

**MINUTES
CITY OF ISANTI
CITY COUNCIL
October 20, 2015
ISANTI CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors Paul Bergley, Dan Collison Adam Johnson, and Steve Lundeen

Members Absent: None

Staff Present: City Administrator/City Clerk Don Lorsung, City Attorney Clark Joslin, Human Resources/ Deputy City Clerk Karissa Henning, Police Chief Gene Hill, Community Development Director Roxanne Achman, Economic Development Director Sean Sullivan and City Engineer Brad DeWolf

D. Adopt Agenda

Motion by Johnson second by Lundeen to approve the agenda as presented. Motion carried unanimously.

E. Proclamations/Commendations/Certificate Awards

None.

F. Approve City Council Minutes

1. October 6, 2015 - Regular Meeting of the City Council

Motion by Collison, second by Johnson to approve the City Council Minutes of October 6, 2015 meeting as presented. Motion carried unanimously.

G. Citizens Input

None.

H. Announcements

Announcements were read.

I. Council Committee Reports

Collison reported that at the Liquor Committee meeting held that day, Liquor Store Manager John Jacobi shared news that the Isanti Liquor Store had finished among the top liquor stores in the State for margin. This is very good news for the City.

J. Public Hearings

1. Resolution 2015-250 Vacating Two Drainage Easements Lying Within Outlot A, Isanti Commons

Mayor Wimmer opened the public hearing for citizen input at 7:02 p.m. There were no comments. Mayor Wimmer closed the public hearing at 7:02 p.m. and the Council proceeded to approve the item.

Motion by Lundeen second by Johnson to approve Resolution 2015-250 as presented. Motion carried unanimously.

K. Business Items

1. Interview Applicant for Vacant Planning Commission Seat

a.) Resolution 2015-251 to Appoint Candidate to Fill the Open Planning Commission Seat and Hereby Amend Resolution No. 2015-002

Mr. Luke Merrill was present and the City Council asked questions of Mr. Merrill relating to the Planning Commission seat.

Mayor Wimmer explained the role of the Planning Commission, which is to review information - from requests made to the Commission - and see if what's being asked fits into Isanti City Zoning and the Comprehensive Plan. Mayor Wimmer then addressed Merrill's interest in maintaining a small town atmosphere in Isanti by stating that in 2004-2005, when there was an expansion of infrastructure within the City, the decision was made that the City of Isanti would continue to grow to lessen the burden of taxes on citizens. Commercial growth is important to Isanti. Mayor Wimmer reiterated that all Committee members need to follow the processes outlined by the Council within City Code, the Comprehensive Plan, as well as State Law. Mayor Wimmer acknowledged Merrill's potential, and encouraged him to follow the process. Mayor Wimmer went on to respond to questions posed to him by Merrill.

Motion by Collison second by Bergley to approve Resolution 2015-251 and as presented to appoint Mr. Merrill to fill the Planning Commission Seat. Motion carried unanimously.

2. Special Event Request from Arts and Science Academy

a.) Resolution 2015-252 Approving a Special Event Request for a Walk-a-Thon for the Arts and Science Academy Parent Advisory Council

Ms. Megan Hawkinson, Chair of the Parent Advisory Council for the Arts & Science Academy, addressed the Council stating that the Academy desired to hold a Trek or Treat Event, October 30th at 1-1:30pm. The students have collected pledges for a fundraiser to obtain a variety of things the school needs. The students will do a mile walk around the property. The Academy has reached out to Chief Hill and the City to provide 'No Parking Signs' and to help with the logistics.

Motion by Lundeen second by Collison to approve Resolution 2015-252 as presented. Motion carried unanimously.

3. Resolution 2015-253 Approving the Conditional Use Permit (CUP) and Site Plan/ Building Appearance for a Grocer, Pharmacy, Gas Station/ Convenience Store, Car Wash, Drive-Thru and Seasonal Garden Center to be Located at the Property Legally Described as Outlot A, Isanti Commons, Isanti County, Minnesota

Motion by Lundeen second by Johnson to approve Resolution 2015-253 as presented. Motion carried unanimously.

4. Resolution 2015-254 Approving the Development Agreement for Isanti Commons First Addition

Motion by Johnson second by Bergley to approve Resolution 2015-254 as presented. Motion carried unanimously.

5. Resolution 2015-255 Approving the Minor Subdivision of the Property Legally Described as Lots 4 & 5, Block 1, Anlauf Commercial Park, Isanti County, Minnesota

Motion by Bergley second by Collison to approve Resolution 2015-255 as presented. Motion carried unanimously.

6. Resolution 2015-256 Approving the Site Plan and Building Appearance of a Medical Center on the Property Legally Described as Lots 4 & 5, Block 1, Anlauf Commercial Park, Isanti County, Minnesota

Motion by Johnson second by Bergley to approve Resolution 2015-256 as presented. Motion carried unanimously.

Alex Young, MSP Commercial Applicant, and two representatives from Allina Health Systems-Cambridge Hospital area were invited to step forward to give a brief explanation of the project. Young indicated that the plan is straightforward, a fun project but a bit of a challenge due to the size of the site with regards to orienting the entry, parking, etc. The signage plan for the property is still being worked on and thus, not yet ready to submit. Secondly, Young stated that there is a temporary Cul-de-sac on the end and it is hoped that, eventually, the road will be going all the way through. Young also stated that it is understood that this will require future development and hopefully, projects like the Medical Center and the grocery store project across the street will spur further development.

The Mayor did want to clarify an item brought up in the Planning Commission related to the set-back. The set-back on the corner of the building was due to the bulb already being there. If it had been a normal intersection, the set-back wouldn't have been an issue.

Bergley mentioned there was also discussion in regards to the clinic and gas station/McDonald's both entering the cul-de-sac through the same entry point. Young noted this was looked into by the engineers, but was not feasible and traffic will still have to go through the cul-de-sac regardless. Mayor Wimmer noted that the cul-de-sac will need to be controlled with stop signs on all sides.

Collison asked if there was any thought in the future for a pharmacy being located in the building. Mr. Young responded that there were no plans at this time. It was understood that a pharmacy was to be part of the grocery store project across the street. They may see how that plays out and make a decision at that time.

John Warren, Allina Medical Center, gave a quick overview of the project. The project will consist of 17,000 to 19,000 square foot clinic building, which will house 6-7 primary care providers/physicians and there will be some specialty services as well including lab and x-ray. The medical center expects to employ, including providers, 30-35 people.

7. Resolution 2015-257 Authorizing Repairs for the Boiler at the Public Works Facility

Motion by Collison second by Johnson to approve Resolution 2015-257 as presented. Motion carried unanimously.

8. Resolution 2015-258 Authorizing the Written Policy for the Automated License Plate Reader Equipment

Motion by Johnson second by Lundeen to approve Resolution 2015-258 as presented. Motion carried unanimously.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$255,431.07 and Payroll in the Amount of \$85,448.04
2. Final Minutes of the September 1, 2015 Economic Development Authority Meeting
3. Final Minutes of the September 8, 2015 Planning Commission Meeting
4. **Resolution 2015-259** Not Waiving Statutory Liability Limits for the City of Isanti
5. **Resolution 2015-260** Approving Application for a Local Gambling Permit for Cambridge Isanti Red Line Hockey
6. **Resolution 2015-261** Offering the Position of Part-Time Liquor Store Clerk to Becky Whitman
7. **Resolution 2015-262** Awarding Request for Proposal for Safety Services to SafeAssure Services, Inc.
8. **Resolution 2015-263** Authorizing Staff to Request for Proposals for IT Services
9. **Resolution 2015-264** Authorizing Purchase of Flash Drives for Marketing Activities
10. **Resolution 2015-265** Adopting City Wide Clean Up Day Brochure
11. **Resolution 2015-266** Regarding Waiver of Conflict and Approval of Legal Representation for Isanti Area Joint Operating Fire Board

Motion by Johnson second by Lundeen to approve the Consent Agenda as presented. Motion carried unanimously.

Adjournment

Motion by Johnson second by Lundeen to Adjourn. Motion carried unanimously. Meeting adjourned at 7:22 p.m.

Respectfully Submitted,

Carla Scharber
Administrative Data Clerk