

**CITY OF ISANTI
CITY COUNCIL MEETING
TUESDAY, OCTOBER 18, 2016 – 7:00 P.M.
CITY HALL**

Mayor Wimmer called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited.

Members Present: Mayor George Wimmer, Councilors: Paul Bergley, Dan Collison, Ross Lorinser and Steve Lundeen

Members Absent: None

Staff Present: City Attorney Clark Joslin, City Administrator Don Lorsung, City Clerk/Human Resources Lindsey Giese, Police Chief Gene Hill, City Engineer Brad DeWolf

Others Present: Chris Caulk, Robert Dowd, Jason Simoneau, MB Pieper, Kris Courneya, Kirsten Statema

D. Adopt Agenda

Motion by Lundeen, second by Collison to accept the agenda. Motion carried.

E. Proclamations/Commendations/Certificate Awards

None

F. Approve City Council Minutes

1. October 4, 2016 - Regular Meeting of the City Council

Motion by Lorinser, second by Lundeen. Motion carried unanimously.

G. Citizens Input

None

H. Announcements

1. Parks, Recreation, and Culture Board Meeting Tuesday, October 25, 2016 at 6:00 p.m.
2. City Council Meeting Tuesday, November 1, 2016 at 7:00 p.m.
3. Economic Development Authority Tuesday, November 1, 2016
(Immediately following the City Council Meeting)
4. Planning Commission Meeting Wednesday, November 9, 2016 at 7:00 p.m.

I. Council Committee Reports

Mayor Wimmer informed the Council that Senator Klobuchar was in Isanti last week visiting SnoBear and it went very well. Mayor Wimmer and Economic Development Director Sean Sullivan discussed with Senator Klobuchar a few economic development tools they want to make sure are available for a couple projects the City is looking at. They also spoke with her regarding the Rail Industrial Park and some other options to look at moving on to the feasibility study phase.

The Mayor also informed the Council that we have had some issues recently with peddlers and solicitors in town. He reminded the City residents that if someone knocks on your door soliciting, ask to see their City of Isanti peddler/solicitors license. If they do not have one, they need to apply for it at Isanti City Hall. If they continue without it, they will be gently reminded by our strong police force that they are not allowed to proceed without a license. We have also pulled a license from someone recently who was going over the line and also received a number of complaints about them. We take this very seriously.

J. Public Hearings

K. Business Items

1. Isanti County Sheriff 9-1-1 Presentation

Before the presentation, Sheriff Caulk first gave an update on the new Sheriff's building. The certificate of occupancy should be available on the 28th of October. They will slowly begin moving over before that date because they need to make sure the two buildings "talk" to each other but cannot operate there before they receive the certificate. They are hoping to host an open house sometime between Christmas and New Year's. Dispatch will begin their remodel project, pulling wires and lines, on Wednesday, October 19 to set up a temporary dispatch center in the Chief Deputy's office. The new dispatch center will have three live stations with room to grow to six which should cover the Law Enforcement needs in our community for the next 75–100 years. Caulk then asked for questions.

Councilor Collison questioned where squad cars are being serviced. Sheriff Caulk explained previously they were serviced through Isanti County Heartland Express but due to time constraints it has been changed and they are now serviced around the community.

Mayor Wimmer shared about the little cubby that dispatch currently operates from and Robert Dowd, Dispatch Supervisor of the dispatch office explained they will be going from 300 square feet to approximately 1,100 square feet.

Dowd went on to explain he had been with the Sheriff's office for 24 years. They have 8 full time and two-part time dispatchers that cover the dispatch center 24 hours a day/7 days a week. They have a combined 188 years of experience which equals an average of about 18 years per employee. Supervisor Dowd continued with a PowerPoint presentation in regards to the dispatch center and their operations. He informed City Council of how their processes previously worked, and what they are progressing to with the new (Next Generation) technology.

Sheriff Caulk also presented information in regards to a potential agreement with the Tri County Regional Forensic lab (located in Anoka County) which will vastly improve the County's ability to solve crimes as they relate to using Forensics. It was noted that this Regional Forensic Lab is one of the best in the entire State, and that we will soon (hopefully) have access to using it.

At the end of the presentation, Councilor Lorinser thanked Supervisor Dowd and Sheriff Caulk and commented that the combined years of service for the dispatchers is priceless. In his personal career in law enforcement it is very clear and makes a big difference when you get really good dispatchers.

Following the discussion Mayor Wimmer went on to ask Council for a motion demonstrating support for the Isanti County Sheriff's Department and their improvements.
Motion by Collison, second by Lorinser. Motion carried unanimously.

2. Resolution 2016-306 Special Event Request for WillowBridge Open House

Jason Simoneau explained they will be hosting this event on Friday, November 4 from 5-8 pm. There will be live music. They expect to have about 300 people with parking attendants available. The event is all indoors. Alcohol will be handled in the Green Table.

Motion by Lundeen, second by Lorinser. Motion carried unanimously.

City Administrator Don Lorsung

3. Resolution 2016-307 Approving the Request from T.H. Construction of Anoka for the Final Plat of Sun Prairie Second Addition

Motion by Lundeen, second by Bergley. Motion carried unanimously.

4. Resolution 2016-308 Approving a Conditional Use Permit for Outdoor Storage for Kardo Properties/Conveyors Direct located at 605 1st Ave NW

Motion by Lundeen, second by Bergley. Motion carried unanimously.

5. Resolution 2016-309 Awarding Quote and Authorization of Entering into a Five-Year Contract for Annual Lift Station Service

Motion by Lundeen. Second by Bergley. Motion carried unanimously.

6. Resolution 2016-310 Accepting Planning Commissioner Jeff Duncan's Letter of Resignation

Mayor Wimmer explained the Commission is planning to go down to five members at the end of the year. After Mr. Duncan's resignation, we will be at that number.

Motion by Bergley, second by Lorinser. Motion carried unanimously.

7. Ordinance 2016-655 Amending City Code Chapter 227 – Loading Zones

Mayor Wimmer explained this is in regards to Isanti County Heartland Express picking up customers. It is to assure they have space to do so until we are a large enough community to actually have bus zones.

Motion by Lundeen, second by Bergley. Motion carried unanimously.

8. Ordinance 2016-656 Amending Chapter 227 Parking and Storage to include Portion of West Side of Centennial Drive NW

Motion by Lorinser, second by Lundeen. Motion carried unanimously.

Police Chief Gene Hill

9. Resolution 2016-311 Authorizing Staff to Accept the Bureau of Justice Programs Ballistic Vest Grant

Motion by Lorinser, second by Bergley. Motion carried unanimously.

City Engineer Brad DeWolf

10. Resolution 2016-312 Storm Sewer Apron & Pond Inventory Report

DeWolf explained, as required by our MS4 Permit, they surveyed all 129 Storm Water Ponds and wetlands in the community. The Mayor pointed out we have a population of just under 6,000 and an area of

approximately 4.85 square miles and we have 129 ponds. DeWolf added there are 528 storm sewer outlets into the system, which is quite a system and it's in good shape. The plan outlines a five-year plan to deal with any problem areas. It starts in 2017 with the dollars that are currently in the 2017 budget and ramps up over that five-year period. It was reviewed by the Finance Committee and it was recommended it be approved by the Council.

Motion by Lorinser, second by Collison. Motion carried unanimously.

11. Resolution 2016-313 Engineering Proposal for Railroad Avenue Trail Infill Study

Motion by Lorinser, second by Lundeen. Motion carried unanimously.

12. Resolution 2016-314 Accept 2017 Pavement Maintenance Project Options

The 2017 Pavement Maintenance Project Options were reviewed by the Public Works Committee. DeWolf shared that with our franchise fees for 2017, we have \$266,000 in that fund to fund maintenance of our streets. We had four options to review and it is recommended that we move forward with Option 3.

Motion by Lundeen, second by Collison. Motion carried unanimously.

L. Approve Consent Agenda

1. Consider Accounts Payable in the Amount of \$431,694.51 and Payroll in the amount of \$89,606.60
2. Contractor's Pay Request No. 02 Wastewater Treatment Improvements in the Amount of \$184,792.00
3. Final Meeting Minutes for the September 6, 2016 Economic Development Authority Meeting
4. Final Meeting Minutes for the September 13, 2016 Planning Commission Meeting
5. **Resolution 2016-315** Offering the Position of Finance Director to Ms. Jackie Fisher
6. **Resolution 2016-316** Offering the Position of Part Time Liquor Store Clerk to Ms. Christina Parsons
7. **Resolution 2016-317** Offering the Position of Part Time Liquor Store Clerk to Ms. Beverly Harren

Motion by Lundeen, second by Bergley. Motion carried unanimously.

M. Other Communications

1. Draft Meeting Minutes for the October 4, 2016 Economic Development Authority Meeting
2. Draft Meeting Minutes for the October 11, 2016 Planning Commission Meeting
3. September Police Department Report
4. September Code Enforcement Report
5. September Building Inspector Report
6. October Engineering Report

Adjournment

Motion to adjourn by Lundeen, second by Bergley. Motion carried unanimously. The meeting was adjourned at 7:44 p.m.

Respectfully Submitted,

Janice Lutterman
Administrative Data Clerk