Sullivan requested the report to be sent in as is.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-234. Motion carried unanimously.

**2. Resolution 2011-235 Approving the Proposal for Engineering Services for the Development of Trail Concepts for Legacy Park**

The Legacy Park engineering cost estimate has been approved by the Park Board unanimously. The cost of the service would not exceed \$3,500.

Motion by Kennedy, second by Lundeen to approve Resolution No. 2011-235 as presented. Motion carried unanimously.

**3. Resolution No. 2011-236 Authorizing Staff to Enter into a Five Year Lease Agreement with IDT Intelligent Document Technologies**

Kennedy asked if this was the lowest and best bid. Mayor Wimmer confirmed that the agreement with IDT Intelligent Document Technologies was just that. Lorinser asked about charging for scans. Smith reported that there is no cost per scan.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-236 as presented. Motion carried unanimously.

**4. Resolution 2011-237 Approving Costs to be Reassessed, Ordering Preparation of Proposed Reassessment and Ordering Hearing on Proposed Reassessment – 2009 Deer Haven Improvement Project**

The resolution allows the re-assessment of properties owned by F & M Bank (successor to Community National Bank) for public improvements constructed as the 2009 Deer Haven Improvement Project. The public hearing is scheduled for Tuesday, November 1, 2011, at approximately 7:00 p.m. as part of the regular City Council Meeting that evening.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-237 as presented.  
Motion carried unanimously.

**5.      Resolution 2011-238 Approving Costs to be Assessed, Ordering Preparation of Proposed Assessment and Ordering Hearing on Proposed Assessment – 2011 Street and Utility Improvement Project**

The resolution allows the assessment of properties benefitted by the 2011 Street and Utility Improvement Project. The public hearing is scheduled for Tuesday, November 1, 2011, at approximately 7:00 p.m. as part of the regular City Council Meeting that evening.

Motion by Kennedy, second by Larson to approve Resolution No. 2011-238 as presented.  
Motion carried unanimously.

**6.      Performance Center Discussion**

Mayor Wimmer stated that he had received a letter from Community Education and that Isanti is still looking to find more partners for the performance center. The performance center will be put on hold until committed partners are found.

Motion by Kennedy, second by Lundeen to approve holding off on the Performance Center until further interest and commitment is made to the project. Motion carried unanimously.

**7.      Ordinance No. 520 Amending the Code for the City of Isanti Chapter 256 Residential Property Maintenance Standards**

In nuisance garbage situations, staff has had difficulty with residents not having on-site collection of garbage and recycling. In light of this, staff reworked paragraph 5 of the City Code Chapter 256, Article III, D., to make it a requirement for residential on-site collection of rubbish, garbage and recyclables. Under the proposed code amendment, garbage collection at residences shall be once a week and recycling shall be a minimum of twice a month. Service shall be by a disposal/garbage service licensed by Isanti County.

Motion by Kennedy, second by Larson to approve Ordinance No. 520 as presented.  
Motion carried unanimously.

**L.      Approve Consent Agenda**

1. Consider Accounts Payable in the Amounts of \$496,006.92 and Payroll in the Amount of \$72,248.67
2. Partial Payment Estimate No. 1 Water System Improvements – Automatic Meter Reading System
3. Approval of August 23, 2011 Park and Recreation Board Minutes
4. Approval of August 23, 2011 EDA Minutes
5. **Resolution No. 2011-239** Offering the Position of Part-time Liquor Store Clerk to Ms. Bonnie Grant

6. **Resolution No. 2011-240** Offering the Position of Part-time Liquor Store Clerk III to Ms. Jean Benjamin
7. **Resolution No. 2011-241** Acknowledging Part-time Community Service Officer Steve Wacha's Resignation and Approving to Advertise to Fill the Position
8. **Resolution No. 2011-242** to Approve Temporary 3.2 Beer Licenses to the Blaine Jaycees
9. **Resolution No. 2011-243** Authorizing Students to Work with the Police Department on a College Approved Project
10. **Resolution No. 2011-244** Accepting FEMA/State Disaster Funding and Accepting Debris Removal Quote
11. **Resolution No. 2011-245** Cancelling the October 18, 2011 City Council Work Session Meeting

Motion by Kennedy, second by Lorinser to approve the Consent Agenda items as presented. Motion carried unanimously.

#### **Adjournment**

Motion by Kennedy, second by Lorinser to adjourn. Motion passed unanimously. Meeting adjourned at 7:23 p.m.

Respectfully Submitted,

Karissa Henning  
Human Resources/Deputy City Clerk